

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On February 27, 2017, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Ford, Hand, and Rynders. Fire Chief Kambarian, Fire Commissioners Sherman and Clemons, Fire Department members, members of the public, and legal counsel for the District were also present.

The Chair first called for announcements and presentations. The Fire Chief presented the draft Annual District Report for 2016. He reviewed the draft report with the Board and requested comments regarding the content of the report. The Chief indicated that he would be issuing the report later in the week and that a press release would also be prepared to accompany the report which will also be posted on the District's website and Facebook account. There was a suggestion from Mr. Sherman that the Report be submitted to the Village of Godfrey and the Chief indicated, that with the approval of the Board of Trustees, he would take that step. The Board confirmed its agreement with doing so.

The Chair next called for presentation and approval of the minutes of the meeting of the Board held on January 23, 2017 and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented. The Chair noted this this included both open and closed session minutes for that date.

The meeting next turned to the Treasurer's report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of January 31, 2017 which reflected cash on hand at January 1, 2017 of \$912,745.42, receipts during the month of \$37,534.83, and disbursements during the month of \$131,489.89 leaving a balance at January 31, 2017 of \$818,790.36. The Treasurer also presented the Cash on Hand Distribution Report

showing the various deposits held by the District by institution and the Fund Designation allocation. The Treasurer also presented the January 2017 Expenditure Report by budget line item reflecting monthly spending, year-to-date spending, and budget line item balance; the Pension Fund Financial Statement at January 31, 2017; the Tax Receipts Summary and Disbursements Report through January 17, 2017; the Receipts & Disbursements YTD Comparison Report for January 2017; the Detail-Receipts & Expenditures Report for January 2017; the Liberty Bank Checking Account Statement dated January 31, 2017; the Reconciliation Summary for the Liberty Bank Checking Account for the period ending January 31, 2017; and the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending January 31, 2017. Thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to payment of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to pay the District's bills as same come due during the course of the month in accordance with the usual bill payment procedures of the District.

The Chair next called upon the Chair of the Board of Fire Commissioners for his report. Mr. Sherman reported that promotional testing is in process and will be conducted as previously reported. There was no other business to report.

The meeting next turned to the President's Report. The President reported regarding the attendance and participation of the Trustees at the IAFFPD Winter Conference in Fairview Heights on February 17 and 18, 2017. He gave a brief Legislative Report from that meeting and noted that a Legislative Day event will be held on March 8, 2017 in Springfield. The President requested the Board's approval to pay or reimburse travel and lodging expenses of the Board members incurred to attend that event. Without objection, the request was approved, subject to reimbursement policy of the District and submission of expenses in accordance with that policy.

The meeting next turned to the Fire Chief's Report. The Chief presented his written report in the usual manner.

The Chief reported that there was one structure fire during the month of January with a loss of approximately \$3,000.00. The property consisted of a mobile home at the Oak Grove mobile home park. The Chief reported briefly regarding other calls during the month which totaled 182 in number.

Under personnel matters, the Chief reported that POC Firefighter Kinder had accepted a career position with the East Alton Fire Department and had tendered his resignation. The Chief confirmed that the promotional testing processes for the rank of Assistant Chief and Captain are on track as reported earlier by Mr. Sherman. The Chief advised that Captain Ringering had sustained an ankle fracture while off duty which had caused him to be off work for approximately 2 weeks. He has now returned to work.

Under stations, apparatus, and equipment matters, the Chief reported to the Board regarding the status of various projects and apparatus condition. He noted that the Unit 1412 frame rail issue would be discussed later in the meeting. The Chief reported that the ice maker in Station No. 2 has broken and is not repairable at a reasonable cost. He suggested replacement of the ice maker.

The Chief presented a report on the status of various grant applications and awards. He noted that the Walmart Foundation had denied a grant request for extrication equipment, however, the Chief indicated he would be resubmitting that application prospectively.

The Chief reported regarding business inspections and noted that there are approximately 5 businesses which are requiring follow-up for noncompliance. A major inspection of the Hi Way House Motor Inn property is scheduled for March 15, 2017 which will include an inspection by the Village of Godfrey and the District and will involve a structural engineer.

The Chief reiterated that the 2016 Annual Report has been prepared as noted earlier in the meeting.

The Chief extended thanks to Mr. Rich Georgeowitz for donation for a home that was used for live fire training on January 28. He also provided a meal for the firefighters.

The Chief advised that the Village of Godfrey had issued a mailer to approximately 600 addresses in the area along the river bluff with regard to contacting emergency services due to 911 issues. He indicated that the 9-1-1 Board is also working on memoranda of understanding with Missouri agencies on call handling, however, due to personnel changes at the county level, the Chief is not certain whether this effort will move forward.

The Chief advised that he had received a quote for a new copy machine from DACOM, but he is recommending that it not be accepted at this time due to budgetary constraints.

The Chief advised that he had been approached by a student at Lewis & Clark Community College who is interested in having a ride along experience with the District. The Chief suggested that the District consider entering into a ride time program with the college which would utilize the 3 paramedics on the District's staff as preceptors. The Chief indicated that the college had submitted a proposed agreement for such a program. He was requested to refer the agreement to the attorney for review and advice.

The meeting next turned to the Attorney's Report. The attorney introduced Mr. David Livingstone, an attorney with his firm who will be working with him on matters for the District.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to new business.

The Treasurer noted that the Annual Budget and Appropriation Ordinance is listed on the agenda as new business and that it would be carried forward in the coming months for purposes of developing the 2017-2018 Budget and Appropriation Ordinance. He anticipated that the tentative budget would be adopted in May 2017 with the final budget adoption to be scheduled for July 2017. The Treasurer requested that the any suggestions regarding the budget be forwarded to him at this time for consideration as the tentative budget is prepared.

The meeting next turned to old business.

The meeting took up the status of the frame rail repairs on Unit 1412. The attorney reported briefly regarding communication from Spartan Motors regarding its handling of the corrosion between the dual frame rails. The meeting heard from Lieutenant Benjamin Hamberg regarding his evaluation of the proposal put forth by Spartan for the treatment of the areas between the frame rails. He indicated that he had spoken with the manufacturer of CorShield which Spartan is proposing to use for the area between the rails. He advised that, based on his investigation and discussions with the manufacturer and sales personnel of the company, the proposed use of that product to address the situation would not be a good solution. The Board discussed alternatives with regard to the status of the repair of the frame rails. The attorney was requested to contact Spartan to discuss the matter further with a report to be made to the Board.

The Chief inquired regarding the purchase of an ice maker for Station 2 and it was the consensus of the Board that this purchase would need to be deferred due to budgetary considerations at this point in the fiscal year.

The meeting next turned to the Good of the Order. There were no items to come before the Board.

The meeting next turned to personnel matters. A motion was made to enter into closed session for collective bargaining negotiations with Local 1692 pursuant to Section 2(c)(2) of the Open Meetings Act. The motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved.

Following the conclusion of the closed session, the meeting returned to open session. The Chair announced that collective bargaining negotiations had been conducted during closed session, but that no final action had been taken and that the District and the Union are not in agreement at this point on certain provisions of the collective bargaining agreement. He advised that the Board is deferring these issues to the attorney for additional work and that thereafter further negotiations would be scheduled between the Union and the District. The Union requested that the negotiations be conducted with the entire Board and it was the consensus that this

could be accomplished by scheduling special meetings upon 48 hours posted notice as required.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District