

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On July 24, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Ford, Rynders, and Hand. Also present for the meeting were Chief Kambarian; Fire Commissioners Cox, Clemons, and Sherman; members of the public; members of the fire department; and legal counsel for the District.

The Chair called for Presentations and Announcements and the Chief was recognized to make a presentation to Eagle Scout Daniel Hoffman for his work in constructing a pergola at Station No. 2 as part of his Eagle Scout project. The Chief noted that Mr. Hoffman had approached him approximately four months prior to inquire about doing the project at Station No. 2 and he commended Mr. Hoffman for the quality of his work and suggested that everyone at the meeting take time to view the project. Thereafter, the Chief presented Mr. Hoffman with a plaque of appreciation. Mr. Hoffman expressed his appreciation for being allowed to construct the project at Station No. 2. He informed those present that he has graduated from high school and will be attending the University of Illinois to study computer science in the fall.

The Chair next called for presentation of the minutes of the meeting of the Board held on June 26, 2017, and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Chair next called for the Treasurer's report. The Treasurer presented his report in the usual manner which included the Financial Statement of the District for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of June 30, 2017 which reflected cash on hand at June 1, 2017 of \$296,628.96, receipts during the month of June of \$170,798.42, disbursements during the month of \$122,616.01 leaving a balance at June 30, 2017 of \$344,811.37. The Treasurer also presented the Cash on

Hand Distribution Report reflecting the deposits held by the District and the Fund Designation Report allocating the funds held. The Treasurer noted that the general fund was in deficit position at June 30, 2017. The Treasurer also presented the June 2017 Expenditure Report by budget line item; the Pension Fund Financial Statement at June 30, 2017; Tax Receipts Summary and Disbursements Report through June 20, 2017; the Receipts & Disbursements YTD Comparison Report for June 2017; the Detail-Receipts & Disbursements Report for June 2017; the Reconciliation Summary Report for the Carrollton Bank-Money Market (BLDG) Account for the period ending June 30, 2017; the Reconciliation Detail Report for the Carrollton Bank-Money Market Account (BLDG) Account for the period ending June 30, 2017; the Carrollton Bank Statement for the business premium Money Market Account dated June 30, 2017; the Illinois Funds Bank Reconciliation Report for the month ending June 30, 2017; the Illinois Funds Statement for the period June 1, 2017 through June 30, 2017; the Reconciliation Summary for the Regions Bank account for the period ending June 22, 2017; the Reconciliation Detail Report for the Regions Bank account for the period ending June 22, 2017; the Regions Bank Statement for the period March 24, 2017 through June 22, 2017; the Reconciliation Summary for the Liberty Bank checking account for the period ending June 30, 2017; Reconciliation Detail Report for the Liberty Bank checking account for the period ending June 30, 2017; and the Statement for the Liberty Bank checking account dated June 30, 2017. The Treasurer noted that all of these reports were contained in the Board packet for review by the Board. Thereafter upon motion by Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was approved as presented.

The Chair next called for approval of bills, and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to approve payment of the bills of the District as same come due in accordance with the usual procedure of the District.

The Chair next called upon Mr. Sherman for the report of the Board of Fire Commissioners. Mr. Sherman advised that the Assistant Chief promotion list had been certified and is posted. No other matters are pending before the Board of Fire

Commissioners at this time.

The meeting next turned to the President's Report. The President advised that he did not have a report at this time.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written fashion in the usual manner. He advised that the department had made several responses as a result of the storm which struck the Godfrey area on July 23, 2017 and he recognized and commended the members of the department for their efforts in connection with that incident. The Chief noted that he had met with a representative of Zoll and the RES QCPR. The Chief advised that he and Mr. Ford held a meeting with A. Jay Pathak, the CEO of OSF Saint Anthony's Hospital for a two-hour meeting that went well. The Chief reported that calls since his last report were generally typical. He advised under personnel matters that Mr. McBride is undergoing treatments for bladder cancer at this time and that information had been supplied to Attorney Pat Keefe who represents the Illinois Public Risk Fund in connection with the McBride worker's compensation claim. The Chief advised that SCBA flow testing had occurred and several repairs were necessitated as a result of the testing. He noted that a report had been included in the Board packet from Capt. Jake Ringering. The Chief advised that the District will not likely be eligible for an SCBA grant, but that the units will need to be considered for replacement shortly as they are now ten years old. The average cost per unit is \$6,000.00 at this time and bottles have a cost of approximately \$1,000.00 per unit. At this time, the District has 46 bottles which have an age of five years.

Turning to grants, the Chief advised that the AFG Grant remains pending.

The Chief reported that business inspections are proceeding and that a trial date of September 24 and September 25 had been set for the Hiway House trial.

Under special notes, the Chief reiterated his recognition of Daniel Hoffman for his work at Station No. 2. The Chief reported that he would be away for vacation and participation in a humanitarian trip in the Ukraine.

The Chief advised that the District would be sponsoring the county meeting on

August 17 and he solicited volunteers to assist with the meeting. Mr. Ford and Mr. Hand indicated they would be available. The meeting will be held at the Knights of Columbus Hall in Godfrey.

The meeting next turned to the attorney's report. The attorney reported regarding a change in potential requirements regarding audits as a result of a notice issued by the Office of the Illinois Comptroller. He also reported regarding the "sweep" of funds from the Office of State Fire Marshal and discussed efforts which are being made to ameliorate that action.

The meeting next turned to public comments. The Chair recognized Fire Department member J. D. Wilson who spoke to the Board regarding the frame rail issue in connection with Unit 1412. Mr. Wilson offered various comments and opinions to the Board regarding the planned replacement frame rails on that apparatus. There was discussion regarding other items of need by the department with regard to vehicles and equipment. Mr. Wilson suggested that the Board reconsider its acceptance of the proposal to replace the frame rails. The Board thanked Mr. Wilson for his comments.

The meeting next turned to old business.

The first item of old business to come before the meeting was a discussion of the replacement of the frame rails on Unit 1412. There was discussion regarding the proposed settlement agreement which had been submitted to Spartan and returned with revisions. It was noted that Mr. Hamberg was not present for the meeting. After considerable discussion regarding the frame rail issue as well as other "red" truck maintenance items that had been identified by the department, a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved, to table the consideration of replacement of the frame rails on Unit 1412 and to proceed with repair of all red items identified by the fire department with regard to other vehicles and equipment.

The Board next heard from the Chief and Mr. Wilson regarding maintenance of fire apparatus based upon age with pre-2007 vehicles being considerably easier to maintain than those with a later date of manufacture.

The meeting next turned to new business.

The first item of new business to come before the meeting was consideration of a revised purchasing policy. The attorney presented a suggested purchasing policy which had been prepared to update the prior policy and after reviewing same, a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to approve the revised purchasing policy as presented.

The meeting next took up review of closed session minutes. The attorney advised that he had reviewed the closed session minutes and would recommend to the Board that none of the minutes be opened for public inspection at this time. No action was taken to open any of the closed session minutes.

The meeting next turned to the good of the order. It was noted that there had been calls for assistance from the City of Alton Fire Department.

The meeting next turned to personnel matters. There were no personnel matters to consider.

The Treasurer requested that the floor repair at Station No. 1 be placed on the agenda for issuance of a solicitation and opening of bids at the next meeting of the Board.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District