

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On December 26, 2018, the regular meeting of the Board of Trustees of the Godfrey Protection District was held in the Community Room at Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Rynders, Ford, and Hand. Fire Chief Kambarian; Fire Commissioners Sherman, Clemons, and Cox; Godfrey Village Board Member Mark Stuart; Global Representative Mike Yurtec; members of the Fire Department, members of the public, and district legal counsel were also present for the meeting.

The Chair next called for announcements and presentations. The Chief advised there were none.

The minutes of the meeting held on November 26, 2018 were presented and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Treasurer presented his report which included the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of November 30, 2018 which reflected Cash on Hand at November 1, 2018 of \$1,138,860.47, receipts during the month of \$132,378.12, and disbursements during the month of \$176,981.69 leaving a balance at November 30, 2018 of \$1,094,256.90. The Treasurer's Statement also contained the Cash on Hand Distribution Report showing the funds held by the District in various financial institutions and the Fund Designation Report. The Treasurer noted that the Board packet also contained the November 2018 Expenditure Report by budget line item; the Pension Fund Financial Statement at November 30, 2018; the Tax Receipts Summary and Disbursements Report through November 20, 2018; the Receipts & Disbursements YTD Comparison Report for November 2018; the Detail-Receipts & Disbursements Report for November 2018; the Reconciliation Summary for the Carrollton Bank Rescue Fund Account for the period ending November 30, 2018; the Reconciliation Detail Report for the Carrollton Bank Rescue Fund Account for the period ending November 30, 2018; the Carrollton Bank Account Statement for the month ending November 30, 2018; the Reconciliation Summary for the Carrollton Bank Money Market (BLDG) Account for the period ending November 30, 2018; the Reconciliation Detail Report for the Carrollton Bank Money Market (BLDG) Account for the period ending November 30, 2018; the Carrollton Bank Statement for the Money Market (BLDG) Account for

the period ending November 30, 2018; the Reconciliation Summary for the CNB Bank Rescue Fund Account for the period ending November 30, 2018; the Reconciliation Detail Report for the CNB Bank Rescue Fund Account for the period ending November 30, 2018; the CNB Bank Statement for the Rescue Fund Account at November 30, 2018; the Reconciliation Summary Report for the Liberty Bank Checking Account for the period ending November 30, 2018; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending November 30, 2018; and the Liberty Bank Statement ending November 30, 2018 for the checking account. Upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the bills for payment as same come due in accordance with the bill payment procedure of the District.

The Chair next called upon the Board of Fire Commissioners for its report. Mr. Sherman advised that the Board would be holding its next regular meeting in January.

The meeting next turned to the President's Report. The President presented the proposed meeting schedule for 2019 for the various boards of the District. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the schedule as presented.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner.

The Chief advised that there were no major fires since his last report and that the total calls for the period were 170 with 134 rescue/EMS calls and 2 fire calls among the total.

Regarding personnel, the Chief advised that Assistant Chief McBride is continuing to recover from his recent procedure in connection with bladder cancer and that Assistant Chief Cranmer had knee surgery on December 20, 2018. It was noted that Mr. Cranmer may be off duty for as long as three months. The Chief advised that there are 3 new probationary POC members and they will shortly begin their probationary training phase. Condolences were expressed to Firefighter Dankenbring following the death of his father.

Turning to Stations/Apparatus/Equipment, the Chief advised that maintenance reports were included in the Board packet and that he desires to continue to address any red items that arise. The Chief reported that Jourdain Roofing had checked both of the Fire Stations, but that roof leaks continue. It was suggested that warmer weather may be required before the repairs

may be successfully completed. He advised that Jourdain has been paid. The Chief advised that the garage door opener for Station No. 2 has been installed.

Turning to Grants/Revenue/Donations, the Chief advised that there was nothing to report since his last report.

The Chief advised that business inspections are ongoing and in process for 2019.

Under special notes and requests, the Chief advised that the High School SRO had requested out of service fire hose for a school security project. He advised that members of the Department had measured, cut, and labeled over 150 8-inch sections of hose which can be used to secure class room doors. The Chief extended thanks to Firefighter Farmer for his efforts in organizing the annual Christmas Party. The Chief presented a revised policy for the paid on call points program, and he requested approval of that policy by the Board. The Chief requested approval for attendance for two members of the Department at the Winter Fire School at the Illinois Fire Service Institute in January. He noted that lodging was currently available without charge through the Office of the State Fire Marshal. Finally, the Chief wished everyone a Merry Christmas and Happy New Year.

A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to authorize two members of the Department to attend the Winter Fire School program in Champaign.

The attorney advised that he had no report for the meeting.

The meeting next turned to public comments. The Chair recognized Local 1692 President Jake Ringering who addressed the Board regarding staffing issues. Mr. Ringering indicated that there were rumors and comments circulating within the Department regarding possible layoffs. He suggested that the financial situation of the District is better this year than last year and that it is likely that there will be some attrition in the Department in the coming year. He requested that no changes in staffing be made and that the District "ride the storm out" at this time. In response Mr. Hand noted that a reduction in manpower by attrition is necessary due to the financial circumstances of the District. Mr. Ringering indicated that the union is aware of that situation and understands the need for reduction by attrition. A suggestion was made by Fire Commissioner Clemons that there be a change in the fiscal year of the District. Mr. Ford presented figures to the meeting regarding the status of the general fund for the last several years. Firefighter Wills suggested that the District has not obtained the full amount that its corporate tax rate will allow. The attorney responded briefly to the suggestion

for a change in fiscal year and noted that the Board has legal authority to take that step, but that it would not change the property tax receipts of the District. He briefly explained the manner in which property taxes are determined under state law which bases the tax extension for any given year on the dollar tax levy for that year in relation to the equalized assessed value for the same year and the rate limit on the levy. Mr. Ford commented that there have been two incidents since 2008 when the district has not reached the rate limit for the corporate levy. Mr. Ringering suggested that the sale of the Village's sewer system may generate additional revenue. Mr. Stuart commented that it will be at least 2 to 3 years or more before any tax revenues would be realized from that transaction. Mr. Ringering again reiterated the desire of the union to continue things as at present for one more year to see what occurs. He suggested that realigning department members to a day staffing position would simply incur additional overtime expense. Firefighter Wilson commented regarding the prior reduction of 12% in budget expenses for the current fiscal year and noted this included salaries and suggested that it had been represented that there would be no layoffs under the current budget.

The meeting next turned to other business.

The first item of other business to come before the meeting was discussion/action regarding the fire apparatus bids. The Chair recognized the Chief who read to the Board the report of the Truck Committee which concluded by recommending the acceptance of the bid of Max Fire & Safety for a KME custom pumper at a base bid of \$441,100.00. The report of the committee also called for the addition of certain quoted options, the execution of change orders from the bid at an approximate cost of \$20,000.00, and a purchase of \$20,000.00 in loose tools, equipment, and appliances for a total price of \$494,721.00. The Chief noted that the committee's report included a financing proposal as well as a drawing of the truck and that this had been included and presented to the Board in its packet. There followed discussion regarding the committee's proposal. Mr. Hand noted that the total cost of the committee's proposal would exceed the amount which the Village of Godfrey had agreed to fund at the rate of \$50,000.00 per year for ten years since it did not include the expense of financing the truck over the ten year period. The Chief suggested the sale of two pumper apparatus by the District to fund the cost differential. In response to a question, the Chief advised that Global and KME bids for apparatus in the approximate amounts of \$399,000.00 had been rejected outright by the committee because the engines specified in those bids were not acceptable under the requirements established for the apparatus. There was discussion regarding the

manner in which the bid requirements had been established to provide greater flexibility to the District with regard to the purchase of a truck. Firefighter Hamburg commented that the committee had made its selection based on a "20 year truck" for the Department. Mr. Wilson commented further that the committee had an understanding that the Board of Trustees lacks regarding the Department's needs in the selection of a truck. Mr. Ford indicated that he desired to review the spreadsheet which had been prepared and which the Chief had made reference to. The Chief indicated that it had been the understanding of the committee that its selection would be accepted by the Board of Trustees. He directed that the committee would take no further action with regard to the selection and he disbanded the truck committee. Mr. Wilson suggested the sale of two trucks from the existing equipment of the District. Mr. Hamburg noted that no existing trucks could be sold until a new truck is in service. Mr. Ford then made a motion that further consideration of the truck purchase be deferred until the Board has had an opportunity to review the committee's spreadsheet and that a meeting be scheduled for the purpose of taking up the matter further. Mr. Hand seconded the motion.

The meeting next turned to financing of the new apparatus. It was suggested that this should also be deferred pending selection of a truck and determination of the cost of same. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to table further consideration.

The meeting next discussion and action regarding further staffing of the Fire Department. The Chair noted that this had been discussed extensively earlier in the meeting during the public comment portion of the meeting.

The meeting next turned to the good of the order. Mr. Ford indicated that shortly after the first of the year new beneficiary forms which would constitute a revision of the existing multiple forms that the District has in place for Fire Department members would be provided.

The meeting next turned to a discussion of personnel and collective bargaining matters. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to enter into a closed session under Section 2(c) of the Open Meetings Act for the purpose of discussion personnel matters involving particular members of the Fire Department. Mr. Ford seconded the motion. The motion was unanimously approved and the Chair indicated that the Board would enter closed session.

At 8:25 p.m., the meeting returned from closed session. The Chair announced that no action had been taken and that and that personnel matters had been discussed during the closed session.

The Chair announced that a special meeting of the Board would be held on January 2, 2018 at 1:30 p.m. at Station No. 1 for the purpose of further discussion of the fire apparatus acquisition, financing, and budgetary matters, staffing matters, and any other business to properly come before that meeting.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District