

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On June 25, 2018, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Liberty Bank Community Room, 3112 Godfrey Road, Godfrey, Illinois.

Present for the meeting were Trustees Ford, Rynders, and Hand. Fire Commissioners Cox, Sherman, and Clemons, Village of Godfrey Trustees Stewart and Springman, Fire Chief Kambarian, members of the public, members of the Fire Department, and legal counsel for the District were also present.

The first item of business to come before the meeting was the public hearing on the 2018-2019 Budget & Appropriation Ordinance of the District. The Chair opened the hearing and called upon Mr. Ford who noted that a proposed 12% reduction in all but three line items had been discussed at a special meeting of the Board held the prior week. He noted that proposed line items 28 and 36 had been further modified following that meeting slightly to correct the budget. After a brief discussion following a question from the audience regarding the salary figures in the budget, Mr. Hand noted that the budgeted amount for salaries for 2018-2019 exceeds the amount actually expended for compensation in the prior fiscal year. Thereafter, there being no further comments or questions, the public hearing was concluded.

The Chair next called for announcements and presentations. There were none.

The Chair next called for presentation and approval of the minutes of the prior meeting of the Board held on May 29, 2018 and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of May 31, 2018 which reflected cash on hand at May 1, 2018 of \$501,703.80, receipts during the month of \$15,125.21, disbursements during the month of \$139,027.64 leaving a balance at May 31, 2018 of \$377,801.37. The Treasurer also presented the Cash on Hand Distribution Report showing the various depositories in which the funds of the District are held and the Fund Designation Report which reflected that the general fund at May 31, 2018 was in deficit in the amount of \$305,340.17. The Treasurer indicated that the District was able to cover the deficit in the undesignated general fund balance by utilizing other funds on a temporary basis pending the receipt of real estate tax revenues. The Treasurer also noted that

the Board packet contained the May 2018 Expenditure Report showing expenditures on a monthly, year to date, and line item budget balance; the Pension Fund Financial Statement as of May 31, 2018; the Receipts & Disbursements YTD Comparison Report for May 2018; the Detail-Receipts & Disbursements Report for May 2018; the Liberty Bank checking account statement as of May 31, 2018; the Reconciliation Summary for the Liberty Bank checking account for the period ending May 31, 2018; the Reconciliation Detail Report for the Liberty Bank checking account for the period ending May 31, 2018; the Illinois Funds Bank Reconciliation Report for the month ending May 31, 2018; the Illinois Funds Statement for the period May 1, 2018 through May 31, 2018; the Reconciliation Summary for the CNB Account Rescue Fund for the period ending May 31, 2018; the Reconciliation Detail Report for the CNB-Rescue Fund Account for the period ending May 31, 2018; the statement for the CNB Rescue Fund Account for the period May 1, 2018 through May 31, 2018; the Reconciliation Summary for the Carrollton Bank Rescue Fund for the period ending May 31, 2018; the Reconciliation Detail Report for the Carrollton Bank Rescue Fund Account for the period ending May 31, 2018; the Carrollton Bank Account Statement for the Rescue Fund Account dated May 31, 2018; the Reconciliation Summary for the Carrollton Bank Money Market (BLDG) Account for the period ending May 31, 2018; the Reconciliation Detail Report for the Carrollton Bank Money Market (BLDG) Account for the period ending May 31, 2018; and the Statement for the Carrollton money market account dated May 31, 2018. Thereafter, a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to accept the Treasurer's Report as presented.

The Chair called for approval of payment of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to pay the bills of the District as same come due in the normal course of business in accordance with the standing bill payment procedures of the District.

The meeting next turned to adoption of the 2018-2019 fiscal year Budget & Appropriation Ordinance. The proposed form of Ordinance was submitted to the Board and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the 2018-2019 Budget & Appropriation Ordinance being entitled "An Ordinance Adopting A Budget and Making Appropriations For The Godfrey Fire Protection District, Madison and Jersey Counties, Illinois For the Fiscal Year Beginning May 1, 2018 And Ending April 30, 2019". The

attorney was requested to have the Budget published as required by law and to file same with the County Clerks.

The meeting next turned to discussion of issuance of anticipation warrants in order to fund expenditures of the District pending the receipt of tax funds. The attorney advised that proposals had been received regarding the issuance of warrants from Liberty Bank and Carrollton Bank. The written proposals were submitted to the Board. After reviewing same, a motion was made by Mr. Hand to accept the proposal of Liberty Bank should it be necessary to issue anticipation warrants. The motion was seconded by Mr. Ford. The motion was unanimously approved. Mr. Ford opined that he did not expect that it would be necessary to issue warrants this year.

The meeting next turned to the Board of Fire Commissioners' Report. Mr. Sherman advised that the Board of Fire Commissioners had met prior to the Board of Trustees meeting and had approved a timeline and application materials for eligibility testing.

The meeting next turned to the Fire Chief's Report.

The Chief advised that there had been 151 calls since his last report.

Under personnel matters, he indicated that a benefit has been scheduled for Fire Department Assistant Chief Ed McBride in October. The Chief requested permission to apply donations made at the Open House for Fire Prevention Week to Mr. McBride. There was no objection by the Board for that purpose.

Regarding Stations/Apparatus/Equipment, the Chief advised that Unit 1412 had been returned, but that it was out of service for repair of the air conditioner. Unit 1460 was out of service due to an alternator smoking. Unit 1472 has returned from repair at Tri County Diesel. Unit 1452 has encountered issues with the tires and front end alignment. The four wheel drive does not work at this time. It is expected that there will be repair costs of approximately \$500.00 per Mr. Hamburg with a total cost of approximately \$1,500.00 with the replacement of front tires. The Chief advised that flow testing on air packs would be undertaken shortly in cooperation with other departments. The Chief noted that he would want to address any red items that may arise with regard to fire apparatus.

Turning to Grants/Revenue/Donation, the Chief advised that there had been no new information regarding the grant applications which are pending with FEMA and with the Office of the State Fire Marshal.

The Chief advised that business inspections are in progress.

The meeting next turned to the Attorney's Report. The attorney noted that he had prepared a draft Intergovernmental Agreement with the Village of Godfrey for funding of a fire apparatus by the Village. After discussion, the attorney was directed to forward the draft document to the Village attorney for review and consideration.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business. There was no old business.

The meeting next turned to new business.

The Board next took up adoption of the Annual Prevailing Wage Act Determination Ordinance and a proposed form of ordinance was presented to that effect utilizing Illinois Department of Labor wage determination rates for Madison County. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the Annual Prevailing Wage Determination Ordinance as presented.

The meeting next took up the appointment of a member to the Board of Fire Commissioners. A motion was made by Mr. Ford to reappoint Jay Cox as a member of the Board of Fire Commissioners for a three year term. Mr. Hand seconded the nomination and motion. The motion was unanimously approved. Mr. Cox was requested to file his oath of office.

The Board next took up appointment of a member to the Board of Trustees of the Firefighters' Pension Fund. Mr. Rynders advised that he had volunteered to take this position and would be assuming same at the next Pension Fund meeting. He noted that a significant effort had been spent to find a person to serve on the Pension Fund Board without success and that because of that, he would fill the position.

The meeting next turned to the good of the order. The Chief reported briefly regarding Assistant Chief McBride's medical status and noted that he is currently in an experimental treatment program.

There was a brief discussion regarding billing under Section 11f of the Fire Protection District Act for first responder and EMS calls. It was noted that non-residents could be charged a reasonable amount within the limits of Section 11f.

The meeting next turned to personnel matters and a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to enter into closed session under Section 2(c)(1) of the Open Meetings Act to consider matters involving particular members of the Fire Department.

Following the conclusion of the closed session, the meeting entered open session. It was announced that during closed session, matters involving a member of the Fire Department and his residency in District and the medical status and fitness for duty of another member of the Department had been discussed. No action was taken in the closed session. Thereafter, Mr. Ford made a motion to approve the Chief's proposed disposition of the matter involving the residency of the member of the Fire Department which was in question. Mr. Hand seconded the motion and the motion was unanimously approved.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District