

GODFREY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING

On June 24, 2019, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Ford, Rynders, and Fischer. Also present for the meeting were Fire Commissioners Sherman, Clemons, and Cox; Fire Chief Kambarian; members of the Fire Department; members of the public; and legal counsel for the District.

Mr. Ford opened the meeting and following the Pledge of Allegiance and taking of roll, the Board conducted the public hearing on the 2019-2020 Budget and Appropriation Ordinance. There were no public comments presented. Thereafter, the public hearing closed.

The meeting next turned to announcements and presentations. There were no presentations or announcements.

The meeting next turned to presentation and approval of the minutes of the meeting of the Board held on May 28, 2019, and upon motion duly made, seconded, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Fund as of May 31, 2019 which reflected in the General Fund cash on hand of \$143,552.12 at May 1, 2019, receipts during the month of \$39,793.77, and disbursements of \$136,775.24 leaving a balance at May 31, 2019 of \$46,570.65. The Treasurer reported further that the Audit Fund had a cash balance at May 1, 2019 of \$88,763.42 and that there were no disbursements from that fund during the month leaving a balance at May 31, 2019 of \$88,763.42. He reported that the Insurance Fund had a balance at May 1, 2019 of \$455,489.33 and that there were disbursements of \$8,479.00 from the fund during the month leaving a balance at May 31, 2019 of \$447,010.33. The Treasurer also presented the Cash On Hand Distribution Report reflecting various depositories holding the funds of the District and the Fund Designation Report which reflected that the undesignated portion of the General Fund was in a negative balance position of \$(293,755.53). It was noted that the Treasurer's Report included with the Board packet also included the Month and Year to Date Report for the Financial Statement as of May 31, 2019; the May 2019 Expenditure Report by budget line item reflecting monthly expenditures for May

2019, fiscal year to date expenditures through May 2019, and remaining budget line balance; the Audit Fund Financial Statement at May 31, 2019; the Insurance Fund Financial Statement as of May 31, 2019; the Agency Fund Financial Statement as of May 31, 2019; the Pension Fund Financial Statement as of May 31, 2019; the Receipts & Disbursements YTD Comparison Report for May 2019; the Detail-Receipts & Disbursements Report for May 2019; the Reconciliation Summary for the Carrollton Bank Rescue Fund account for the period ending May 31, 2019; the Reconciliation Detail Report for the Carrollton Bank Rescue Fund for the period ending May 31, 2019; the Carrollton Bank Rescue Fund Statement ending 5/31/2019; the Reconciliation Summary for the CNB Rescue Fund Account for the period ending May 31, 2019; the Reconciliation Detail Report for the CNB Rescue Fund Account for the period ending May 31, 2019; the Statement for the CNB Rescue Fund Account for the period May 1, 2019 through May 31, 2019; the Illinois Funds Bank Reconciliation Report for the month ending May 31, 2019; the Illinois Funds Investors Statement for the period May 1, 2019 through May 31, 2019; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending May 31, 2019; the Reconciliation Detail Report for the Liberty Bank Checking Account for period ending May 31, 2019; and the Liberty Bank Checking Account for the period ending May 31, 2019. Upon motion duly made, seconded and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to payment of bills. A motion was made to pay bills in accordance with the usual payment procedure of the District as same come due in the ordinary course of business. The motion was seconded and unanimously approved.

The meeting next turned to consideration of the 2019-2020 Budget and Appropriation Ordinance. After review of the ordinance and upon motion of Mr. Rynders, seconded by Mr. Fischer, and unanimously approved, the 2019-2020 Budget and Appropriation Ordinance was approved and adopted as presented.

The Chair next turned to the Board of Fire Commissioners' Report. Mr. Sherman advised there was no report.

The meeting next turned to the President's Report. Mr. Ford reported to the meeting regarding various items including his participation in a meeting of the Fire Marshal's IFAC meeting at which it was reported that the state budget for the Office of the State Fire Marshal had been approved; that all applicants for the 0% truck loans had been approved and will be funded; that the Small Equipment Grant Program will be funded in the amount of \$3.5 million;

that \$50,000.00 is allocated in the budget for the Community Risk Assessment Program and \$60,000.00 is allocated to Firefighter Mental Health Training. He advised that the update of the statewide Life Safety Code is progressing. He reported on bills passed by the Legislature including one to increase in the burial benefit under the Line of Duty Death Benefit Act. Mr. Ford also reported that he had attended the IFSI Advisory Committee meeting and that the Fire Service Institute is implementing a blended Fire Academy Program to its curriculum. He reported that he had participated in the Fire Service State Fair Tent planning with the Illinois Fire Services Association and that he had acted as a chaperone for Burn Camp participants. He also reported that he had participated in an IFA meeting and that the organization is partnering with the Office of the State Fire Marshal to develop a best practices program.

The meeting next turned to the Fire Chief's report. The Chief presented his written report in the usual manner.

The Chief reported regarding calls during the prior month which included a room fire which resulted in an approximate \$10,000.00 fire loss. He noted that there had been some dispatch confusion created by the caller when requesting assistance, but that the Department had nevertheless contained the fire to the room of origin. He noted that there were 136 EMS related calls during the month.

The Chief reported regarding personnel including the status of Firefighters Luke Warner and Chris Stratton, as well as Assistant Chief McBride. The Chief advised that Firefighter Dankenbring submitted his resignation effective July 7, 2019. The Chief reported regarding interviews conducted with the next two candidates on the current eligibility list. He noted that a third candidate has withdrawn, but that a fourth candidate is expected to be available. The Chief reported regarding his discussions with the two candidates concerning attendance at the IFSI Fire Academy and completion of paramedic training. He advised that the next candidate has medical clearance pending and that an offer letter would be forthcoming upon completion of the medical clearance. The Chief reiterated his recommendation that the next candidate be required to attend the Fire Academy and obtain his paramedic license.

The Chief reported regarding the preconstruction conference attended by the Chief, Lieutenant Hamburg, and Firefighter Wilson at the KME facility in Pennsylvania. He advised there were 65 line items which were reviewed and as to which KME will supply clarifications and cost impact. The build time will be approximately one year following the completion of the clarifications.

The Chief advised that he will be moving forward with acquisition of a portable generator in compliance with the federal grant requirements.

The Chief reported that business inspections are ongoing.

The Chief advised that MABAS Division 35 is forming a working group to deal with fire grant command policies.

The Chief indicated that he desires to take action on all red items concerning apparatus and truck maintenance.

The Chief reported that approximately \$10,000.00 has been received in donations for the rescue task force/active shooter equipment project and that members of the Department are conferring with the Madison County Sheriff's Office regarding acquisition of that equipment.

The Chief advised that Firefighter Elder is requesting approval to attend a rope operations blended course offered by the Illinois Fire Service Institute. He advised there would be no overtime and no tuition expense incurred.

The Board next inquired of the Chief regarding the Fire Academy at the Fire Service Institute and the Chief advised that the next program would be commencing in September and run through October 24. Mr. Rynders noted that a person attending the fire academy would not be available during the period in which he would be attending the academy.

A question was posed regarding acquisition of active shooter protective equipment and the Chief advised that two members of the Department are working on the acquisition and it would take approximately 30 days to purchase the items after a decision is made.

Upon motion of Mr. Rynders, seconded by Mr. Fischer, and unanimously approved, Firefighter Elder's request to attend the rope operations class was approved.

A motion was made by Mr. Rynders, seconded by Mr. Fischer, and unanimously approved to approve the purchase of the protective gear in connection with the active shooter/rescue task force when a decision has been made regarding the equipment.

The meeting next turned to the Attorney's report. There was no report.

The meeting next turned to public comments.

A comment was made by Firefighter Farmer, President of Local 1692, regarding the requirement that the new hire be required to obtain a paramedic license and attend the Fire Academy. Mr. Ford advised that this will be discussed in closed session. Mr. Farmer further inquired regarding the current waiver for the District's ALS EMS operation. The Chief advised that the waiver would be jeopardy if there is no one in the process of obtaining paramedic

training. It was noted that the training program for paramedic licensure would begin in January 2020 and the cost would be approximately \$6,704.00 through Lewis & Clark Community College. Mr. Farmer commented that a newly hired firefighter would have little incentive to seek paramedic status and that it may result in a turn down of the offer of employment. In response to a question, it was noted that the hiring of a second person for the Department would be discussed in closed session. Mr. Farmer informed the Board that the firefighters union is not in favor of the paramedic program. In response to a question regarding implementation of an ambulance service, the Chief indicated that this was not a foregone conclusion. With regard to the next eligible individual, it was reported by the Chief that he had basic EMT training and basic firefighter certification along with other certifications. Mr. Ford indicated that these matters would be discussed in closed session with regard to that individual. Mr. Farmer indicated that the union believes it would be a waste of money to send a person to the Fire Academy. Mr. McBride made a comment regarding the loss of Firefighter Dankenbring due to district residence policies and he suggested that there be consideration given to modifying that policy.

The meeting next turned to old business.

Mr. Ford indicated that the discussion and/or action on Unit 1452's replacement would be held over to the July meeting.

The meeting next turned to new business.

The Board first took up appointment to the Board of Fire Commissioners. The attorney advised that Mr. Sherman's term on the Board of Fire Commissioners was expiring and a motion was made by Mr. Rynders, seconded by Mr. Fischer, and unanimously approved to reappoint Mr. Sherman to the Board of Fire Commissioners.

The meeting next took up discussion and consideration of the appointment of a trustee to the Pension Fund Board and Mr. Ford indicated that this would be deferred at this time.

The meeting next turned to the good of the order. There were no comments under this agenda item.

The meeting next turned to discussion of personnel matters. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and unanimously approved, to enter closed session pursuant to Section 2(c)(1) of the Open Meetings Act. The members of the Board of Fire Commissioners were requested to join the closed session along with the Fire Chief and legal counsel.

Following the conclusion of the closed session, the meeting returned to open session upon motion of Mr. Rynders, seconded by Mr. Fischer, and unanimously approved.

The Chair reported that personnel matters had been discussed during the closed session with regard to the hiring of additional personnel and the status of off duty personnel. No action was taken in closed session.

Thereafter, Mr. Ford recognized Mr. Rynders who made a motion to proceed with the hiring of the next eligible candidate by the District with the requirement that the candidate attend the Fire Academy at the Fire Service Institute and attain paramedic status. The motion was seconded by Mr. Fischer. The motion was approved with Mr. Rynders and Mr. Fischer voting in favor of the motion and Mr. Ford voting against the motion. The Chair declared the motion passed. The Chief was directed to proceed accordingly.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Gerard Fischer, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District