

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On April 24, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Rynders, Ford, and Hand. Also present were Fire Commissioners Cox, Sherman and Clemons; Fire Chief Kambarian; members of the Fire Department; members of the public; and legal counsel for the District.

The Chair first called for announcements and presentations. The Chief announced that through the efforts of Keith Sherman and John Fessler an American Flag had been donated to the District for its meeting room and he extended the thanks of the District and the Department to those gentlemen.

The Minutes of the meeting of the Board held on March 27, 2017 were presented and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Chair next called upon the Treasurer for his report. Mr. Ford reported to the Board by presenting the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of March 31, 2017. The report reflected that cash on hand at March 1, 2017 stood at \$722,906.36; that there were receipts during the month of March of \$29,768.74; and that there were disbursements of \$193,953.82 for the month leaving a balance at March 31, 2017 of \$558,721.28. The Treasurer also reviewed the Cash on Hand Distribution and the Fund Designation Report. Additionally, the Treasurer noted that included in the Board packet were the March 2017 Expenditure Report by budget line item; the Financial Statement for the Pension Fund as of March 31, 2017; the Tax Receipts Summary and Disbursements Report through March 17, 2017; the Receipts & Disbursements YTD Comparison Report for March 2017; the Detail-Receipts & Disbursements Report for March 2017; the Reconciliation Summary for the Carrollton Bank-Money Market (BLDG) Account for the period ending

March 31, 2017; the Reconciliation Detail Report for the Carrollton Bank-Money Market Account (BLDG) Account for the period ending March 31, 2017; the Statement for the Carrollton Bank-Money Market Account dated March 31, 2017; the Bank Reconciliation Report for the Illinois Funds Account for the month ending March 31, 2017; the Statement for the Illinois Funds Account for the period March 1, 2017 through March 31, 2017; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending March 31, 2017; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending March 31, 2017; and the Liberty Bank Checking Account Statement dated March 31, 2017. Thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented. The Treasurer noted that the District may face a shortage of funds to fund operations through to the receipt of 2016 tax levy proceeds, and he accordingly requested authorization from the Board to have the attorney prepare and publish a solicitation for the issuance of tax warrants for the District to be used if needed. Without objection, the request was granted.

The meeting next turned to approval of bills, and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to pay the bills of the District as same come due in the ordinary course of business in accordance with the regular bill payment procedure of the District.

The meeting next heard from Mr. Sherman as Chair of the Board of Fire Commissioners who reported that promotional testing for the rank of Captain would be administered the following Sunday and that the promotional testing for the rank of Assistant Chief would be conducted in June.

The meeting next turned to the President's Report. The President advised that he had no separate report to make.

The Chair next called upon the Chief for his report. The Chief presented his report in written fashion in the usual manner.

The Chief advised that there was a structure fire on Southmoor Place in March which was wind driven. He indicated that 19 members and multiple mutual aid

departments had responded to the incident. He noted that water supply was an issue in containing the fire, but that an adjoining home was saved through the efforts of the responding departments.

Under personnel, the Chief advise that both VFIS and IPRF had denied the claim of Edward McBride with respect to his bladder cancer condition. The Chief extended congratulations to Jacob Elder upon his completion of a tank car specialist class in Colorado which was funded by the Union Pacific Railroad. He also reported that Firefighters Blackford and Knezevich would be attending a crude by rail course in Colorado at the end of the month which would also be funded by Union Pacific. The Chief extended congratulations and thanks to Lieutenant Hayes upon his completion of 15 years with the Godfrey Fire Protection District.

Turning to station/apparatus/equipment, the Chief requested correction of any red truck maintenance items. He advised that bids had been received for the installation of floor drains at Station No. 1 and that these bids were contained in the Board packet. He noted that there were two options that had been submitted by Loellke Plumbing for the installation of trench drains at Station No. 1.

The Chief reported regarding the status of grant applications.

The Chief reported that business inspections for 2017 have commenced.

With regard to special notes and requests, the Chief advised that he had presented the District's 2016 Annual Report to the Village of Godfrey Board of Trustees at its last meeting and that he felt it was well received. He advised that the "Ride Along" program with Lewis & Clark Community College has commenced. The Chief requested that an apparatus plan be developed for the acquisition of future equipment. He noted that the District may desire to procure a "wet" rescue vehicle as opposed to a fire pumper. He noted that Wood River is currently proceeding with this approach at this time. The Chief requested approval to enter into a Memorandum of Understanding with the Department of Defense for the acquisition of vehicles through the Illinois DNR Forestry Division. The Chief also requested permission to send a truck to the annual Memorial Day Parade on May 29, 2017. The Chief advised that a request had been

made by Lieutenant Hayes to place a banner at Station No. 2 regarding a "Spring Fling" fundraiser for Saints Peter & Paul Church. Finally, the Chief advised that the Board packet contained an article from the Riverbender regarding off duty responses by Department members Nick Dawdy and Aaron Blackford. He commended both of these members.

The Board next discussed with the Chief the use of the District's brush trucks as a response vehicle for EMS calls. The Chief suggested that these trucks are now used approximately 20 times during the year currently and that their performance could be enhanced by the installation of ultra-high pressure pumps to make them more effective in firefighting capability. The units could then, potentially, replace the rescue truck and serve as an "intervention unit" and be utilized in locations where a traditional pumper vehicle could not go. It was suggested by the Board that the Chief should continue to investigate this possibility and report to the Board.

The Board next discussed the request for a banner at the No. 2 station and after that discussion it was the consensus that the request would be denied.

The Board next discussed sending an apparatus to the Alton Memorial Day Parade and approval was given to the Chief for this, subject to the use of a tanker or reserve pumper with no overtime to be incurred by the participation.

The Chair next recognized Mr. Sherman who commended the Fire Chief on his presentation to the Village of Godfrey Board of Trustees of the Annual Report of the District.

The Board next considered the Chief's request for approval of a Memorandum of Understanding with the Department of Defense and a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved, to approve entry of the Memorandum of Understanding.

The meeting next turned to the Attorney's Report. The attorney advised that his office had reviewed the question of charging for lift calls of a non-emergency nature. After that review, it has been determined the District would not have authority to charge District residents for such calls. Arrangements could be made potentially,

however, with skilled nursing facilities or other similar facilities for a voluntary payment for this type of assistance.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to new business. There was no new business to come before the meeting.

The meeting next turned to old business.

The first item of old business to come before the meeting involved the resolution of the frame rail problem on Unit 1412. The attorney advised that a proposal had been received from Spartan Motors which had been distributed to the Chief and Trustees prior to the meeting. The Chief suggested that a detailed specification for the frame rails should be obtained from Spartan prior to making a decision and the attorney was requested to seek that from Spartan, but also to proceed with further negotiations for replacement of the frame rails with galvanized materials. There was discussion regarding the manner of payment for the work and materials to replace the rails.

The meeting next turned to consideration of 2017-2018 Budget and Appropriation Ordinance and a proposed Tentative Budget which had been prepared by the Treasurer was presented. After discussion, a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved, to approve the Tentative Budget as prepared. The budget will be the subject of a public hearing at the June Board meeting.

The meeting next turned to the Good of the Order. Mr. Sherman was recognized and along with the Chief discussed a request for installation of a rain gauge at Station No. 2 by the Village of Godfrey Sewer Department. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to allow the installation.

The Board briefly discussed an article in Riverbender regarding the efforts of off duty firefighters and Mr. Ford extended his thanks to Firefighter Dennison as well for assistance he rendered to Mr. Ford's mother in an off duty incident response when she was involved in an accident. The Chief reported that Mr. McBride would be on sick leave for approximately three weeks beginning April 25, 2017 as he commences

treatment for bladder cancer.

The meeting next turned to personnel matters.

It was announced that the contract with Local 1692 had been finalized and executed. Copies of the contract have been distributed.

The meeting next turned to renewal of the Fire Chief's contract and a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to enter into closed session to discuss the renewal of the Fire Chief's contract.

Following the conclusion of the closed session, the meeting returned to open session, and it was announced that the renewal of the Fire Chief's contract had been discussed by the Board and the Chief. A motion was then made by Mr. Ford to extend the Chief's Employment Contract for a term of one year with no change in compensation or other terms. The motion was seconded by Mr. Hand, and it was unanimously approved.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District