

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On October 24, 2016, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 7:00 p.m. in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois.

Attending the meeting were Trustees Hand, Rynders, and Ford. Fire Commissioners Cox, Sherman and Clemons; Fire Chief Kambarian; members of the public; members of the Fire Department; and legal counsel for the Fire Protection District were also present.

The Chair first called for announcements or presentations. Firefighter Lair was recognized by the Chair. He reported to the Board that the paid on call members of the Department are undertaking a charitable activity consisting of adopting a family in Godfrey for Christmas. Some members of the paid staff and others affiliated with the Fire Department and the District are also participating. The hope is to expand the project to two to three families. Mr. Lair indicated that the group is asking the Board for permission to use fire apparatus to deliver the Christmas gifts on Christmas Day. He noted that a meeting is scheduled on November 10, 2016 at 6:30 p.m. at Station No. 1 to discuss the selection of the Godfrey family to be assisted and he invited members of the Board to attend that meeting. Without objection, the use of the fire apparatus was approved and the paid on call members of the Department were commended by the Board for undertaking this project.

The Chair next called for presentation of the minutes of the meeting of the Board held on September 26, 2016 and upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. The Treasurer first presented the financial statement of the District for September 2016 for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds which reflected cash on hand at September 1, 2016 of \$654,580.67, total receipts during the month of \$289,751.27, and disbursements during the month of \$232,018.62 leaving a balance at September 30, 2016 of \$712,313.32. The Treasurer also reported the Cash on Hand Distribution allocation and the Fund Designation. Additionally, the Treasurer presented the September 2016 Expenditure Report by budget line item reflecting monthly, fiscal year to date, and budget line item balance; the Pension Fund Financial Statement as of September 30, 2016; the Tax Receipts Summary & Disbursement Report through September 28, 2016; the Receipts & Disbursements YTD Comparison Report for September 2016; the Detail-Receipts & Expenditures Report for September 2016; the Reconciliation Summary for the Carrollton Bank-Money Market (BLDG) Account for the period ending September 30, 2016; the Reconciliation Detail Report for the Carrollton Bank Money Market (BLDG) Account for the period ending September 30, 2016; the Carrollton Bank Statement for the Money Market Account dated September 30, 2016; the Reconciliation Summary Report for the Liberty Bank Checking Account for the period ending September 30, 2016; the Reconciliation Detail Report for the Liberty Bank Checking Account for the period ending September 30, 2016; the Liberty Bank Checking Account Statement dated September 30, 2016; the Reconciliation Summary for the Regions Bank Account for the period ending September 22, 2016; the Reconciliation Detail Report for the Regions Bank Checking Account for the period ending September 22, 2016; and the Regions Bank Statement for the period June 23, 2016 through September 22, 2016. These

reports were directed to be placed on file following review by the Board. Upon motion of Mr. Hand, seconded by Mr. Ford, and unanimously approved, the Treasurer's Report was accepted as presented. The Treasurer also noted that the annual Statement of Receipts and Disbursements for the fiscal year beginning May 1, 2015 and ending April 30, 2016 and the annual Audit Report consisting of the basic financial statements and independent auditor's report for the District as of April 30, 2016 have been received. Copies were distributed to members of the Board and the reports were reviewed. Upon Motion of Mr. Ford, seconded by Mr. Hand, and unanimously approved, the financial reports and audit reports were accepted as presented.

The meeting next turned to authorization of payment of bills and a motion was made by Mr. Hand, seconded by Mr. Ford, and unanimously approved to pay bills of the District as same come due in the normal course of business in accordance with the bill payment procedures of the District.

The Chair next called upon Mr. Sherman of the Board of Fire Commissioners for the report of that body. Mr. Sherman advised that the Board of Fire Commissioners had met prior to the meeting of the Board of Trustees and that the only pending item of business to be considered was the promotional process which will commence in January 2017.

The meeting next turned to the President's Report. The President commended the Fire Department and all its members for the Open House which had been held during Fire Prevention Week. He also expressed thanks to the Brighton Betsey Ann Fire Protection District for providing a fire apparatus to the District when the District's apparatus had to be taken out of service. The President reported that Mayor McCormick had issued a letter in support of the District's tax proposition. Mr. Ford

suggested that Mr. Rynders send a letter of thanks to Mayor McCormick for his support.

The meeting next turned to the Fire Chief's Report. The Fire Chief presented his report in written form in the usual manner.

The Chief reported on activities since his last report. The Chief recognized and thanked those members and supporters of the District associated with Fire Prevention Week and the Open House.

He reported that there were two structure fires and advised that landscaping firm which observed the Department's response to a fire on Holland Avenue had great praise for the work of the Department in addressing that incident.

In connection with personnel matters, the Chief reported that Firefighter Dennison and the Chief had received certification through the Office of the State Fire Marshal in connection with the Juvenile Fire Setter Intervention Program. The Chief reported that nine individuals took the agility test for POC selection. One person failed the test and eight were interviewed. Five applicants have been selected to proceed with station visits and background check.

The Chief reported on the status of apparatus, equipment, and stations. He noted that Units 1422, 1412, and 1410 have returned to service. He described repairs made to those units. The Chief advised that the backup unit from Brighton Betsey Ann was required due to all three of those units being out of service at the same time. The Chief advised that annual pump testing had been suspended until the spring due to repair issues as well as additional truck repairs which are pending. The Chief advised that roof work had been completed at the two stations and that he is awaiting a quote from Hartman Walsh for

work on the floor at Station 1.

Turning to grants, the Chief advised that the District had received a \$700 grant from Illinois American Water which will be used to purchase fire hose. The Chief reported that he will be submitting the 2016 Assistance to Firefighter grant application for extrication gear with a 5% cost share. He reported that the Firehouse Subs grant application had been denied. He advised that the 2015 AFG grant was being executed with an order being placed with Banner Fire for the breathing air compressor.

The Chief reported that business inspections are in progress with most being complete at this time.

The Chief advised that effective October 8, 2016 the Department is operating as an ALS service when staffed with personnel at the paramedic level. He expressed thanks to everyone who participated in making the upgrade to ALS possible.

The Chief reported further briefly regarding the 2016 Open House and indicated that an estimated 500 people had attended the event. He expressed thanks to Captain Wills and the members of the Department.

The Chief also expressed his thanks to Chief Bowman of the Brighton Betsey Ann Fire Protection District and its Board of Trustees for lending a rescue/pumper when two of the District's pumpers were out of service. He advised that a letter of thanks had been issued to the Brighton Betsey Ann District.

The Chief also expressed thanks to the Edwardsville Fire Department and the Wood River Fire Department for the use of their aerials to hoist the District's flag for Officer Blake Snyder's funeral procession to Valhalla Cemetery. He also expressed thanks to the Brighton Betsey Ann and Fosterburg Fire Protection District Fire Departments for moving up to the Godfrey stations during the service. Thank you letters have

been issued.

The Chief advised that he has been appointed chair of the Madison County Hazmat Team Steering Committee.

The Chief reported that the District is partnering with the Red Cross for the provision of up to three smoke alarms for a residence with a ten year battery.

The Chief requested permission to participate in the Alton Halloween Parade on October 31. He noted that Firefighter Haegle will be retiring from the Department that day and has requested to drive the truck in the parade. A motion was made by Mr. Ford, seconded by Mr. Hand, and approved by Mr. Ford and Mr. Rynders with Mr. Hand voting no to approve the use of the apparatus for the Halloween Parade.

The meeting next turned to the Attorney's Report. The attorney reported briefly on legislative matters.

The meeting next turned to public comments. There were none.

The meeting next turned to old business.

The Board took up discussion of the Unit 1412 frame rail warranty claim pending with Spartan Motors. The Chair called upon the attorney who noted that a letter had been received from Mr. Michael Yurtec of Spartan making a proposal to the District regarding the frame rail problem. This was reviewed. After discussion, a motion was made, seconded and unanimously approved, to accept the proposal Spartan Motors with regard to repair of the frame rails subject to the reservation by the District of its original warranty claim.

The meeting next turned to new business.

The Board next took up a discussion of funding assistance from the Village of Godfrey. The Chief, the attorney, and members of the Board reported regarding various discussions

which they had following the presentation of the Chief and Firefighter Ringering at the Public Safety Committee meeting of the Village Board. It was the consensus that the presentation went well and that efforts will continue to work with the Village of Godfrey to generate additional financial support for the Fire Department.

The meeting next turned to the Good of the Order. Mr. Ford mentioned a newspaper insert regarding volunteer fire department which had been placed in the Alton Telegraph. The Chief discussed this with the Board.

The meeting next turned to personnel matters. There were no personnel matters to consider.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Terry L. Ford, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District