

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On March 28, 2016, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board.

Present for the meeting were Trustees Hand, Rynders and Ford. Fire Commissioners Clemons and Sherman were present for the meeting as were Chief Kambarian, members of the public, members of the Fire Department, and legal counsel for the District.

The Chair noted that there were no announcements or presentations to be made in connection with the meeting.

The Chair called for presentation and approval of the minutes of the meeting of the Board held on February 22, 2016. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to approve the minutes as presented.

The Chair next called for the Treasurer's Report

The Treasurer presented his report in the usual manner including the Financial Statement for the month of February 2016 which reflected cash on hand at February 1, 2016 of \$821,629.12 in the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds; receipts during the month of February 2016 of \$30,058.36; and disbursements during the month of \$128,744.06 which left a balance in the fund at February 29, 2016 of \$722,943.42. The Financial Statement also included the Cash on Hand Distribution Report reflecting the deposits held with various financial institutions and a breakdown of the fund designations. The Treasurer also presented the February 2016 Expenditure Report by budget line item reflecting monthly spending, year to date

expenditures, and remaining budget line item balance; the pension fund financial statement as of February 29, 2016; the Tax Receipts Summary and Disbursements Report through February 5, 2016; the Receipts & Disbursements YTD Comparison Report for February 2016; the Detail-Receipts & Expenditures Report for February 2016; the Reconciliation Summary for the Carrollton Bank-Money Market (BLDG) account for the period ending February 29, 2016; the Reconciliation Detail Report for the Carrollton Bank - Money Market (BLDG) Account for the period ending February 29, 2016; the Statement for the Carrollton Bank Money Market account dated February 29, 2016; the Bank Reconciliation Report for the Illinois Funds Account for the month ending February 12, 2016; the Illinois Funds Statement for the period February 1, 2016 through February 12, 2016; the Reconciliation Summary Report for the Liberty Bank Checking Account for the period ending February 29, 2016; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending February 29, 2016; and the Liberty Bank Checking Account Statement dated February 29, 2016. These reports were reviewed with the Board and thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

The Chair called for approval of the payment of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to pay the bills of the District as same come due in the normal course of business in accordance with the bill payment procedure of the District.

The Chair next called upon Mr. Sherman of the Board of Fire Commissioners for a report from that body. Mr. Sherman advised that the Board had met immediately prior to the Board of Trustees' meeting and had approved the timeline and materials

for eligibility testing. He also reported that promotional examination for the ranks of lieutenant and captain are scheduled for the end of April.

The meeting next turned to the President's Report. The President commended the Fire Department for achieving an upgrade in the District's ISO rating. He noted that there is discussion in the community about the improvement in the District's rating. The President also noted that on April 13 he would be attending the annual Legislative Day Program in Springfield and plans to meet with Sen. Haine and Rep. Beiser along with other state legislators in connection with that event. The President requested approval for payment of his hotel expenses for the evening of the event and without objection the request was approved.

The Chair next called upon the Chief for his report. The Chief presented his written report in the usual manner.

The Chief reported regarding his participation in the March For Meals program through Senior Services Plus. He noted that fall prevention materials were distributed to senior citizens in connection with the event.

The Chief reported that there were 137 calls during the month of February including 118 rescues/EMS calls.

The Chief extended congratulations to probationary paid on call firefighter Matthew Halliday for obtaining his EMT-B license.

The Chief reported regarding the continuing efforts of Lt. Hamberg to obtain estimates for refurbishment of one of the KME pumpers. There was discussion regarding the likely cost of a refurbishment versus the expense of purchasing a new apparatus. The Chief agreed that he would proceed to obtain information regarding both alternatives. The Chief advised that a

significant repair expense was incurred for Tender 1460. He noted that these repairs should put the apparatus in good operating order for the foreseeable future. The Chief advised that the 1996 rescue truck has developed significant rusting in the bed which will likely require a repair in the range of \$3,000.00.

The Chief requested approval in connection with the Station #2 clean up to dispose of by sale or discard various items which are no longer needed or usable. This includes a hose repair table, a positive ventilation fan which is gas powered, couplings, and tools. Without objection the request was granted.

The Chief advised that information is being obtained regarding floor repairs at Station 1. It was noted that this will likely have to be bid as the cost will exceed \$20,000.00.

The Chief next reviewed the pending grants and donations report. He suggested that he is planning to submit a grant to FEMA for a fire and safety grant in April. The grant would be under \$25,000.00 and have a 5% match.

The Chief advised that business inspections are commencing in April.

The Chief discussed the pending barbecue event at the Sportsmen's Club.

The Chief reported that he is working with the Village of Godfrey to establish a "Ready to Respond" community designation through the Illinois Emergency Management Agency. If achieved, Godfrey will be the second community in the State to qualify. There is no cost in connection with this program, however, the Chief is engaged in significant training events as the ESDA director for the Village.

The Chief reported briefly regarding the status of the U.S.

Coast Guard inspection of the donated boat through DNR which is pending.

The Chief advised that a recent fire in the District is under investigation with the Office of State Marshal as being of suspicious origin.

The Chair next called upon the attorney for his report. The attorney discussed with the Board and those in attendance the status of various items of legislation pending in the General Assembly.

The meeting next turned to public comments. The Chair recognized Fire Department member David Bellitto who suggested that an effort be made to respond to survey handouts which Rep. Beiser had distributed within the District. He suggested listing in the survey response that the priority should be listed as public safety.

The meeting next turned to old business.

The first item of old business was discussion regarding the 2016-2017 budget and appropriation ordinance. It was agreed that the tentative budget would be adopted at the April meeting. There was discussion regarding adding refurbishment of one of the KME units to the budget and the Chief suggested a tentative figure of \$365,000.00 for that line item. This would, alternatively, be applicable to a replacement of the truck. There was discussion regarding the value of the truck currently and the potential cost of replacing it rather than refurbishing it. Levels of refurbishment were also discussed.

The meeting next turned to discussion of acceptance of the donated boat from DNR. The Chief noted that the boat had been delivered to the District and that the United States Coast Guard had checked the boat and found it to be in good condition. Views were solicited from those attending the meeting regarding

the advisability of acquiring the boat. Different views were expressed with the consensus being that, if the boat is accepted, it should be stored at Piasa Harbor to be available for faster access to the river on short notice. There was discussion regarding manpower and training requirements if the boat is accepted. The President suggested that the District consider using the boat on a trial basis to ascertain costs associated with its use as well as the need for the boat. There was discussion regarding having a lift to keep the boat out of the water when not in use, a UV cover for the boat and possible storage of the boat in the shed at Piasa Harbor when not in use during winter months. After further discussion, it was the consensus that the Chief should explore further answers to the various additional questions raised in connection with the boat and that he would report to the Board at its next meeting.

The meeting next turned to new business.

The first item of business to be taken up under new business was consideration of placing a proposition on the November 2016 ballot to increase the District's maximum tax rate for its rescue levy from .05% to .10% based upon recent legislation authorizing that increase. There was discussion regarding the amount of revenue this would generate and its application as well as the need for additional funds. Upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, moving forward with the proposition was approved.

The meeting next turned to the good of the order. Mr. Ford commended the Chief and the Department for the articles in The Telegraph regarding the ISO rating improvement and the Annual Report of the Department.

The meeting next turned to personnel matters. It was noted that the Fire Chief's contract will be ending on April 30, 2016.

The Chief has submitted suggestions with regard to renewal of his contract and by consensus, it was agreed that Mr. Ford would meet with the Chief to discuss his contract and a report will be presented to the Board at its next meeting for possible action.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District