

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On October 23, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room at Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Rynders, Hand, and Ford. Fire Commissioners Sherman, Cox, and Clemons, Fire Chief Kambarian, members of the Fire Department, members of the public, and legal counsel for the District were also present.

The Chair first called for announcements and presentations. There were no announcements or presentations.

The Chair next called for approval of the minutes of the meetings of the Board held on September 25, 2017 and October 3, 2017, and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Chair next called upon the Treasurer for his report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of September 30, 2017 which reflected cash on hand at September 1, 2017 of \$624,385.58, total receipts during the month of \$387,379.29, and disbursements during the month of \$186,220.69 leaving a balance at September 30, 2017 of \$825,544.18. The Treasurer also presented the Cash on Hand Distribution Report and the Fund Designation Report. The Treasurer also advised that the Board packet contained the September 2017 Expenditure Report by budget line item reflecting monthly, year to date, and budget line item balance for each of each line item in the budget; the Financial Statement for the Pension Fund as of September 30, 2017; the Tax Receipts Summary and Disbursements Report through September 21, 2017; the Receipts & Disbursements YTD Comparison Report for September 2017; the Detail-Receipts & Disbursements Report for September 2017; the Reconciliation Summary for the Liberty Bank Checking Account for period ending September 30, 2017; the

Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending September 30, 2017; the Liberty Bank Checking Account Statement dated September 29, 2017; The Bank Reconciliation Report for the month ending September 30, 2017 for the Illinois Funds Account; the Investor's Statement for the Illinois Funds Account for the period September 1, 2017 through September 30, 2017; the Reconciliation Summary for the Carrollton Bank Money Marker (BLDG) Account for the period ending September 30, 2017; the Reconciliation Detail Report for the Carrollton Bank Money Market Account (BLDG) for the period ending September 30, 2017; and the Carrollton Bank Statement dated September 29, 2017 for the Money Market Account. Upon motion by Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to approval of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to pay the District's bills as same come due in the in the normal course of business in accordance with the regular bill payment procedure of the District.

The Chair next called upon the Board of Fire Commissioners and Mr. Sherman reported that a meeting of the Commissioners had been held that night, but there was no business to report.

The President advised that he had no report to make to the Board.

The Chair next called upon the Chief for his report. The Chief advised that his written report was contained in the Board Packet.

The Chief reported on multiple items from his report.

Under personnel matters, the Chief reported that Assistant Chief Cranmer has returned to full duty status as of October 2, 2017.

Under Stations/Apparatus/Equipment, the Chief reported that there was nothing new to report regarding the vehicles, however, he requested that the Board consider developing a contingency plan for Unit 1412 for the period when it will be away from the District for service to correct the frame rail problem. He also advised that he is establishing an apparatus strategy committee within the Department to consider this issue as well as other apparatus matters. The Chief discussed with the Board reducing

pumper usage on EMS runs and he presented an analysis of the apparatus usage for 2016 and 2017 to date. The report indicated that the pumpers have been used to make EMS calls for over 1,000 calls received by the Department in each of the relevant time periods. He noted that this usage generally occurs when there are only two personnel at the station when the EMS call is received so that the firefighters will have the pumper in the event that a second emergency call is received while the EMS call is in progress. He noted that some of the members are not comfortable taking the rescue unit on an EMS call when there are only two personnel at the station such that a firefighter would not be available at the station to respond with the pumper to the second emergency with the pumper in that situation.

With regard to grants, the Chief advised that Illinois American Water had made a grant to the District of \$1,000 which will be used to purchase fire hose. He also advised that the 2016 FEMA AFG Grant application for extrication gear had been denied. He suggested that an additional source of funding for a new extrication set should be pursued.

Under business inspections, the Chief advised that nearly all of the inspections have been completed. He reported briefly regarding the status of the HiWay House demolition action by the Village of Godfrey and indicated that the Village would be in a position to begin demolition of that structure on or after December 1, 2017.

The Chief advised the Open House was a successful event and he expressed thanks to all who participated in it.

The Chief advised that a live burn training would be held on a series of dates this fall on a structure acquired for that purpose on West Delmar Avenue in Godfrey. The Wood River Fire Department and East Alton Fire Department would be participating in the training sessions and the Wood River Fire Department will be bringing its ultra high pressure unit to demonstrate its use in an initial fire attack.

The Chief requested authorization to expend up to \$1,500 for a health/wellness program for implementation in 2018. He advised that the firefighters union may participate in sharing the expense of the program.

The Chief advised that in response to a question from the Board, he had Firefighter Dankenbring review his time spent on plan reviews for the Village of Godfrey. Mr. Dankenbring performed 16 plan reviews over the period of time considered with an expenditure of approximately 75 hours of time.

The meeting next turned to the Attorney's Report. The attorney presented to the Board and the Chief a potential temporary replacement apparatus for Unit 1412.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business.

The first item of old business was the Unit 1412 warranty claim. The attorney advised that he had received a proposed Settlement Agreement with Spartan regarding the replacement of the frame rails on the unit. The Settlement Agreement was presented to the Board. After discussion, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the Settlement Agreement was approved and the officers were authorized to execute same on behalf of the District.

The meeting next turned to the floor repair proposals for Station No. 1. The Chief advised that Springman Electric had conducted an inspection of the flooring at Station No. 1 and had determined that there is no electrical conduit located in the proposed area for replacement. He noted there is a 10% chance that this could be incorrect, but he recommends proceeding with the bid of RCS Construction at a cost of \$30,600. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to accept the proposal of RCS Construction for floor replacement at Station No. 1 in the amount of \$30,600.

The meeting next turned to new business.

The attorney presented proposed tax levies for the Fire Protection District for 2017. He related that these are based upon an overall 5% increase in the levy over the previous year's extension. He reviewed with the Board the growth in assessed value of the District over the last three years and noted that assessed value took a considerable jump in 2016. Thereafter, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the following resolutions were adopted:

Resolved, that Ordinance No. 17-_____ being entitled "An Ordinance Making A Tax Levy For The Godfrey Fire Protection District, In Godfrey Township, Foster Township, Madison County, Illinois And Elsah Township, Jersey County, Illinois, For The General Fund For The Fiscal Year Beginning May 1, 2017 And Ending April 30, 2018" be, and hereby is, approved.

Resolved, that Ordinance No. 17-_____ being entitled "An Ordinance Making A Tax Levy For The Godfrey Fire Protection District, In Godfrey Township, Foster Township, Madison County, Illinois And Elsah Township, Jersey County, Illinois, For the Insurance Fund For The Fiscal Year Beginning May 1, 2017 And Ending April 30, 2018" be, and hereby is, approved.

Resolved, that Ordinance No. 17-_____ being entitled "An Ordinance Making A Tax Levy For The Godfrey Fire Protection District, In Godfrey Township, Foster Township, Madison County, Illinois And Elsah Township, Jersey County, Illinois, For Rescue Purposes For The Fiscal Year Beginning May 1, 2017 And Ending April 30, 2018" be, and hereby is, approved.

Resolved, that Ordinance No. 17-_____ being entitled "An Ordinance Making A Tax Levy For The Godfrey Fire Protection District, In Godfrey Township, Foster Township, Madison County, Illinois And Elsah Township, Jersey County, Illinois, For The Firemen's Pension Fund For The Fiscal Year Beginning May 2, 307 And Ending April 30, 2018" be, and hereby is approved.

Resolved, that Ordinance No. 17-_____ being entitled "An Ordinance Making A Tax Levy For The Godfrey Fire Protection District, In Godfrey Township, Foster Township, Madison County, Illinois And Elsah Township, Jersey County, Illinois, For Social Security Purposes For The Fiscal Year Beginning May 1, 2017 And Ending April 30, 2018" be, and hereby is, approved.

Resolved, that Ordinance No. 17-_____ being entitled "An Ordinance Making A Tax Levy For The Godfrey Fire Protection District, In Godfrey Township, Foster Township, Madison County, Illinois And Elsah Township, Jersey County, Illinois, For The Annual Audit of Accounts For The Fiscal Year Beginning May 1, 2017 And Ending April 30, 2018" be, and hereby is, approved.

The meeting next turned to the Good of the Order. Mr. Ford related to the meeting the results of the departmental survey which had been conducted. He noted that approximately one-half of the Department members returned the survey. He reviewed the general results of the survey with the Board. He indicated that the survey gives a picture of how approximately one-half of the Department views the various issues and topics in the survey and he noted that some good suggestions were contained in the survey results. He expressed the hope that the survey can be used as a building tool for the District and that it would be repeated in the future.

Thereafter, the meeting turned to personnel matters. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to enter into closed session to consider a personnel matter pursuant to Section 2 (c) (1) of the Open Meetings Act regarding a disciplinary matter.

Following the closed session, the meeting returned to open session. The President announced that no action had been taken during the closed session which had involved a disciplinary matter involving a member of the Department and that the Board had referred the matter to the Fire Chief for action and handling.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District