

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On August 28, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Rynders, Ford, and Hand. Fire Commissioners Sherman and Clemons; Fire Chief Kambarian; members of the Fire Department; members of the public; Mr. David Wager and Mr. Andrew Allen of the Steck Cooper Agency; and legal counsel for the District were also present.

The Chair first called for announcements and presentations. The Chair recognized Chief Kambarian who called forward Fire Department POC member Aaron Fry to be recognized upon his departure from the Department to become a full-time firefighter with the City of Alton Fire Department. The Chief related that Mr. Fry had been a paid-on-call member of the Department since February 2006 and that he has rendered over 5,000 hours of service to the District in that capacity. The Chief presented Firefighter Fry with a plaque on behalf of the Fire Department in recognition of his service as a member of the Godfrey Fire Protection District Fire Department. Thereafter, Firefighter Fry received the thanks and congratulations of the Board as well as a standing ovation in recognition of his service.

The Chair next called upon Mr. David Wager and Mr. Andrew Allen of the Steck Cooper Agency to present the annual insurance review for the District's insurance coverages. Mr. Wager presented a written summary and reviewed it with the Board which included discussion of the District's property, portable equipment, general liability, management liability, vehicle, umbrella, accident and sickness, worker's compensation, and bonding coverages. He indicated that it is his expectation that the annual premium will remain stable and advised that he should have the final premium figure within the next 30 days. After responding to questions from the Board, Mr. Wager was thanked for his presentation and he and Mr. Allen departed the meeting.

The Chair next took up the approval of the minutes of the meeting of the Board held on July 24, 2017 and upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the minutes were approved as presented.

The Chair next called upon the Treasurer for his report. The Treasurer presented the financial reports of the District including the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of July 31, 2017 which reflected cash on hand at July 1, 2017 of \$344,811.37, receipts during the month of \$467,234.61, and disbursements during the month of July of \$126,668.74 leaving a balance at July 31, 2017 of \$683,377.24. The Financial Statement also reflected the Cash on Hand Distribution Report showing the various depositories in which the District holds its funds. The report also included the fund designation reflecting the allocation of the District's monies among its various funds. The Treasurer noted that the Board packet also included the July 2017 Expenditure Report by budget line item; the Pension Fund Financial Statement as of July 31, 2017; the Tax Receipts Summary and Disbursements Report through July 17, 2017; the Receipts & Disbursements YTD Comparison Report for July 2017; the Detail-Receipts & Disbursements Report for July 2017; the Reconciliation Summary Report for the Carrollton Bank-Money Market (BLDG) Account for the period ending July 31, 2017; the Reconciliation Detail Report for the Carrollton Bank-Money Market Account (BLDG) Account for the period ending July 31, 2017; the Carrollton Bank Statement dated July 31, 2017 for the business premium money market account; the Bank Reconciliation Report for the Illinois Funds account for the month ending July 31, 2017; the Illinois Funds Statement for the period July 1, 2017 through July 31, 2017; the Liberty Bank checking account dated July 31, 2017; the Liberty Bank checking account Reconciliation Summary for the period ending July 31, 2017; and the Reconciliation Detail Report for the Liberty Bank checking account for the period ending July 31, 2017. Thereafter, upon motion by Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to payment of bills, and a motion was made by Mr.

Hand, seconded by Mr. Ford, and unanimously approved, to approve payment of the bills of the District as same come due in the usual course of business in accordance with the regular bill payment procedure of the District.

The Chair next called upon Mr. Sherman for a report of the Board of Fire Commissioners. Mr. Sherman indicated there was no report.

The meeting next turned to the President's Report. The President indicated there was no report.

The meeting next turned to the Fire Chief's Report. The Chief noted that he has submitted to the Board in the Board packet his written report in the usual fashion. He then commented on his written report.

The Chief advised that the department had responded to three minor structure fires during the month along with the other calls set out in his report.

With regard to personnel matters, the Chief again noted the recognition of POC Firefighter Fry for his service to the District. The Chief advised that Assistant Chief Eric Cranmer suffered an on-duty injury on August 3, 2017 and will need surgery at some point in the future. He is currently on light duty. The Chief reported that Firefighter Farmer suffered an off-duty injury and has sustained a hand or wrist fracture. Firefighter Farmer has been able to cover his absence through shift changes thus far, but the Chief indicated that he has moved Firefighter Stratton to shift 2 in order to compensate for Firefighter Farmer's absence.

With regard to vehicles, he noted that he desires to continue correction of red items noted in the truck report.

The Chief reviewed with the Board pending grant applications.

The Chief advised that the trial involving the Hi Way House has now been rescheduled to October 2, 2017 and October 3, 2017 and that he will likely be testifying in that hearing.

The Chief advised the Board that the Alton Fire Chief had approached him informally regarding expanding the District's MABAS Box Alarm Response to include the entire City of Alton from its current level which covers only a portion of the city. After

discussion, it was the consensus that the current arrangement should remain due to the injuries to two members of the department which will stress the personnel resources of the District. In response to a question, the Chief advised that the City typically would be expected to call upon the District for assistance one or two times per month.

The Chief next submitted a purchase request to the Board. After reviewing and discussing them with the Chief, a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved, to approve the request for the purchases as set out in the Fire Chief's Report.

The meeting next turned to the attorney's report. The attorney gave a brief update on pending legislative items.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business.

The first item of business under old business was discussion of the Unit 1412 frame rail matter. The Chair called upon Firefighter Ben Hamburg who oversees vehicle maintenance to address the Board regarding correction of the frame rail problem. Firefighter Hamburg suggested that while replacement of the frame rails would be the best solution, the cost of that step is not, in his opinion, warranted. He indicated his belief that disassembling the pump and body to access the frame rails and treating them after sandblasting would be the optimum and most cost effective solution in the circumstances. He also related that he and the Fire Chief had investigated a new product which could be used for routine maintenance of the frame rails after repairs are made which would involve coating the rails annually with a product which will inhibit corrosion. After a lengthy discussion, the attorney was requested to contact Spartan Motors regarding the terms of a pump and body removal with sandblasting and treatment of the frame rails in place. He was requested to report to the Board thereafter.

The meeting next turned to repair of the bay floor at Station No. 1. It was noted that the attorney had circulated to the Board and Chief a proposed solicitation for repairs which would be published in The Telegraph newspaper. A set of proposed

requirements which had been prepared based on information from the Fire Chief along with the attorney was authorized to proceed with publication of the solicitation notice.

The meeting next turned to new business. There was no new business.

The meeting next turned to the good of the order. The Chair recognized Mr. Ford who indicated that the Board will be soliciting opinions from members of the fire department utilizing a survey which will be distributed to all members and returned on an anonymous basis. Firefighter Thomas Wills suggested the survey be issued to members of the department by e-mail so it can be completed online and then printed off for return to the Secretary/Treasurer. Mr. Ford indicated that this procedure could be utilized.

The meeting next turned to personnel matters. There were no personnel matters to come before the Board.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District