

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On September 24, 2018, the Board of Trustees of the Godfrey Fire Protection District held its regular meeting at Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Ford and Hand. Mr. Rynders was unable to attend the meeting. Fire Chief Kambarian, Fire Commissioners Clemons, Cox, and Sherman, legal counsel for the District, and members of the public were present for the meeting. In Trustee Rynders' absence, Trustee Hand served as Chair of the meeting.

Following the pledge of allegiance, the Chair advised that there were no announcements or presentations to be made.

The meeting next turned to the opening of three sealed bids for extrication equipment. The first opened bid was from AEC. AEC provided a total bid without optional equipment in the amount of \$15,909. AEC also provided a total bid with optional equipment in the amount of \$20,332. AEC's bid included rescue equipment, batteries, adapter cords, spare batteries, rescue tips and a spreader. The second opened bid was from MES. MES provided a total bid in the amount of \$23,419. MES's bid included a spreader, a charger, batteries, mounting bracket, and a 2200w generator. The third opened bid was from Sudden Rescue. Sudden Rescue provided a bid only for a P40 Power Pusher Ram and various equipment to accompany it for a total price of \$2,969.99. Following the opening and reading of the bids, Mr. Ford made a motion to submit the bids to the Chief to review them for specification compliance and for recommendation of a choice at the next regularly scheduled meeting of the Board. Mr. Hand seconded the motion, and it was unanimously approved.

The minutes of the meeting held on August 27, 2018 were next presented and upon motion duly made, seconded and unanimously approved, the minutes were approved as presented.

The Chair called upon the Treasurer for his report. Mr. Ford presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of August 31, 2018 which reflected cash on hand at August 1, 2018 of \$732,120.45, receipts during the month of \$130,447.13, and disbursements during the month of \$192,972.52 leaving a balance at August 31, 2018 of \$669,595.06. The Treasurer also noted that the Statement included the Cash on Hand Distribution Report reflecting the depositories in which the funds of

the District are held by amount and the Fund Designation Report. Mr. Ford noted that the General Fund remained in a negative balance position of \$74,797.97 at August 31, 2018. Mr. Ford commented that General Fund account was in a deficit position with the District being only one-third of the way through the fiscal year. Thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented and payment of the District's bills in accordance with the usual payment procedures of the District was approved.

The Chair next called upon the Board of Fire Commissioners for its report. Mr. Sherman indicated that the Board had met immediately before the Board of Trustees' regular meeting and approved the eligibility list and certification.

The meeting next turned to the President's Report. In the absence of Board President Rynders, there was no report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner which included meetings attended and report of calls.

The Chief reported that there had been 156 calls in the month of August with no major fires.

The Chief reported briefly regarding the medical status of Assistant Chief McBride who is in remission but unable to work at this time. The Chief, and all present at the meeting, hope this progress continues. He noted that a benefit is planned in October by Mr. McBride's family and friends, and that many people have been reaching out to the Chief to participate and assist.

The Chief reported there were 2 workers compensation claims pending, both of which are medical only.

The Chief reported to the Board on the truck maintenance items. Last month, the District replaced the batteries for Unit 1420, the compressor for Unit 1450, and Wert's Welding donated a hydraulic generator repair for Unit 1422. Unit 1452 is going to Drake for a 4-wheel drive check. Unit 1410's tires have been ordered. Unit 1422's air brakes are leaking and are being looked into. Unit 60 is at Banner because its pump plumbing corroded and there was a major leak. Units 71 and 72 are at Cassen's for recalls. The Chief also noted that the District has a 14-year-old rescue saw that is unreliable. It needs to be repaired, the cost of which would be a minimum of \$400, or it needs to be replaced. A new saw is approximately \$1,500.

The Chief reported that he is continuing efforts to secure grants for the District. He advised that he recently applied for an Illinois American Water grant. The Chief noted that he

FEMA grant applications are open, but that the grants are for specific items like radios, PPE, or cardiac monitors. The Chief commented that the District has a lot of PPE that is unsafe to wear, but replacement may be difficult because the size of new recruits is unknown. The Chief advised he will look into the grant guidelines.

The Chief reported that 2018 business inspections are in process.

The Chief reported to that Board that in order for the District to remain CPR compliant, its practice mannequins will need to be updated with electronic sensors. The cost is approximately \$1,050 to update 4 adult and 4 child mannequins. The Chief advised that not all of the mannequins had to be purchased at one time. The Chief requested these mannequins be updated.

The Chief advised that an Open House is planned in conjunction with Fire Prevention Week activities in October. He advised that the program will be somewhat "toned down" from the prior year. The Chief requested the budget for the Open House be approved. The budget total is \$888.70, but it is expected that donations from the public are expected and would be used to offset the cost.

The Chief noted that Beverly Farm would be holding an upcoming event for the District in the near future.

The Chief requested that the Board consider appointing Mr. Matthew Karasek as an honorary fireman. Mr. Karasek is a local special needs gentleman who admires the fire service, frequently visits the fire station, and often comes to various trainings like working with fire extinguishers with the fire fighters. The Chief has prepared a Certificate for Mr. Karasek, and Chief would like to present the Certificate to Mr. Karasek at the Open House.

The Chief reported to the Board that Mr. Steve Livengood recently contacted him and expressed interest in volunteering as the District Chaplain. Mr. Livengood advises the Chief he has prior experience as a fire department Chaplain. The Chief reported to the Board that the District's records do show that it has a Chaplain, but that the Chief has not seen him for a number of years. Mr. Ford asked the Chief to invite Mr. Livengood to the next regular meeting of the Board so the Board can meet him. The Chief advised he would extend the invitation.

The Board next took up the various requests by the Chief.

Upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the Board approved the purchase of 2 adult and 2 child mannequins updates for CPR training.

Upon motion of Mr. Ford, second by Mr. Hand, and unanimously approved, the Board approved the budget of the Open House.

As to the Beverly Farms event, Mr. Ford indicated that he planned to attend. Mr. Hand indicated that he will try to attend.

As to the designation of Mr. Matthew Karasek as an honorary fireman, Mr. Ford and Mr. Hand both indicated they had no issue with it. The Chief would have to get Mr. Rynders' signature.

The meeting next turned to the Attorney's Report. The attorney provided the Pension Board's annual report to Mr. Ford for filing with the District's records. Additionally, the attorney advised the Board that the Pension Board requests the Pension Fund be included in the District's 2018 tax levy.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business.

The Chief reported that he received a signed copy of the Intergovernmental Agreement with the Village of Godfrey. Chief reported that the Village accepted the Plat as provided by the District.

With regard to the truck specifications, Mr. Ford suggested that, due to Mr. Rynders' absence, the discussion of truck specifications be tabled until the next regular meeting of the Board. Mr. Hand agreed.

The meeting next turned to new business.

There was some discussion regarding roof repair of the two fire stations. Mr. Ford reported that he received a quote from Jourdain Roofing, which included three options for roof repair. Option 1 was for a complete roof coating that would cost the District \$21,124 per station. Option 2 was to have the roofs of each station "mopped" at a cost of \$5,000 per station. Option 3 was to have the leak areas as pointed out by the District inspected and then repaired, as needed, with cement at a cost of \$2,500 per station. Mr. Ford commented that the District could not afford new roofs at this time, and Option 3 is risky – if the District does not point out all of the problem areas and leaks, repairs would do no good because there would still be leaks. Mr. Ford suggests that the District move forward with having the two stations "mopped", for a total of \$10,000, which has been done in the past. Upon motion duly made by Mr. Hand and seconded by Mr. Ford, the motion to have the station roofs mopped was unanimously approved. Following the motion, a member of the public requested the District

look into whether the Business District would assist the payment for the roof of Station 1. Mr. Ford stated that District would look into it.

The meeting next turned to the good of the order.

The Chief ask the Board whether it would be possible to hold a special meeting if he can come back with approved truck specifications and if he can come to a quick recommendation for the extrication gear. The Trustees advised it was possible, but Mr. Ford commented that he would likely be out of town for most of the month of October.

The meeting next turned to personnel matters. There were no personnel matters to take up.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District