

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On June 26, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Rynders, Ford, and Hand. Fire Chief Kambarian, Fire Commissioner Clemons, Fire Commissioner Sherman, members of the fire department, members of the public, and legal counsel for the District were also present for the meeting.

The Chair first called for a public hearing on the 2017-2018 budget and appropriation ordinance. The Secretary noted that the Tentative Budget and Appropriation Ordinance had been posted for in excess of 30 days since its adoption by the Board and that a Notice of posting and a public hearing had been published. The Chair called for comments regarding the budget and appropriation ordinance for 2017-2018. There were no comments. The Chair closed the public hearing.

The Chair next called for Announcements and Presentations. There were no announcements or presentations.

The Chair next called for presentation and approval of the minutes of the meeting of the Board held on May 22, 2017, and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Chair next called upon the Treasurer for his report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of May 31, 2017 which reflected cash on hand at May 1, 2017 of \$438,084.58, receipts during the month of May of \$10,506.00, and disbursements during the month of May of \$151,961.62 leaving a balance at May 31, 2017 of \$296,628.96. The Treasurer also presented the Cash on Hand Distribution Report reflecting the depositories of the District and the amounts in each account. He also presented the Fund Designation Report and noted that the undesignated portion of the

general fund was in deficit in the amount of \$278,562.69 reflecting the use of other designated and undesignated funds of the District to support all fund expenditures pending the receipt of tax revenues. The Treasurer also presented the May 2017 Expenditure Report reflecting monthly and fiscal year to date expenditures along with remaining budget line item balances. Additionally, the Treasurer noted that the financial statement for the Pension Fund as of May 31, 2017; the Receipts & Disbursements YTD Comparison Report for May 2017; the Detail-Receipts & Disbursements Report for May 2017; the Reconciliation Summary Report for the Carrollton Bank-Money Market (BLDG) Account for the period ending May 31, 2017; the Reconciliation Detail Report for the Carrollton Bank-Money Market Account (BLDG) Account for the period ending May 31, 2017; the Carrollton Bank-Money Market Account Statement dated May 31, 2017; the Illinois Funds Bank Reconciliation Report for the month ending May 31, 2017; the Illinois Funds Statement for the period May 1, 2017 through May 31, 2017; and the Liberty Bank statement dated May 31, 2017. The Treasurer also reported he had received an e-mail from the Fire Chief indicating that the District had received its first substantial payment of real estate taxes from Madison County in the amount of \$205,465.02 as of June 20, 2017. These reports were reviewed with the Board by the Treasurer. A motion was then made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to accept the Treasurer's Report as presented.

The Board next turned to payment of bills and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the bills were ordered to be paid as presented in the usual course of business in accordance with the regular bill payment procedure of the District.

The Chair next called upon the Board of Fire Commissioners. Mr. Sherman reported that the assistant chief promotional testing had taken place and that both applicants had passed and that no issues had arisen in connection with the promotional eligibility testing.

The meeting next turned to the President's Report. The President reported

briefly regarding his attendance at the Annual Conference of the Illinois Association of Fire Protection Districts in Peoria. He advised that he had provided materials to Chief Kambarian from the Conference. He reviewed with the Board commentary from the Illinois Fire Service Institute regarding cancer prevention in connection with firefighter wellbeing along with a PTSD Program. He noted that there was discussion regarding volunteer participation and dealing with multiple generational participation in the fire service. He suggested to the Chief that a campaign should be initiated to inform the public about the services provided by the District and its fire department.

The President also reported that he had received the resignation of Mr. Hand as a Trustee of the Paid Firefighters' Pension Board, but that no replacement for Mr. Hand had been identified as yet.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner. This included a Memorial Day Parade photo of Firefighter Ben Hamberg's vehicle. He noted that four members participated in the parade and that no overtime was incurred by their participation. He commended the members for their participation.

The Chief reported that a vehicle accident that which had occurred on the Friday demonstrated the commitment of the members of the fire department when they took the children who were involved in the accident to Station No. 1 until a relative could arrange to pick up the children. They provided Shivers ice cream for the children while they were waiting.

The Chief reported that there were three fires during the prior month and he discussed those with the Board briefly.

With regard to personnel matters, the Chief advised that Assistant Chief McBride may be returning to work in early July pending his treatment for bladder cancer. The Chief also reported that two POC Firefighters are progressing in their probationary work and are on duty status at this time. He advised that POC Rynerson has resigned from the department due to other time commitments. The Chief reported that POC Firefighter Dawdy has obtained certification as a qualified apparatus operator which will

enable him to operate fire apparatus of the District on the same basis as career personnel. The Chief reported that Firefighters Dennison and Elder had completed the 50 hour rope rescue course at the Wood River Refinery at no cost to the District. The Chief extended thanks to Refinery Fire Chief Haase and the Refinery for this opportunity. The Chief advised that he and firefighter Farmer had received \$1,000.00 scholarships from the Illinois Fire Chiefs' Association for continuing education. The Chief confirmed that the Assistant Chief's promotional examination had been conducted on June 24, 2017.

With regard to apparatus, the Chief noted that the frame rail issue continues with regard to Unit 1412. He made a request that additional funds be placed in the maintenance budget to cover expected frame rail replacement cost. The Chief advised that Unit 1422 is currently at Banner Fire pending parts availability. He also advised that Unit 1471, a brush truck, has developed a problem with the head gasket which is now out of warranty. He expects the repair cost up to \$300 and \$400.00.

The Chief advised there was no change in the status of grant applications since his last report. The Chief confirmed that 2016 business inspections are ongoing and in process.

The Chief advised that he and Mr. Ford will be meeting with OSF Saint Anthony's CEO A. Jay Pathak on July 19, 2017. He also advised that department members Cranmer, Wills, and Dankenbring had completed iGel airway training.

The Chief advised that he will be away for the period July 2, 2017 through July 7, 2017 on vacation.

The Chief advised that a server problem developed with the computer system the prior evening and that repairs had to be effected to restore the system.

The President supplemented his earlier comments by noting that the fire academy class at the Illinois Fire Service Institute had been increased from six weeks to seven weeks in duration.

The meeting next turned to Public Comments. Mr. Bellitto was recognized and he informed the Board that a Boy Scout had constructed the pergola at Station No. 2

and added landscaping as part of an Eagle Scout project.

The meeting next turned to old business.

The meeting next took up the 2017-2018 budget and appropriation Ordinance. The proposed Ordinance was presented. The Treasurer noted adjustments which had been made from the tentative budget. Thereafter, a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to adopt the following resolution:

RESOLVED, that Ordinance No. 17-02 being entitled "An Ordinance Adopting a Budget and Making Appropriations for the Godfrey Fire Protection District, Madison and Jersey Counties, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018", be and hereby is adopted.

The attorney was requested to file the Ordinance with the County Clerk as required and to have the Ordinance published in compliance with Section 7 of the Illinois Fire Protection District Act.

The Board next took up discussion of tax anticipation warrants. The Treasurer noted that the warrants would not be required by reason of receipt of tax monies.

The meeting next took up discussion of the Unit 1412 frame rail problem. The attorney noted that he had distributed further information regarding the proposal of Spartan Motors for replacement of the frame rails which would include the replacement of cross rails at a cost of \$39,741.71 based on the most recent proposal of Spartan Motors. There was discussion regarding this proposal. It was suggested by the President that a penalty for late delivery be included in the agreement with Spartan and that the entire truck be videoed to show its current condition. It was noted that Spartan had previously proposed a 20% discount for initial upfront payment and that there was a consensus this should be retained. Thereafter, upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, proceeding with the proposals of Spartan Motors for replacement of the frame rails including cross lays at a cost of approximately \$39,000.00 proceed. The attorney was requested to notify the attorney for Spartan Motors and to proceed with preparation of an Agreement.

The meeting next turned to new business.

The first item of new business involved the adoption of the annual prevailing

wage determination. A proposed ordinance was presented and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to adopt the annual prevailing wage determination for the Godfrey Fire Protection District for the year beginning June 1, 2017.

The meeting next turned to the appointment of a member to the Board of Fire Commissioners. It was reported that Mr. Clemons had made a request for reappointment. A motion was then made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to reappoint Mr. Clemons to a three year term on the Board Fire Commissioners.

The meeting next turned to the good of the order. There were no comments.

The meeting next turned to personnel matters. Mr. Ford requested that the Board enter into closed session pursuant to Section 2(c) of the Illinois Open Meetings Act to discuss a personnel matter. Mr. Hand seconded the motion. The motion was approved by Trustees Rynders, Ford, and Hand.

Following the conclusion of the closed session, the meeting returned to open session and it was announced that personnel matters had been discussed, however, no action had been taken.

Thereafter, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District