

GODFREY FIRE PROTECTION DISTRICT  
MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES

On September 23, 2024, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at the Fire Station, 3023 Godfrey Road, Godfrey, Illinois at 5:00 p.m. pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Horn, Fischer, and Leonard. Also present for the meeting were Fire Chief Cranmer; Fire Commissioners Sowders, Cox, and Clemons; members of the Fire Department; members of the public; and legal counsel for the District.

The Chair first called for announcements. The Chief advised that Probationary Firefighter Payne Hubbs had completed his probationary period successfully and is eligible for advancement to full status within the Department. Thereafter, the President called forth the Chair of the Board of Fire Commissioners, Chief Emeritus John Sowders, to administer the Oath of Office to Firefighter Hubbs. The Oath was administered and Mr. Hubbs' Grandmother pinned his badge and the Chief presented Mr. Hubbs with his helmet shield. Mr. Hubbs received a standing ovation from those in attendance on his accomplishment and welcoming him as a full-fledged member of the Department.

The meeting next turned to consideration and approval of the minutes of the regular and special meetings of the Board held on August 19, 2024 and August 22, 2024, respectively. A motion was duly made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved, to approve the minutes as presented.

The meeting next turned to New Station Matters. There was discussion regarding the window tinting and the Chief advised that 2 quotes had been obtained for tinting the bay windows. The quotes were reviewed. Mr. Hamberg spoke to the need for tinting only in the opinion of the Fire Department. Questions were raised regarding the impact of tinting on the existing window warranties. After discussion, it was agreed that the matter would be deferred to the following month for a decision when additional information is obtained regarding the impact of tinting on the window warranties and other matters. The Chief also reported regarding the building generator and indicated that 2 additional occurrences have occurred when there has been a loss of power when the generator has turned on. The Chief has been in

contact with the contractors and an additional analysis of the problem is pending. The Chief advised that Mr. Hamberg has additional corrective items which have been communicated to the Construction Manager for correction. There was a question regarding obtaining a maintenance contract for the HVAC System and the Chief advised that a quote would be obtained from Jen Mechanical for that purpose.

The meeting next turned to the Treasurer's Report. Mr. Leonard presented his report in the usual fashion which began with the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit Insurance Funds as of August 31, 2024 which reflected cash on hand at August 1, 2024 in the General-Emergency & Rescue-FICA/Medicare Fund \$1,820,543.76, receipts during the month of \$167,280.71, disbursements during the month of \$146,107.99 leaving a balance at August 31, 2024 of \$1,841,716.48. Mr. Leonard reported that the Audit Fund has a balance at August 31, 2024 of \$89,164.55 and the Insurance Fund had a balance of \$411,815.27 making the total funds of the District at the foregoing date \$2,342,696.30. It was noted for record purposes that the Cash on Hand Distribution Report by Depository was also included on the Financial Statement and that the Board Packet contained the Financial Statement on a budget comparison basis for the General-Emergency & Rescue-FICA-Medicare Funds as of August 31, 2024; the August 2024 Expenditure Report by line item comparison on a monthly and year to date basis; the Audit Fund Financial Statement as of August 31, 2024; The Insurance Fund Financial Statement as of August 31, 2024; the Pension Fund Financial Statement as of August 31, 2024; the Bond Debt Service Fund as of August 31, 2024; the Tax Receipts Summary and Disbursements Report through August 28, 2024; the Receipts & Disbursements YTD Comparison Report for August 2024; and the Detail-Receipts & Disbursements Report for August 2024. The Warrant Report for September 23, 2024 was also presented for approval by the Board. Thereafter, upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to payment of bills. A motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved, to approve the Warrant Report as of September 23, 2024 and to pay the bills of the District as same come due in accordance with the bill payment procedure of the District.

The meeting next turned to the President's Report. The President reported that the Trustees had attended the Annual Meeting of the Illinois Fire Services and had acquired continuing education credits for purposes of trustee training. The President also advised that

the Annual Audit Report had been received and it was circulated for review. It was noted that this will be an agenda item for the following month for consideration of acceptance by the Board.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner and commented orally on it. He noted that the newly hired Probationary Firefighters who are attending the Fire Academy at the Illinois Fire Service Institute had received a 2 week evaluation and are making satisfactory progress. The Chief noted that the turnout gear for those individuals have been delayed but would be obtained in sufficient time for them to use that gear in connection with their Academy training. The Chief reported there were no structure fires during the prior month.

Under Personnel matters, the Chief, again confirmed that Probationary Firefighter Hubbs had completed his probationary training and that Probationary Firefighters Goeken and Taul continue their training at the Fire Academy. The Chief noted that 1 disciplinary matter had been addressed by a written reprimand.

Under Grant/Revenue/Donations, the Chief reported that there has been no word regarding AFG Grant Application at this time. He advised that the IAWC Grant had been submitted for application and should be awarded in due course. An application will be submitted for the State Fire Marshal Small Equipment Grant prior to the October 1, 2024 deadline. The Chief reported that a donation had been received in memory of Jimmie Allen Baker who was a relative of Fire Commissioner Jay Cox in the amount of \$165.00. The Board expressed gratitude for the donation.

Under Stations/Apparatus/Equipment, the Chief reported that Unit 1460 is in the process of having lighting removed from the unit in preparation for its lighting upgrade. The Chief noted that window tinting proposals had been submitted and discussed earlier in the meeting. The Chief advised that the computer in the shift office had failed and that he had obtained a quote from Feathershark, the firm which did the IT work for the new station. The cost for the new computer and its installation will be \$1,488.99.

Under Training, the Chief advised that 3 members had attended an auto extrication class in Maryland Heights and there was good feedback from those attended. He noted that all of the Department's Captains will now have had the same training with regard to extrication operations. The Chief noted that the training tower at the QEM Fire Protection District had

been used by Shift 1 for training and that the other 2 shifts will be scheduled to use that facility going forward.

Thereafter, a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved, to purchase the computer for the Shift Room from Feathershark based on the quote obtained and discussed earlier in the meeting.

The meeting next turned the Board of Fire Commissioners Report. Mr. Sowders reported that there was no report and that the Commissioners had not met or addressed any issues since his last report.

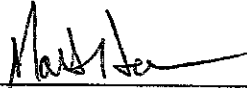
The meeting next turned to the Attorney's Report. The attorney presented a worksheet showing the alternatives for the annual tax levy for the District and suggested the this should be considered for action at the next Board meeting in October. Alternatives to setting the levy were presented and discussed.

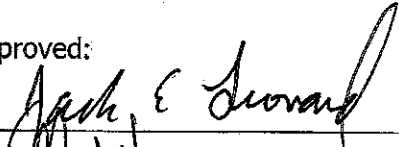
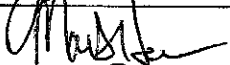
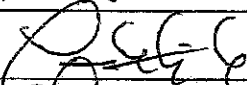
The meeting next turned to Public Comments. There were no public comments.

The meeting next turned to Other Business. It was noted that the one item of other business listed on the agenda had been addressed earlier in the meeting.

Under Personnel matters, the Chief reiterated that a disciplinary matter had arisen but it had been dealt with at the Department level.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

  
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Secretary

Approved:  
  
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Being All of The Trustees of the  
Godfrey Fire Protection District