

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On August 22, 2016, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board.

Present for the meeting were Trustees Ford, Hand, and Rynders. Fire Chief Kambarian, Fire Commissioners Sherman and Clemons, members of the Fire Department, members of the public and legal counsel for the District were also present.

The first order of business to come before the meeting was the opening of bids for the District's purchase of a breathing air compressor utilizing grant funds. The Chair requested the Secretary-Treasurer to open and announce the bids which were as follows:

Ellebracht Company	\$21,317.00
MACO	\$24,750.00
EMS	\$23,702.00
AEC	\$27,215.00/\$27,995.00
Banner	\$21,669.00
Breathing Air Systems	\$25,302.15

The Secretary-Treasurer noted that various bids included trade in allowances, all of which were set at \$1,000. After the bid opening, the Board referred the bids to the Fire Chief for review by the Chief and the Fire Department to determine compliance with the requirements of the District for the breathing air compressor. The Chief was requested to report to the Board following that review.

There were no other announcements or presentations to be made.

The minutes of the meeting of the Board held on July 26, 2016 from recess on July 25, 2016 due to lack of a quorum were presented and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Chair next called for the Treasurer's Report. The Treasurer presented his report in the usual manner including the Financial Statement for the month of July which reflected cash on hand at July 1, 2016 of \$385,984.81, receipts during the month of \$452,034.67, and disbursements of \$144,532.25 leaving a balance at July 31, 2016 of \$693,487.23. The Treasurer also presented the Cash on Hand Distribution Report reflecting the various depositories of the District's funds. The report further provided the Fund Designation Allocation among the building, equipment replacement, insurance, and general funds. The Treasurer additionally reported that the Board meeting packet contained the July 2016 Expenditure Report by budget line item reflecting monthly and fiscal year to date expenditures along with remaining budget line item balance; the Pension Fund Financial Statement as of July 31, 2016; the Tax Receipts Summary & Disbursement Report through July 19, 2016; the Receipts & Disbursements YTD Comparison Report for July 2016; the Detail-Receipts & Expenditures Report for July 2016; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending July 31, 2016; The Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending July 31, 2016; and the Statement for the Liberty Bank Checking Account dated July 29, 2016. Thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the payment of bills as same

come due during the normal course of business in accordance with the bill payment procedure of the District.

The Chair called upon Mr. Sherman for the report of the Board of Fire Commissioners. Mr. Sherman advised that his Board would be meeting on the following Wednesday to approve the final eligibility list from the recently completed eligibility testing.

The meeting next turned to the President's Report. The President advised that he had no report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written fashion in the usual manner. This included the report of Daily Activity Highlights; NFPA Experience Survey for July 2016; Personnel Matters Report; Stations/Apparatus/Equipment Report; Grant/Revenue/Donations Report; Business Inspections; and Special Notes/Requests.

The Chief advised that the Kidcation Olympics Program at Glazebrook Park held on August 3 was a success and that the Department had good representation and participation in that event.

The Chief advised that there were 178 calls during the month of which two were vehicle fires with an approximately loss of \$20,000 on a combined basis.

The Chief advised that the three paid on call recruits are progressing in their training and should complete their probationary process by the end of 2016. The Chief advised that the District had been working with the Village of Godfrey Emergency Management Director in participation to qualify Godfrey as a "Ready to Respond" community and in conjunction with that effort that recruitment publicity and activities are being undertaken. The Chief indicated that he is looking to consider non-traditional roles for individuals from the

community who desire to volunteer with the District. There was a question regarding membership by persons who reside in Missouri which the attorney addressed. The Chief indicated that he would review existing District policies regarding residency and other matters related to a person's state of residency.

The Chief advised that Lieutenant Hamberg is continuing to work toward quotes for a refurbishment of one of the KME pumpers. He advised that the lighting upgrades for Units 1422 and 1450 are in process. The Chief requested approval to continue work to address any "red" truck maintenance items. In response to a question, the Chief indicated that the only open item on that listing at this point in that category are the installation of the lighting upgrades. The Board commended the Department on this achievement.

The Chief advised that removal of the skim coating at the bay floor in Station No. 1 continues as the floor deteriorates and that efforts are ongoing to locate a means of repair for this problem. The President advised that he had contacted three contractors who indicated they would look at the problem, but, as yet, none have followed through. The Chief advised that installation of windows at Station No. 2 would be undertaken shortly.

The Chief indicated that he continues to await word on the Fire House Subs Public Safety Foundation Grant Application to fund the purchase of additional extrication gear.

The Chief also reported that the cutter blade upgrade which had previously been approved by the Board should be received shortly.

The Chief advised that business inspections are in progress.

The Chief reported that the Department is in the process of

implementing its upgrade to ALS service with a date for implementation of no later than October 8, 2016. He reported regarding the transmission of twelve leads to the hospital and indicated that his goal is to avoid the requirement of purchasing cellphones and monthly service charges associated with that. He will continue to report to the Board regarding the status of this project.

The Chief advised that the District is in the process of registering with the Illinois Heart Rescue Project. This is a cost free program which is intended to improve the survival rate for out of hospital cardiac arrests over a five year period.

The Chief advised that the District had received nearly \$700 in donations in memory of Bob Schudel, a recently deceased former member of the Department. He requested approval to use these funds for the October Open House expenses and without objection, the request was approved. The Chief also noted that a thank you note was received from Mr. Schudel's family.

The Chief advised that he desires to proceed with completion of purchases through the Illinois Public Risk Fund Safety Grant following the receipt of additional funds for the District from its tax levy.

The Chief confirmed that the final eligibility list would be approved by the Board of Fire Commissioners at its meeting on August 24, 2016. He noted that the prior list expired on July 28, 2016.

The Chief reported to the Board that the Village of Godfrey had offered to sell a 2002 Dodge Ram pickup truck to the District for \$1.00. The Chief indicated that he had inspected the truck and had determined that the expense to equip and operate the truck would make it unfeasible to accept the Village's offer given the truck's condition and capabilities.

He noted that it would be necessary to install emergency lighting, a radio, and other equipment on the truck which would be used for towing the District's air trailer. There was some question regarding capability of the truck to handle the towing requirement. Accordingly, the Chief recommended that the District decline the Village's offer with thanks. The Board concurred.

The Board next turned to the Attorney's Report. The attorney reported regarding trustee election matters and materials were distributed to the Secretary as the local election official and the Fire Chief regarding the April 2017 trustee election. The attorney advised that he would be publishing the pre-filing notice. Copies of the documents were provided to the Board. The attorney reported that the District had received a notification of an application for a reduction in assessed value for the Augusta Hills Subdivision. It was noted that the County represents the various local taxing bodies in such proceedings. The attorney reported regarding the publication expense incurred by the District in connection with its Annual Budget and Appropriation Ordinance. It was agreed after considering the charge that was made by the newspaper that alternative sources of publishing items by the District would have to be undertaken. The attorney reported on various legislative items including a change in the provisions of Section 11f of the Fire Protection District Act which reduced the allowable charge for services to non-residents to no more than \$250 per hour regardless of the number of units dispatched to such a call. Other legislative enactments which have been approved by the government were also discussed including additional authority for the Fire Chief with regard to Life Safety Code violations within the District and the requirement

for an expenses reimbursement policy.

The meeting next turned to public comments. The Chair recognized Firefighter Jake Ringering along with other members of the Fire Department who were present. It was suggested that the District should again approach the Village of Godfrey regarding supplemental funding of the Fire Department by the Village. It was noted that the District has pending a referendum to increase its authorized rate limit for the rescue tax at the November election. It was suggested that an overture be made to the Village prior to that election. There was discussion regarding this topic with views exchanged between the members of the Department present, the Fire Chief, and the members of the Board of Trustees. Following extensive commentary and discussion, it was agreed that a committee would be formed consisting of Mr. Ford, a representative of the Firefighters' Union, and the Fire Chief to address the issue of presenting the referendum to the members of the public and also approaching the Village of Godfrey regarding supplemental funding of the Fire Department.

It was noted that the District's annual Open House event would be held on October 8, 2016.

The meeting next turned to old business.

The attorney reported briefly regarding the status of the Unit 1412 warranty claim. He advised that a meeting had been held the prior Thursday with a representative of Spartan Motors to examine the frame rails on Unit 1412. The attorney advised that a proposal is expected within the next 30 to 60 days from Spartan regarding addressing the condition of the frame rails and dealing with the problem. The attorney advised that he would continue to report to the Board on this matter.

The meeting next turned to new business.

The first item of new business to be considered was equipment procurement and the Chair noted that this has been considered elsewhere in conjunction with the Fire Chief's report.

The Chair next noted that the air compressor bids had been opened and that no action would be taken by the Board at this time pending evaluation by the Fire Chief and Fire Department.

The meeting next turned to the good of the order. There was no report.

The meeting next turned to personnel matters. There were no personnel matters to be brought to the Board.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District