

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES

On October 28, 2024, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at the Fire Station, 3023 Godfrey Road, Godfrey, Illinois at 5:00 p.m. pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Leonard, Fischer, and Horn. Also present for the meeting were Fire Chief Cranmer; Assistant Chief Hamberg; NorthStar Representative Wojtkowski; Andrew Allen of the Steck Cooper Agency; Cheryl Brooks; members of the Fire Department; and legal counsel for the District.

The Chair first called upon the Chief regarding announcements and presentations. The Chief advised that there were none.

The Chair next recognized Andrew Allen of the Steck Cooper Agency to perform the annual Insurance Review for the District. Mr. Allen presented a written summary which covered the current insurance program of the District including the Property & Casualty Summary of Coverages; the Pension Fund Summary of Coverages; and the Accident & Sickness Summary of Coverage. He then reviewed with the Board the content of the three summaries including the other named insureds; the property schedule; the crime schedules; the portable equipment schedules; the auto liability and physical damage coverages; the general liability and professional health care liability coverage; and the management liability and the excess liability coverages. He noted that this package had a premium reduction of approximately \$180.00. There was discussion regarding mine subsidence coverage and Mr. Allen noted that the District currently has only \$750,000.00 coverage for that risk and that to increase the coverage would entail a premium expense in the range of \$12,000.00 to \$15,000.00 in annual cost. There was a suggestion by legal counsel that the Pension Board be added as an additional insured under the Property & Casualty coverage and Mr. Allen indicated that he would take that up with the carrier. Mr. Allen next reviewed the Accident & Sickness program and noted that the premium would be slightly lower on that coverage as well. He indicated that there is an off duty benefit from this program. Mr. Allen next reviewed the Pension Fund coverage summary and reported that there were no changes in that program. He noted that with the implementation of the Pension Fund Investment Fund at the State level, some districts are reducing their crime coverages under the Pension coverages, however, he recommended against that given the

nominal cost of the coverage and the protection it affords to the Pension Fund. It was the consensus of the Board that the coverage should remain in place. There was some discussion regarding the vehicle listing in the auto coverages and Mr. Allen indicated that he would confer with Fire Chief Cranmer regarding the correction of that schedule as needed. Thereafter, Mr. Allen departed the meeting with the thanks of the Board.

The meeting next turned to presentation and approval of the minutes of the meeting held on September 23, 2024 and upon motion of Mr. Leonard, seconded by Mr. Horn, and unanimously approved, the minutes were approved as presented.

The meeting next turned to New Station Matters. The Chair called upon the Chief who advised that the Office of the State Fire Marshal had inspected the fuel tanks at the new station. He indicated that an additional concrete bollard at a cost of approximately \$1,000.00 will be required and he is obtaining a quote from RCS Construction for that. He also indicated that some additional no smoking signs and a fire extinguisher to be placed outside near the tanks will be required at a cost of approximately \$600.00. The Chief advised that the air compressors in the station which are from the prior fire stations are not sufficient and do not provide sufficient air pressure to air the truck tires. The Department is requesting the purchase of a new compressor which will be sufficient for the new station. The President raised a question with the Chief regarding the water usage bill. The Chief advised that it appears the irrigation system is the source of the significantly higher water bills incurred. The Chief advised that he did check with the water supplier regarding the usage at the new station and that, at this point, it appears the sprinkler system is the cause for the higher billings.

The meeting next turned to the Treasurer's Report and the approval of bills. Mr. Leonard reported that the General-Emergency & Rescue-FICA/Medicare Fund had a cash on hand balance at September 1, 2024 of \$1,841,716.48; that there were receipts during the month of \$426,948.56; and that there were disbursements of \$231,570.57 during the month leaving a balance of \$2,037,094.47 at September 30, 2024 in this fund. The Treasurer reported that the Audit Fund at September 30, 2024 had a balance of \$81,394.08 and that the Insurance Fund had a balance of \$419,470.88. It was noted for record that the Board Packet also contained the Cash on Hand Distribution Report and the breakdown among the three funds as well as the Financial Statement on a Budget, monthly and year to date basis as of September 30, 2024; the Expenditure Report by Budget Line Item for September, Fiscal Year To Date and Budget Balance; the Audit Fund Financial Statement as of September 30, 2024; the Insurance

Fund Financial Statement as of September 30, 2024; the Pension Fund Financial Statement as of September 30, 2024; the Bond Debt Service Fund Financial Statement as of September 30, 2024; the Tax Receipts and Disbursements Report through September 23, 2024; the Receipts & Disbursements YTD Comparison Report for September 2024; the Detail-Receipts & Disbursements Report for September 2024; and the Warrant Report dated October 28, 2024. Thereafter, a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to accept the Treasurer's Report as presented.

A motion was made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved to approve and authorize the payment of the bills of the District as same come due during the normal course of business in accordance with the bill payment procedure to the District. The motion was unanimously approved.

The meeting next turned to the President's Report. There was no report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual fashion as well as providing oral commentary about the content of the report.

The Chief first noted that there were 191 calls in September 2024 of which 125 were EMS/Medical calls.

Under Personnel, the Chief noted that the probationary firefighters attending the IFSI Academy graduated on October 25, 2024 and have an additional 3 weeks of further training. The Chief advised that Firefighter Hubbs has requested approval to attend a Company Fire Officer class next spring at a cost of \$1,600.00 and approval is being sought by the Chief for Mr. Hubbs' participation in that training program.

Under Grants/Revenue/Donations, the Chief confirmed that the Federal Grant application has been denied and that the \$1,000.00 Illinois American Water Company Grant has been awarded. The OSFM Small Equipment Grant remains under submission.

Under Stations/Apparatus/Equipment, the Chief indicated that an inspection trip to Ocala, Florida during the month had been made to determine the progress of the fabrication of the new aerial apparatus at E-One. The Chief confirmed that the lighting upgrades on Unit 1460 have been completed. The Chief noted that the warranties for the two window tinting quotes had been provided with his report. He advised that the computer in the shift office has been replaced.

Under Training, the Chief advised that 2024 training is underway and that each shift is attending burn tower training at the QEM Fire Protection District training tower.

The Chief advised that he had taken vacation during the month of October and will have further vacation time scheduled going forward.

The meeting next turned to the Chief's request for action regarding the inspection of the new station's sprinkler and backflow system. The Chief advised that a quote from Kane Fire Protection, Inc. had been received which will provide for an annual wet sprinkler system inspection at a cost of \$400.00 per year; an annual backflow inspection at a cost of \$450.00 per year; and a five year inspection at a cost of \$600.00.

The meeting next turned the request from the Chief to approve Firefighter Hubbs attendance at an officer training program as requested by the Chief and upon motion of Mr. Leonard, seconded by Mr. Horn, and unanimously approved, the training request was approved as requested.

A motion was made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved to approve the proposal of Kane Fire Protection, Inc. in accordance with its written proposal submitted to the District for the inspection and preventive maintenance of the new station sprinkler system.

The Board next turned to the request for the purchase of a new air compressor and a motion was made by Mr. Leonard, seconded by Mr. Horn and unanimously approved to authorize the purchase of a new air compressor at a cost not to exceed \$4,000.00. In connection with that topic, a motion was made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved to authorize the Chief to dispose of the current air compressors from the prior stations which are insufficient for the new station with the disposition to be by sale to a local public safety or governmental agency.

The meeting next turned to the report of the Board of Fire Commissioners. Mr. Sowders reported that the Board had met prior to the District Board meeting and that no action had been taken by the Board of Fire Commissioners.

The meeting next turned to the Attorney's Report. The attorney updated the Board regarding the 2024 tax levy and advised that the Actuary Report from Nyhart had been received which called for an increase in the amount of the levy for the Pension Fund. There was discussion regarding the impact of the higher Pension levy on the District's other tax levies. The attorney noted that a decision would need to be made as to how to proceed at the Board's

next meeting in November for adoption of the annual tax levy which must be filed prior to December 31, 2024.

The meeting next turned to Public Comments. There were no public comments.

The meeting next turned to Other Business.

There was discussion regarding a change of the regular Board meeting dates for November and December and upon motion of Mr. Leonard, seconded by Mr. Horn, and unanimously approved, the November meeting was rescheduled to November 18, 2024 at 6:00 p.m. and the December meeting was rescheduled to December 16, 2024 at 5:00 p.m.

The meeting next turned to review and acceptance of the annual District Audit which had been delivered to the Board at the last meeting. A motion was made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved, to accept the Audit Report as presented.

The Chair noted that action had been taken with regard to the sprinkler system inspection and maintenance earlier in the meeting.

The meeting next turned the bay door window tinting. There was discussion regarding the warranties of the two quotes and the relative cost, a motion was then made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved to accept the Carrow quote at a cost of \$5,652.00.

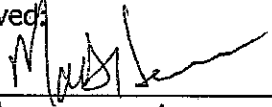
The meeting next turned to financing for the new aerial apparatus. The Chief advised that the fabrication of the aerial has been accelerated, however, delivery will remain at the previously indicated date of February 2025 and based on that, the matter was deferred to a later date.

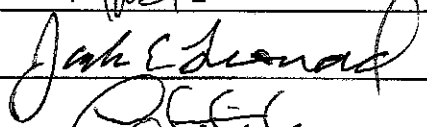
The meeting next turned to Personnel matters. The Chief advised there were no personnel matters to be taken up.


Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Secretary

Approved:







Being All of The Trustees of the
Godfrey Fire Protection District