

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On February 26, 2018, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. at Fire Station No. 2, 1712 West Delmar, Godfrey, Illinois pursuant to the regular meeting schedule and notice of change of location of the meeting previously published.

Attending the meeting were Trustees Ford, Rynders, and Hand. Fire Chief Kambarian; Fire Commissioners Sherman and Clemons; members of the Fire Department; members of the public; and legal counsel for the Fire Protection District were present for the meeting.

The Chair first called upon the Chief for a presentation. The Chief called forward probationary firefighter Zach Botterbush for recognition upon the successful completion of his probationary period. Mr. Botterbush received his badge from the Chief which was then pinned by his father, Tim Botterbush. Mr. Botterbush was then administered the Oath of Office by Fire Commissioner Chair Sherman. This was followed by the congratulations of those in attendance.

The Chair next called for the presentation of the minutes held on January 22, 2018 and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, minutes were approved as presented.

The Chair next called for the Treasurer's Report. The Treasurer presented the Financial Statement in the usual manner for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of January 31, 2018. The statement reflected cash on hand at January 31, 2018 of \$976,042.70, receipts during the month of \$28,989.12, and disbursements during the month of \$134,727.60 leaving a cash balance at January 31, 2018 of \$870,304.22. The Treasurer presented the Cash on Hand Distribution Report reflecting the various depositories holding the funds of the District along with the Fund Designation Report. It was also noted that the January 2018 Expenditure Report by budget line item; the Pension Fund Financial Statement as of January 31, 2018; the Tax Receipts Summary and Disbursements Summary through January 22, 2018; the Receipts & Disbursements YTD Comparison Report for January 2018; the Detail-Receipts & Disbursements Report for January 2018; the Bank

Reconciliation Report for the Illinois Funds Account for the month ending January 31, 2018; the Illinois Funds Statement for the period January 1, 2018 through January 31, 2018; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending January 31, 2018; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending January 31, 2018; and the Liberty Bank checking account statement dated January 31, 2018 were also contained in the Board packet for the information of the Trustees. Upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to payment of bills. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to approve payment of the bills of the District as same come due in the ordinary course of business in conformance with the District's bill payment procedure.

The Treasurer noted that the preparation of the 2018-2019 fiscal year budget will be forthcoming and he requested that the Chief submit to him any anticipated grant applications or expenditures as well as any budgetary line item changes from the current budget.

The Chair next called upon the Board of Fire Commissioners for its report. Mr. Sherman reported that there was no report from the Board.

The President next turned to his Report and reminded those in attendance that the Illinois Association of Fire Protection Districts, along with other fire service organizations, would be holding a Legislative Day on April 11, 2018 in Springfield. He urged attendance.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner. He thereafter expounded on various items contained in the report.

The Chief advised that the District had one major fire during the prior month at 204 Pearl Street involving a structure built in 1823 with a \$35,000.00 fire loss. He noted that the Department was able to save the structure and that it will be rehabilitated.

Under personnel matters, the Chief advised that Firefighter Doug Dankenbring had a recent loss of a loved one in his family and the condolences of the District were extended to him. The Chief advised that Assistant Chief McBride had undergone surgery

on February 19 and his recovery is ongoing. The Chief noted the earlier recognition of Zach Botterbush on completion of his probationary period.

With regard to station matters, the Chief noted that upgraded LED lighting had been installed at both stations without cost to the District as a result of efforts of Lieutenant Estes. He extended the gratitude of the District to Lieutenant Estes for his efforts.

The Chief reported regarding apparatus and reiterated that Unit 1412 had been sent to Spartan on January 15. He advised that the brakes are sticking on Unit 1410 and will have to be checked.

Under grant matters, the Chief advised that an application for an AFG grant had been submitted to FEMA for extrication gear in the amount \$24,750.00 which would require 5% match by the District. A grant has also been submitted to the Office of State Fire Marshal for turnout gear and a "Combi" tool in the approximate amount of \$24,000.00. The Chief advised that Wal-Mart Foundation had provided a grant to the District in the amount of \$2,250.00 for EMS equipment and that there remains \$1,396.00 unexpended. The Chief requested approval for the application of the remaining funds to acquire additional ALS equipment. The cost for a set of the ALS equipment would be approximately \$1,200.00. The Chief requested Board approval for the purchase of two additional sets at an approximate cost of \$2,400.00 with the additional expenditure to be funded by the District over and above the remaining grant funds.

The Chief reported that business inspections are being reset for 2018.

The Chief advised that the order for six structural fire helmets which had been cancelled is now restored based upon the vendor's agreement to supply a free shield with each helmet as previously offered when the helmets were originally purchased.

The Chief advised that he had been issued a "ticket book" by the Village of Godfrey as the fire code enforcement officer for the Village. This was referred to legal counsel for the District for review.

The Chief advised that the 2017 Annual Report of the District has been prepared and is posted online and with paper copies also available.

The Chief requested authorization for the purchase of a new oven for Station 2 to replace the current oven which has gone into disrepair. A motion was made by Mr. Ford,

seconded by Mr. Hand, and unanimously approved, to authorize the Chief to expend up to \$750.00 for a new oven for Station No. 2.

A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to authorize the Chief to utilize the remaining grant funds from the Wal-Mart grant to purchase one set of ALS equipment. Any remaining grant from the funds will be applied to EMS supplies.

The meeting next turned to the Attorney's Report. There was no report.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business.

The Board discussed the funding presentation which had been made to the Village of Godfrey in the prior week. The President commented that he thought the presentation went well. Mr. Ford advised that he had a subsequent discussion with the Mayor of the Village who propose to establish donation accounts at two local banks to promote donations for the District by the public. As proposed by the Mayor, his signature along with that of the Treasurer would be required to expend funds from these accounts. The Board voiced no objection to the arrangement proposed by the Mayor. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to that effect.

The meeting next turned to new business.

The Chief reported that Unit 1412 will be undergoing additional repairs including the replacement of the cross members which Spartan identified after disassembly as being in need of replacement. This will be done without additional charge to the District. The Chief also reported additional repairs in the approximate amount of \$6,000.00 had been approved and will result in 28 additional items of repair while the truck is at Spartan.

The meeting next took up discussion of acquisition of a reserve pumper due to the absence of Unit 1412. The Chief and Mr. Ford reported that they and Firefighter Hamberg had examined a 1986 Ford 8000E-1 pumper which had been offered for sale to the District by the Troy Fire Protection District. They advised that the truck would be a viable temporary backup. It will need new rear tires and periodic maintenance at a cost in the range of \$2,500.00. The Troy District is willing to sell the truck to Godfrey for \$10,000.00 and to include the radio which is in the truck. After further discussion, and upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the purchase of the used fire

apparatus from the Troy Fire Protection District for \$10,000.00 was approved with the inclusion of the radio.

The meeting next turned to the good of the order. There was no report.

The meeting next turned to personnel matters. Mr. Ford requested that the Board enter into closed session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss a personnel matter involving a member of the Fire Department.

Following the conclusion of the closed session, the meeting resumed open session. It was reported that a personnel matter had been discussed, but no action had been taken.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District