

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On December 26, 2016, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees, Rynders, Hand, and Ford. Fire Chief Kambarian; Fire Commissioners Sherman and Clemons; members of the Fire Department; members of the public; and legal counsel for the District were also present.

The Chair first called for presentation and announcements. There were none.

The Chair next called for consideration of the minutes of the previous meetings of the Board held on November 28, 2016 and December 5, 2016. A motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to approve the minutes as presented.

The Chair next called upon the Treasurer for his report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of November 30, 2016 which reflected cash on hand at November 1, 2016 of \$876,759.57, receipts during the month of \$110,977.83, and disbursements during the month of \$178,135.99 leaving a balance at November 30, 2016 of \$809,593.41. The Treasurer also presented the Cash on Hand Distribution Report reflecting the deposits of the District's funds in various institutions and the Fund Designation Report. The Treasurer also presented the November 2016 Expenditure Report by budget line item and remaining budget balance; the Financial Statement for the Pension Fund at November 30, 2016; the Tax Receipts Summary and

Disbursements Report through November 17, 2016; the Receipts & Disbursements YTD Comparison Report for November 2016; the Detail-Receipts & Expenditures Report for November 2016; the Reconciliation Summary for the Carrollton Bank Money Market (BLDG) Account for the period ending November 30, 2016; the Reconciliation Detail Report for the Carrollton Bank Money Market (BLDG) Account for the period ending November 30, 2016; the Statement for the Carrollton Bank Money Market Account dated November 30, 2016; the Bank Reconciliation Report for the Illinois Funds Account as of November 30, 2016; the Illinois Funds Account Statement for the period November 1, 2016 through November 30, 2016; the Reconciliation Summary Report for the Liberty Bank Checking Account for the period ending November 30, 2016; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending November 30, 2016; and the Statement for the Liberty Bank Checking Account dated November 30, 2016. Thereafter, upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented.

The Chair next called for approval of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to pay the District's bills as same come due in the ordinary course of business pursuant to the bills payment procedure of the District.

The Chair next called upon Mr. Sherman for the report of the Board of Fire Commissioners. Mr. Sherman reported that the Board would be meeting in January and would report to the Board of Trustees at that time.

The meeting next turned to the President's Report. Mr. Rynders had no report.

The meeting next turned to the Fire Chief's Report. The

Fire Chief presented his written report in the usual manner. The Chief noted from his report that there had been 178 calls since his last report and for the month of November 2016 with one structure fire at 4704 North Alby Road with a loss estimation of \$15,000.

The Chief reported to the Board that Captain Wills had obtained his IDPH EMS Lead Instructor License. The Board commended Captain Wills.

The Chief reported regarding the status of stations, apparatus, and equipment. He noted that at the current rate, the truck maintenance line item in the budget will be exceeded during the month of January 2017. He reported that Unit 1412 is undergoing repairs at Mike's Inc. for brakes, DPF cleaning, doser injector work, and fuel gauge repairs. The Chief also noted that the frame rail issue is ongoing with regard to Unit 1412 and will be discussed later in the meeting. The Chief reported that a new electrical box for the breathing air compressor had been installed at Station No. 1 which will allow for additional circuits in the office areas it is in process of installation. The Chief advised that a quotation from Hartman Walsh for floor repair work at Station No. 1 at a cost of \$34,200 had been received. The President noted that Tycon Construction would be submitting a proposal as well. This was deferred to a future meeting.

Under grants and donations, the Chief advised that the IPRF Safety Grant for 2017 will be \$13,657. He seeks approval to spend these funds on turnout gear and other personal protective equipment. He anticipates making application for the grant funds in January 2017 and desires approval to proceed with ordering new gear in mid-January of 2017. The Chief advised that he is seeking approval for expenditure of IPRF grant funds

for 2016 to procure a Max Fire Box Training Tool.

The Chief advised that donations had been received by the District including a donation of \$1,500 from Mr. Joseph Springman for a ResQCPR system and additional related equipment. The Chief reported that the equipment had been ordered. A second donation had been received from Mr. Allan Evans and the Chief is requesting approval for the use of those funds to replace a set of struts by combining the donation with a sale of old Rescue 42 struts. The Chief reported that additional donations in memory of Kyle Steiner had been received totaling \$835 and had allowed the District to add two fully stocked ALS drug boxes. This will provide each of the four frontline units with a drug box. The Chief noted that Alton Memorial Hospital had donated approximately \$2,000 in medications without cost to the District.

The Chief advised that business inspections are complete and that noncompliant visits are ongoing in conjunction with the Village of Godfrey.

The Chief requested approval for funding of additional extrication equipment. He noted that the District currently has \$5,000 in revenue from the sale of an old Amkus extrication set.

The Chief advised that Rich Georgewitz had donated a home on West Delmar for training and that live burn training exercise is currently set for January 7, 2017 based on weather conditions. He commended Assistant Chief Bloemker for arrangements regarding permitting for the burn.

The Chief related to the Board an issue which exists with regard to residences along the Mississippi Bluff. He noted that calls on cellular phone from that area in the District are often routed to Missouri and that delays in dispatching frequently occur when the call is routed to the City of Alton prior to

reaching the Madison County dispatching operation for dispatch to Godfrey. The Chief is working with the Village of Godfrey ESDA Director and a Madison County 9-1-1 to issue an informational mailer regarding this problem and how residents should address it.

The Chief noted as a matter of information that the Madison County Firemen's Association Pension Plan is being terminated effective December 31, 2016. There was discussion regarding notification of current participants in that pension program as well as members who may have contributions with the fund. The Treasurer indicated that he would work with the Chief regarding notification.

The Board next turned to consideration of requested approvals by the Chief. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to authorize the purchase of the Max Fire Box Training Tool. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to authorize the Chief to proceed with the use of the 2017 IPRF grant to procure personal protective equipment as requested. A motion was made by Mr. Ford, seconded by Mr. Hand, and unanimously approved to approve the use of donated funds and to authorize the sale of old struts to procure new Holmatro V-Struts. There was discussion regarding the Chief's request for the purchase of additional extrication equipment and this was deferred.

The meeting next turned to the Attorney's Report. The attorney circulated to the Board an Annual Memo of Beginning of the Year Matters and the Annual Calendar & Checklist. There was a brief discussion regarding the content of the memorandum and of the upcoming training session at Fairview Heights in January 2017.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to old business. There was no Old Business.

The meeting next turned to new business.

The first item of new business to be taken up by the Board involved the status of frame rail deterioration on Unit 1412. The attorney gave a brief report regarding communications with Spartan Motors regarding the inadequate work performed by the Ziebart firm to recoat the frame rails which were deterioration due to rusting. The attorney indicated that he would continue to apprise the Board of communications from Spartan. The Chief reported regarding the condition of the frame rails at the time the truck was picked up from Ziebart and communications with the Ziebart representative. He noted that there remains an issue of inability to correct rusting between the dual frame rail structure on the truck.

The meeting next turned to consideration of an ordinance regarding expense reimbursements for travel, meals, and lodging. The attorney explained that as a result of a change in state law, all unit of local government will now be required to have an ordinance or resolution in effect regarding reimbursements for travel, meals, or lodging. A draft proposed ordinance was circulated by the attorney and it was recommended that this be reviewed by Board members and the Chief for further action at the next meeting of the Board. It was noted that this ordinance is based upon the current reimbursement policy of the District.

The meeting next turned to the 2017 meeting schedule and the proposed schedule was reviewed for the Board as well as other bodies related to the District and upon motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the

meeting schedule for 2017 was approved as presented.

The meeting next turned to the Good of the Order. The Chief noted that the Firefighters' Local had indicated its submission of a request for bargaining, however, the actual letter has not yet been received.

There was a comment from Mr. Clemons regarding the efforts of the paid on call Department members with regard to their assistance to a Godfrey family. The Chief reported that the event was a success and that the group has approximately \$200 in remaining funds which will be used in 2017 for the same purpose. The Board and the Chief commended the POC members for their efforts in this regard.

The Chair next called for personnel matters. There were no personnel matters to be considered.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 7:45 p.m.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District