

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On December 26, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room at Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Ford, Rynders, and Hand. Fire Chief Kambarian, Fire Commissioners Clemons and Cox, members of the Fire Department, members of the public, and legal counsel for the District were also present.

The Chair first called for presentation of the minutes of the meeting of the Board held on November 27, 2017 and upon motion of Mr. Ford, seconded by Mr. Rynders, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. Mr. Ford presented the Financial Statement for the District for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds at November 30, 2017 which reflected cash on hand at November 1, 2017 of \$988,352.51, receipts during the month of \$101,136.74, and disbursements during the month of \$183,183.80 leaving a balance at November 30, 2017 of \$906,305.45. Mr. Ford also presented the Cash on Hand Distribution Report showing the various deposits by the District and he presented the Fund Designation breakdown. Mr. Ford also noted that the Board packet contained the November 2017 Expenditure Report by budget line item on a monthly and year to date basis; the Pension Fund Financial Statement as of November 30, 2017; the Tax Receipts Summary and Disbursements Report through November 29, 2017; the Receipts & Disbursements YTD Comparison Report for November 2017; the Detail-Receipts & Disbursements Report for November 2017; the Liberty Bank Checking Account Statement dated November 30, 2017; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending November 30, 2017; the Reconciliation Detail Report for Liberty Bank Checking Account for the period ending November 30, 2017; the Bank Reconciliation Report for the Illinois Funds Account for the month ending November 30,

2017; and the Illinois Funds Statement for the period November 1, 2017 through November 30, 2017. Thereafter, a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to accept the Treasurer's Report as presented.

A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to pay the District's bills as same come due in the routine course of business in accordance with the regular bill payment procedure of the District.

The President next called upon the Board of Fire Commissioners. Commissioners Cox and Clemons advised that there was no report.

The Chair next called for a departure from the agenda to hear a presentation from Local 1692.

Mr. Ringering made the presentation on behalf of the Union. He began his presentation by reviewing the proposed health and wellness program which is being considered by the Chief and the Fire Department at this time. He advised that contact had been made with two local chiropractors to present a fitness and nutrition program at the fire stations for the members of the Department. He indicated that there is an anticipated cost of \$2,000.00 per year for 20 participants with an additional \$90.00 per person for any number over 20. He indicated that the program being proposed through the chiropractic office would generally be a weekly program and would be focused on use of cardio exercise rather than weight training. Mr. Ringering reported to the Board the decision of the Foreign Fire Insurance Tax Committee to allocate \$9,000.00 to fitness equipment to be used in conjunction with the health and wellness program. He indicated that additional treadmills are needed and that the Union is requesting that the District fund these at a cost of approximately \$2,500.00 each. He indicated they would have a life expectancy of 15 to 20 years.

Mr. Ringering next addressed the Board regarding expected 2018 health insurance premium expense for members of the Fire Department. He noted that the rates have been indicated to increase for 2018 by between \$150.00 and \$175.00 per month on family plan coverage. The District's contribution to the health insurance obligation will increase to \$180,000.00 in 2018 as negotiated in the last Collective Bargaining Agreement and he indicated that the Union is asking the District to increase

that allocation due to the higher premium expense. There was general discussion regarding the type of coverage which the Department has in place and how it is obtained. There was discussion regarding the premium at the higher rates anticipated and Mr. Ringering indicated that an additional contribution of \$10,000.00 to \$15,000.00 is being requested.

Mr. Ringering next addressed the Board about approaching the Village of Godfrey for additional financial assistance for the Fire Department. He noted that while efforts have been made, with a possible pending sale of the Village sewer system, there is a possibility of additional funding which would be available through the Village to assist the District. He advised that the Union desires to be prepared to present a proposal. The Union seeks to obtain support for additional equipment and personnel. There was discussion regarding the timing of such a step and the likelihood of success. Following that lengthy discussion, the Board agreed that the Union could proceed with development of a presentation to be available for use at an appropriate time.

The meeting next turned to the President's Report. The President reminded the Board that there will be a February training opportunity through the Illinois Association of Fire Protection Districts in Fairview Heights.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner and proceeded to highlight certain items from the report.

The Chief advised that he had spoken with the Economic Development Officer at the Village of Godfrey regarding the diversion of tax revenues from the District due to the Village TIF, and it so far amounts to approximately \$25,000.00. He also reported that if the Village sewer system were to be privatized, it would add approximately \$50,000.00 in tax revenues to the District according to Village personnel.

The Chief requested approval for a travel reimbursement for a member to attend a program at the Fire Service Institute in March. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to approve the request.

The Chief noted that Alex Campbell is now the new EMS Coordinator for the District.

The Chief advised that he had inspected the St. Anthony's OSF facility in Godfrey and he anticipates that the District will be receiving calls for assistance from that source after it opens.

The Chief reviewed the calls for the prior month which included one structure fire, eleven brush fires, and 128 rescue/EMS calls.

Under personnel matters, the Chief noted that three new probationary firefighters have been brought on to the program and that a new mentoring program has been established by the Firefighter Lair to assist the new members.

The Chief provided the Stations/Apparatus/Equipment Report and noted that Unit 1412 is scheduled to leave the District on January 15, 2018 for repairs at Spartan.

Under Grants/Revenue/Donations, the Chief advised that the District had received a payment of \$3,300.00 for a saddle tank diesel spill. He indicated that the AFG 2017 Grant period opens on December 26, 2017 and that he is proposing to apply for a microgrant for extrication equipment. The Chief advised that the 2018 IPRF Grant award amount will be \$12,351.00 and that he is proposing to allocate that approximately as follows: \$10,000.00 for personal protective equipment, \$900.00 for a combustible storage cabinet for each station, and \$1,450.00 for radio and pager equipment. The Chief noted that he would seek to have a red repair items for truck maintenance to be addressed. He advised that Unit 1422 would be going to Mike's Diesel for air tank issues.

The Chief advised that the health and wellness program standard operating procedures had been presented in a draft form and were in the Board packet along with a cancer risk reduction policy draft document.

The Chief requested approval for purchase of refurbished Zoll E Series Monitor and a chainsaw. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to approve the purchase of the chainsaw.

The meeting next turned to the Attorney's Report. The attorney presented a memorandum regarding the beginning of the year matters along with the Annual Calendar and Checklist. He also presented a proposed policy prohibiting harassment to update the District's prior policy as a result of a legislative change made late in the

year. After reviewing the policy, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the policy was approved as presented. The Chief was requested to disseminate the policy within the Department.

The meeting next turned to old business.

The first item of business under old business was discussion/action regarding the Health & Wellness Program. There was discussion regarding the Standard Operating Procedures which the Chief had presented in his packet with a proposed effective date of January 1, 2018. There was discussion regarding the optional nature of the program at this point. There was discussion regarding SCBA evaluations which are mandatory. After further discussion, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved the policies were approved as presented.

The meeting next turned to new business.

The first item of new business to come before the meeting involved a potential sale of the Airport Road real estate. The Chief and attorney indicated that the District had been approached by a potential buyer for that property. It was noted that in order to effect a private sale, a MAI appraisal would have to be obtained. There was discussion regarding the best means to approach this and notification to the potential buyer of these requirements by the attorney was approved. Additionally, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the officers were authorized along with the attorney to proceed with the potential sale of the property including obtaining an appraisal if deemed appropriate.

The meeting next turned to discussion of the replacement or procurement of apparatus. There was discussion regarding the loss of Unit 1412 for repairs for a significant period of time. The Chair called upon the attorney who presented information regarding an emergency procurement of a reserve apparatus to backup the two KME pumpers which will become the frontline apparatus with the loss of the 1412 unit. There followed very extensive discussion regarding the topic. The attorney provided the Fire Chief with proposals which had been submitted by various vendors for available fire apparatus. After lengthy discussion, it was agreed that the Chief and Mr. Hamburg would be requested to evaluate three lowest cost proposals and to report

back to the Board. It was the consensus that the Board would meet the following Saturday at 9:00 a.m. at Station No. 2 to hear from the Chief and the Department.

The meeting next turned to a discussion of the 2018 meeting schedule and a proposed schedule was presented. Upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the schedule was approved as presented.

The meeting next turned to the Good of the Order. Mr. Ford expressed concern about the number of POC applicants and the number taken. There was lengthy discussion regarding the physical agility testing requirement for applicants for the position of POC as compared to career members of the Department. Views were exchanged.

The Chair next called for a discussion of any personnel matters. There were no matters to be discussed under personnel.

There being no further, or other, business to come before the meeting at the current time, the meeting was recessed to 9:00 a.m. on December 30, 2017 at Station No. 2, 1712 West Delmar, Godfrey, Illinois.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District