

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On July 25, 2016, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was scheduled to be held at the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board.

Mr. Ford was the only trustee in attendance and he noted that the public hearing on the District's 2016-2017 Budget and Appropriation Ordinance was scheduled for 7:00 p.m. Mr. Ford, accordingly, opened the public hearing. No members of the public appeared nor were any comments regarding the budget made from those in attendance. Mr. Ford briefly reviewed the substance of the budget and noted that the District's financial picture for the upcoming year will be potentially difficult.

As a result of the absence of Trustees Rynders and Hand, the meeting lacked a quorum at the scheduled meeting time. Mr. Ford opened the meeting to announce the lack of a quorum. In addition to Mr. Ford, those in attendance included Fire Commissioners Cox, Clemons, and Sherman, Fire Department members McBride and Wilson, and legal counsel for the Fire Protection District.

Thereafter, as a result of the lack of quorum, Mr. Ford recessed the Board meeting until 6:30 p.m. on July 26, 2016 with the meeting to be held at the No. 2 Fire Station, 1712 West Delmar, Godfrey, Illinois. A posting of the Notice of Recess was directed to be placed at both Fire Stations.

On July 26, 2016 at 6:30 p.m., the regular meeting of the Board of Trustees of the Godfrey Fire Protection District resumed from recess on July 25, 2016 due to lack of a quorum at Fire Station No. 2, 1712 West Delmar, Godfrey, Illinois. In

attendance were Trustees Ford and Hand. Mr. Rynders was unable to attend the meeting. Also present were Fire Commissioners Clemons and Sherman, members of the Fire Department, and legal counsel for the District was also present.

In the absence of Mr. Rynders, Mr. Hand presided at the meeting.

The Chair called for presentation of the minutes of the meeting of the Board of Trustees held on June 27, 2016. Upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. The Treasurer presented his report in the usual manner including presentation of the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of June 30, 2016 which reflected cash on hand at June 1, 2016 of \$327,668.85, receipts during the month of \$172,931.57, and disbursements during the month of June \$114,615.61 leaving a balance at June 30, 2016 of \$385,984.81. Mr. Ford noted that the Financial Statement also included the Cash on Hand Distribution Report indicating that depositories of the funds of the District and the Fund Designation Report. In addition to the Financial Statement, Mr. Ford also presented the June 2016 Expenditure Report by budget line item reflecting monthly and year to date spending and budget line item balance; the Financial Statement for the Pension Fund as of June 30, 2016; the Receipts & Disbursement YTD Comparison Report for June 2016; the Tax Receipts Summary and Disbursements Report through June 21, 2016; the Detail-Receipts & Expenditures Report for June 2016; the Bank Reconciliation Report for the month ending June 30, 2016 for the Illinois Funds Account; the Illinois Funds Statement for the period June 1, 2016 through June 30, 2016; the

Liberty Bank Checking Account Statement dated June 30, 2016; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending June 30, 2016; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending June 30, 2016; the Reconciliation Summary for the Regions Bank Account for the period ending June 22, 2016; the Reconciliation Detail Report for the Regions Bank Account for the period ending June 22, 2016; the Regions Bank Statement for the period March 24, 2016 through June 22, 2016; the Carrollton Bank Money Market (BLDG) Account for the period ending June 30, 2016; the Reconciliation Detail Report for the Carrollton Bank Money Market (BLDG) Account for the period ending June 30, 2016; and the Carrollton Bank Money Market Account Statement dated June 30, 2016. Mr. Ford reported that a donation had been received from the Sportsman's Club in the amount of \$250. Thereafter, a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved, to accept the Treasurer's Report as presented.

The Board next turned to payment of bills. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved, to approve the payment of bills as in accordance with the bill payment procedure of the District with bills to be paid as same come due in the normal course of business

The meeting next turned to the Board of Fire Commissioners' report. Mr. Sherman reported that the Board of Fire Commissioners had met on the previous evening. He indicated that eligibility testing had been conducted by administration of the written examination. Six of seven applicants passed the examination and will be interviewed during the month of August. Mr. Sherman also advised that former Chief Sowders is in the process of developing the promotional testing for the rank of

Captain and that a timeline has been established by the Fire Chief for that process which will commence in 2017.

In the absence of the President, there was no President's Report.

The meeting next turned to the Fire Chief's Report. In the absence of the Fire Chief, the Board reviewed the written report of the Chief and the matters set forth therein. Mr. Wilson was recognized to address the Board regarding certain requests made by the Chief. Specifically, the Fire Chief submitted a written request for the purchase of a lighting upgrade/replacement for Unit 1422. Mr. Wilson described for the Board with commentary from Mr. Wills the efforts being made to bring Unit 1422 into a front line pumper status. He described the requested proposal which has a total cost of \$1,730 through Datatronics good through July 30, 2016. After reviewing the request, and upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the request was approved. The Board next considered the Chief's request for additional rear lighting for Unit 1450 at a cost of \$204. This was discussed with Mr. Wilson. Upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, that request was also approved. The Board next reviewed the Chief's request for funding for the Open House to be held in the fall. It was noted that Captain Wills had submitted a proposed budget. It was noted that the District does typically receive donations which offset a portion of the cost at this event. It was also noted that this has been a very successful event in prior years and provides substantial community involvement and education around Fire Prevention Week. Upon motion duly made, seconded and unanimously approved, the request was approved.

The Board next discussed the status of the Assistance to

Firefighters Grant for the compressor system. The attorney reported the solicitation for proposals had been published and that proposals will be due in August.

The Board next discussed with the members of the Fire Department present the status of the District's extrication gear. It was noted that the blade that had been authorized for purchase at the time of the June Board meeting had been ordered and that all of the 1998 hydraulic hose pigtails have been replaced as previously authorized. It was also noted that Fire Department personnel unanimously favor a single hose hydraulic tool over battery powered tools. The Chief's report indicated that a grant application had been submitted for a set of extrication equipment.

The Chair next recognized Mr. Wilson who submitted an additional request regarding Unit 1422 and its in-house refurbishment which is ongoing at this time. Mr. Wilson indicated that a new radio is needed in the unit and that two quotes had been obtained with an approximate cost of \$1,400. Mr. Wilson indicated that the Whiteside quote was responsive while the Datatronics quote was incomplete. Mr. Wills commented regarding the plan for Unit 1422 and noted that it is intended to be a reliable frontline service vehicle following refurbishment. Thereafter, a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to purchase the requested radio through Whiteside.

The meeting next turned to the Attorney's Report. The attorney reported briefly regarding the status of the warranty claim on Unit 1412 and the frame rails issue. He circulated copies of correspondence which had been directed to Spartan and a letter of inquiry to the University of Illinois regarding an investigation of the cause of the deterioration. The attorney

also advised that the tax exemption application had been submitted to the Madison County Board of Review for the vacant land on Airport Road.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business.

The first item of old business to come before the meeting was the adoption of the 2016-2017 Budget and Appropriation Ordinance. A proposed form of ordinance was presented. Mr. Ford reviewed the ordinance with the persons in attendance including an explanation of the inclusion in the budget of a \$300,000 operating loan required to balance the budget. There was discussion regarding the pending referendum to increase the rescue tax rate limit. Thereafter, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved the following resolution was adopted:

RESOLVED, that Ordinance No. 16-02 being entitled "An Ordinance Adopting A Budget And Making Appropriation For The Godfrey Fire Protection District, Madison And Jersey Counties, Illinois For the Fiscal Year Beginning May 1, 2016 And Ending April 30, 2017" be, and hereby is adopted.

The attorney was requested to have the budget published and filed in accordance with applicable law.

The meeting next turned to new business. The only item of new business consisted of a review of closed session minutes. The attorney noted there had been no closed session minutes within the last six months for review.

The meeting next turned to the good of the order. There was no report.

The meeting next turned to personnel matters. It was announced there were no personnel matters.

Thereafter, there being no further, or other, business to

come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District