

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On April 25, 2016, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Rynders, Ford, and Hand. Fire Commissioners Clemons and Sherman, Chief Kambarian, members of the public, and legal counsel for the Fire Protection District were also present for the meeting.

There were no announcements or presentations.

The Chair called for presentation and approval of the minutes of the meeting of the Board held on March 28, 2016 and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to approve the minutes as presented.

The Treasurer presented his report in the usual manner including the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of March 31, 2016 which reflected cash on hand at March 1, 2016 of \$722,943.42, total receipts during the month of \$38,362.77, and disbursements during the month of \$136,202.66 leaving a balance at March 31, 2016 of \$625,103.53. The Financial Statement included the Cash on Hand Distribution Report and the Fund Designation Report. The Treasurer also presented the March 2016 Expenditure Report by budget line item; the Pension Fund Financial Statement at March 31, 2016; the Tax Receipts Summary and Disbursement Report through March 31, 2016; the Receipts & Disbursements YTD Comparison Report for March 2016; the Detail-Receipts & Expenditures Report for March 2016; the Reconciliation Summary for the Regions Bank account for the period ending March 23,

2016; the Reconciliation Detail Report for the Regions Bank Account for the period ending March 23, 2016; the Regions Bank Statement for the period December 23, 2015 through March 23, 2016; the Liberty Bank Statement dated March 31, 2016; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending March 31, 2016; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending March 31, 2016; the Reconciliation Summary for the Carrollton Bank-Money Market (BLDG) Account for the period ending March 31, 2016; the Reconciliation Detail Report for the Carrollton Bank-Money Market (BLDG) Account for the period ending March 31, 2016; the Carrollton Bank Statement dated March 31, 2016. These reports were reviewed by the Board with the Treasurer. Thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to pay the bills of the District as same come due in the normal course of business in accordance with the bill payment procedure of the District.

The Chair next called upon the Board of Fire Commissioners for its report. Mr. Sherman reported for the Board of Fire Commissioners that it would be conducting promotional examinations on the following Saturday and that eligibility testing is scheduled as previously reported to the Board of Trustees.

The meeting next turned to the President's Report. The President reported regarding his participation in the Legislative Day of the Illinois Association of Fire Protection Districts in Springfield on April 13, 2016. He related his discussions with various legislators and the lobbyist for the

IAFPD. He noted that there was low attendance by downstate fire protection districts in connection with the Legislative Day and suggested that efforts need to be made to improve attendance from this part of the state.

The meeting next turned to the Fire Chief's Report. The Fire Chief presented his written report in the usual manner.

The Chief advised that there were two fire incidents of note since his last report including a drilling unit fire outside the District. He noted that the Brighton Betsey Ann Fire Protection District assisted in the call and that the call would be billed as a non-resident charge. The Chief also advised that the investigation of the structure fire at 6701 Godfrey Road had occurred and that no charges would be brought in connection with that incident although the fire appeared to be of unusual origin.

The Chief reported that three probationary paid on call members of the Department have moved to duty status although one of those individuals has recently sustained a fracture which will sideline him for a period of time. The Chief advised that one other POC is not progressing through training and may not be able to continue participation.

The Chief reported that Lieutenant Hamburg continues to seek a realistic refurbishment price for the one of the KME pumpers.

The Chief advised that Unit 1422 had been taken to Mike's for repairs which will be in the range of \$3,000 to \$4,000. The Chief made a request that new tires be purchased for this unit at this time. Similarly, the Chief requested tire replacement for Unit 1400. He reported that the second KME unit would be going to Mike's for inspection and repairs in the following week. The Chief also advised that flaking of the powder coating

on the frame rails of Unit 1412 has been discovered. This is considered to be a warranty claim and the Department is in contact with the manufacturer in that regard. Communications have been started with Degel Truck Center and truck manufacturer, Spartan Motors.

The Chief advised that floor repairs at Station No. 1 are pending obtaining quotes for the repair work. The Chief requested approval to purchase replacement windows for Station No. 2 which will be installed by members of the Department with the District incurring only material expense.

The Chief advised that one grant application had been denied and that the District had received a donation from Quick Trip.

The Chief also advised that Foreign Fire Insurance Tax funds had been used to purchase the Zoll RSQCPR system and that approval is pending with the Illinois Department of Public Health. It was noted that this would be undertaken in conjunction with an upgrade in the Department's EMS response level as an ALS non-transport provider.

The Chief advised that business inspections are in progress.

The Chief reminded the Board that the barbecue event is scheduled for May 21 at the Sportsman's Club.

The Chief advised that a small working group has been formed within the Department to review the District's VHF communications system. The group will look to evaluate the current system and how it could be improved.

The Chief informed the Board that the Illinois Department of Revenue has announced that an overpayment of corporate personal property replacement taxes to the District and other units of local government has occurred and that the Department

of Revenue will be seeking recovery of funds which were in excess of the appropriate amount. This will be done over a period of time.

The Chief advised that replacement extrication equipment will be needed in the following year's budget. He related to the Board an equipment failure which occurred on a call recently. He estimates that the cost of replacing the equipment will be in the range of \$25,000 to \$35,000 and that the Department is looking at tools which are powered by electric batteries. The Chief advised that he had ordered an inspection of the Department's extrication tools.

The Chief advised that Unit 1422 remains on backline status, but that all of the major repairs needed for that unit to be operational have been made.

The Chair next called upon the attorney for his report. The attorney noted that all items of report were set forth elsewhere in the agenda.

The Chair called for public comments. There were no public comments.

The meeting next turned to old business.

The attorney presented a draft Tentative Budget for consideration by the Board. It was noted that the budget as drafted shows a significant deficit and there was discussion regarding the cash flow of the District. The attorney suggested that the Board plan to adopt a Tentative Budget at the May meeting of the Board which will begin the budget adoption process.

The meeting next turned to discussion regarding the acquisition of the DNR donated boat and the President announced that the boat had been returned to the City of Edwardsville based upon the District's consideration of maintenance costs and

training costs.

The meeting next turned to consideration of a resolution to place on the November 2016 election a question to the voters of the District regarding an increase in the maximum tax rate for the Rescue Fund. A proposed Certificate of Resolution was presented. Upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the following resolution was adopted.

Shall the rate of the special tax levy by the Godfrey Fire Protection District for the purpose of providing funds to pay the cost of emergency and rescue crews and equipment be increased to not more than .10% of the value of all taxable property within the District as equalized or assessed by the Department of Revenue?

The attorney was requested to forward the Certificate of Resolution to the Madison County Clerk and the Jersey County Clerk.

The meeting next turned to new business. There was no new business to come before the meeting.

The meeting next turned to the good of the order. There was no report.

The meeting next turned to personnel matters. It was noted that the Fire Chief's contract will expire on April 30, 2016. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to enter closed session for the purpose of discussing re-negotiation of the Fire Chief's contract as permitted by Section 2(c) of the Illinois Open Meetings Act.

Following the conclusion of the closed session, the meeting returned to open session. It was announced that the Board had held discussions regarding renewal of the Fire Chief's employment contract and thereafter, a motion was made, seconded and unanimously approved to renew the Fire Chief's contract for a term of two years at the same salary and with a salary only

reopener at the end of the first year of the two year term of contract and with the number of vacation days to be increased to 25 per year and all other terms to remain as in the current contract.

A question arose regarding the development of the ALS non-transport program by the District and the status of Captain Wills as a paramedic. The Chief related training which Mr. Wills, who is a registered nurse, is undertaking to obtain the appropriate designation. The Chief noted that the waiver from the Illinois Department of Public Health for the District's proposed ALS status has not been requested at this time. He indicated that the plan is to have one paramedic per shift. He advised that approximately \$10,000 in equipment has been acquired through grants, Foreign Fire Tax funding and donations as required to raise the Department's response classification to ALS. The Chief indicated that Mr. Wills should be finalizing his testing in May, but that at this point there has been no change made in the structure of the District's EMS response program. There followed a discussion regarding twelve lead hookups for cardiac patients. The Chief indicated that in order to comply with hospital protocols it would be necessary to acquire phones that can be blue tooth capable and can transmit information from the twelve lead hookups. The Chief indicated that he would gather information on this and report back to the Board.

The Board next took up consideration of the Chief's request for the purchase of new tires for Units 1422 and 1400. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the purchase of the tires as a risk management expense.

In response to a question, the Chief advised that he

continues to work with the Village of Godfrey to obtain classification for Godfrey of a "Ready to Respond" community. He noted that he will be taking an additional training to accomplish this.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District