

GODFREY FIRE PROTECTION DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES

On March 27, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Rynders, Ford, and Hand. Fire Commissioners Sherman and Clemons, Fire Chief Kambarian, members of the Fire Department, members of the public, and legal counsel for the District were also present.

The Chair first called for announcements and presentations. There were none.

The Chair next called for presentation and approval of the minutes of the meeting of the Board held on February 27, 2017 and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The Chair next called for presentation of the Treasurer's report. The Treasurer presented the Financial Statement for the District for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of February 28, 2017 which reflected cash on hand at February 1, 2017 of \$818,790.36, receipts during the month of \$41,694.42, and disbursements during the month of \$137,578.42 leaving a balance at February 28, 2017 of \$722,906.36. The Treasurer also presented the Cash on Hand Distribution Report showing funds held by the various depositories of the District and the Fund Designation Report. The Treasurer also presented the February 2017 Expenditure Report by budget line item; the Pension Fund Financial Statement at February 28, 2017; the Tax Receipts Summary and Disbursements Report through February 13, 2017; the Receipts & Disbursements YTD Comparison Report for February 2017; the Detail-Receipts & Disbursements Report for February 2017; the Reconciliation Summary for the Carrollton Bank-Money Market (BLDG) Account for the period ending January 31, 2017; the Reconciliation Detail Report for the Carrollton Bank-Money Market Account (BLDG) Account for the period ending January 31, 2017; the Bank Statement

for the Carrollton Bank-Money Market Account dated January 31, 2017; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending February 28, 2017; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending February 28, 2017; the Statement for the Liberty Bank Checking Account dated February 28, 2017; the Bank Reconciliation for the Illinois Funds Account for the month ending February 28, 2017; and the Investor Statement for the Illinois Funds Account for the period February 1, 2017 through February 28, 2017. These reports were reviewed by the Board and made a matter of record. A motion was then made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to accept the Treasurer's Report as presented.

The meeting next turned to payment of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved, to approve payment of the District's bills in accordance with the bill payment procedure of the District and as same come due during the course of ordinary business during the month.

The Chair next called upon Mr. Sherman as Chair of the Board of Fire Commissioners for the report of that body. Mr. Sherman reported that there was no report at this time.

The meeting next turned to the President's Report. Mr. Rynders reported regarding Legislative Day activities which he attended in conjunction with the Illinois Association of Fire Protection Districts. He noted that he met with former representative Moffitt who in turn introduced him to other legislators with whom he discussed pending bills of concern to the Fire Caucus.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner.

The Chief first raised with the Board a matter not set out in his written report involving the number of lift assist calls received by the District which do not involve an injury. He reported that these come both from residents of the District and nursing and other care facilities which request assistance from the Department. He indicated that these calls are received through the 9-1-1 system. The Chief advised that he desires to

explore assessing a fee for such calls. The Chief was requested to provide the number of lift calls and locations to the District's attorney for review.

The Chief advised that a follow up inspection of the HiWay House was conducted.

The Chief reported that all Statements of Economic Interest had been mailed to Board members for submission by May 1, 2017.

Under personnel matters, the Chief advised that Department member Aaron Cranmer has accepted a position with the Webster Groves Fire Department and the congratulations of the District and the Chief were extended to Mr. Cranmer. The Chief also reported that a Worker's Compensation Report had been submitted to IPRF with regard to Assistant Chief McBride concerning his diagnosis of bladder cancer.

The Chief reported regarding station and apparatus equipment conditions. He noted that work continues on the electrical system at Station No. 1. He requested that truck maintenance items designated as "red" receive attention as they arise.

The Chief reported regarding the status of grants which have been applied for by the District.

The Chief informed the Board that the Department is preparing to commence 2017 business inspections.

The Chief advised that he would be rescheduling his presentation of the 2016 Annual Report of the District to the Village of Godfrey Board of Trustees.

The Chief advised that the Right Time Program with Lewis & Clark Community College for EMT classes is pending. The Chief advised that he had addressed all of the issues that were presented by the attorney's review of the contract submitted by the College with the exception of one item with respect to which he is awaiting a report from the College.

The Chief advised that he has been informed an assisted care/memory care facility may be located in the Village of Godfrey TIF district and that this may justify a request for financial consideration from the TIF revenues.

The Chief noted that the Board packet contained the last IPRF Loss Analysis

which was favorable to the District.

The Chief advised that the East Alton Fire Department had requested that the District be added to their MABAS Box Alarm Cards for working structure fires for one pumper and a Chief. In return they would make their Quint apparatus available to the District for any alarm level. The Chief indicated that this would not involve a “move up” to the East Alton station or involve responding to “fire alarm sounding” calls. The request is under evaluation by the Department’s command staff.

The Chief requested that the Board establish a budget line item for apparatus replacement in order to be able to develop an apparatus replacement plan. He indicated that despite the continuing work of Lieutenant Hamburg and Firefighter Wilson, it is not sufficient to maintain the District’s apparatus in a full operational status. The Chief commended Lieutenant Hamburg and Firefighter Wilson, as well as other members of the Department for their efforts in maintaining the District’s equipment, however, the age and condition of the equipment is resulting in more down time than can be met with in-house repairs.

The Chief advised that the District would be receiving a return on its worker’s compensation premium through IPRF of approximately \$7,000. The Chief requested the use of those funds to purchase one Zoll E Series Monitor and battery charger for approximately \$2,700; a replacement icemaker at Station No. 2 for approximately \$2,100; and the purchase of apparatus maintenance items such as tools with the remaining funds of approximately \$2,200 with expenditures to be made at the discretion of Lieutenant Hamburg.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to new business. There was no new business.

The meeting next turned to old business.

The first item of discussion involved the Unit 1412 frame rail matter. The attorney reported briefly regarding the status of his communications with the in house counsel for Spartan Motors. The latest proposal was discussed with the Board by Lieutenant Hamburg and the Fire Chief. There was discussion of requesting a quote for

the complete removal of the existing frame rails and the treatment of same to address the powder coating issue. Mr. Hamburg expressed his opinion that the proposal made by Spartan would not be sufficient to address the area between the dual frame rails. The attorney was requested to make additional inquiry of Spartan regarding an alternative, including the cost of removing and treating the existing frame rails or installing new frame rails on the unit.

The meeting next turned to a discussion of the 2017-2018 Budget and Appropriation Ordinance. The Treasurer advised that he would plan to have a Tentative Budget for the April meeting.

The meeting next turned to the Good of the Order.

The Chief advised that efforts are being made to get Unit 1410 in condition to take a first line position if Unit 1412 is required to be out of service for some time for frame rail repairs.

The meeting next turned to personnel matters.

The first item of business to come before the meeting under personnel matters was the pending negotiations with Local 1692. A motion was made, seconded, and unanimously approved to enter closed session under Section 2(c) (2) of the Open Meetings Act for collective bargaining negotiations. The meeting then entered closed session.

Following the conclusion of the closed session, the meeting returned to open session. It was announced that negotiations had taken place during the closed session with representatives of Local 1692 and that a tentative agreement had been reached with the union on the Collective Bargaining Agreement. The agreed upon terms were presented and a motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to approve the Agreement and that attorney was requested to prepare a signature version of the Agreement for final approval by both parties.

There followed a very brief discussion regarding floor work at Station No. 1. Mr. Hand advised that he had been contacted by Hartman Walsh Painting Company. There was a brief discussion regarding the addition of drains.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

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Terry L. Ford, Secretary of the Board of Trustees

APPROVED:

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Being all of the Trustees of the  
Godfrey Fire Protection District