

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES

On November 22, 2021, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District commenced at the Liberty Bank Community Room, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board, however, due to the lack of a quorum, President Ford recessed the meeting to the following day, November 23, 2021 at the same location.

On November 23, 2021 the resumed meeting of the Board of Trustees was held at the foregoing location at 7:00 p.m. with Trustees Ford, Horn, and Fischer in attendance. Also present for the meeting were Board of Fire Commissioners members Sherman, Clemons, and Cox; Fire Chief Cranmer; a member of the Fire Department, Mr. John Farmer; Mr. Don Wojtkowski; and legal counsel for the District.

The Chair called for announcements and presentations. There were none.

The minutes of the meeting held on October 25, 2021 were presented and upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Fund as of October 31, 2021. In the General-Emergency & Rescue-FICA- Medicare Fund the cash on hand at October 1, 2021 stood at \$1,222,885.06. There were receipts of \$397,947.59 during the month of October and disbursements of \$120,837.95 leaving a balance in that fund at October 31, 2021 of \$1,499,994.70. The Treasurer also report that the Audit Fund had receipts of \$3,635.20 during the month of October with no disbursements leaving a balance in that fund at October 31, 2021 of \$95,829.76 and the Insurance Fund had receipts of \$40,058.70 during the month of October and disbursements of \$43,818.00 during the month leaving a balance in that fund of \$653,269.02 at October 31, 2021. The Treasurer also presented the Cash on Hand Distribution Report reflecting that \$2,127,734.41 was held in Illinois Funds and \$121,359.07 was held in the Liberty Bank Checking Account. The Treasurer also presented the Fund Designation Report. The Treasurer advised that the Board packet contained the Financial Statement General-Emergency & Rescue-FICA/Medicare Fund as of October 31, 2021 on a budget vs. monthly vs. year to date basis; the Expenditure Report for October 2021 by budget

line item; the Financial Statement for the Audit Fund as of October 31, 2021; the Financial Statement for the Insurance Fund as of October 31, 2021; the Financial Statement for the Pension Fund as of October 31, 2021; the Bond Project Fund Financial Statement as of October 31, 2021 reflecting funds on hand at October 1, 2021 of \$7,693,983.45, interest earned of \$1,794.73 during the month of October and disbursements of \$13,990.00 during the month, leaving of balance at October 31, 2021 of \$7,681,788.18 with the balance held as follows: Liberty Bank \$2,362,390.71; Carrollton Bank \$2,565,649.24; CNB Bank \$2,566,023.23; Debt Service Account at Liberty Bank \$187,625.00; Project Payment Account at Liberty Bank \$100.00; the Agency Fund Financial Statement as of October 31, 2021; the Tax Receipts and Disbursements Report Summary through October 19, 2021; the Receipts & Disbursements YTD Comparison Report for October 2021; the Detail-Receipts & Disbursements Report for October 2021; and the Warrant Report dated as of November 22, 2021. Thereafter, a motion was made by Mr. Horn, seconded by Mr. Fischer, and unanimously approved to accept the Treasurer's Report as presented.

The meeting next turned to payment of bills and a motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to approve the payment of bills as same come due during the regular course of business in accordance with the bill payment procedure of the District.

The Chair next called for a departure from the usual order of business to hear from Mr. Wojtkowski to report to the Board regarding construction management matters. Mr. Wojtkowski reported to the Board that requests for proposals had been issued on the prior Friday. One firm had declined due to its workload at this time. He anticipates that the other firms receiving the RFP will be submitting proposals by the due date of December 30, 2021. Mr. Wojtkowski indicated that the project budget needs to be reviewed in order to evaluate the proposals from the construction management firms. He also indicated that work will need to be coordinated with the civil engineers. There was discussion regarding completion of survey work the site. In response to a question, Mr. Wojtkowski indicated that the plan would be to break ground in July of 2022.

The meeting next turned to the report from the Board of Fire Commissioners. Mr. Sherman advised there was no report.

The meeting next turned to the President's Report. The President reported that he did not have a report at this time.

The meeting next turned to the Fire Chief's Report. It was noted that the Fire Chief's Report had been submitted to the Board ahead of the meeting in written form. The Chief then reviewed the report with the Board and noted that the calls for the month of October had totaled 216 with 2 building fires, 1 of which was a mutual aid call. He noted that the Department had been quite busy with mutual aid call to Brighton that day and to the City of Alton the prior night. He reported briefly regarding the bluff fire. He noted that the POC points totals had been submitted.

Under personnel, the Chief advised that no COVID-19 cases had been reported in the Department.

Under grants/revenue/donations, the Chief advised that the District would be again submitting application for an AFG Federal Grant. He confirmed that the Small Equipment Grant had been submitted to the Office of the State Fire Marshal seeking a Lucas 3 CPR device and 2 gear extractors. An application had also been submitted to Firehouse Subs for stabilization and lifting jacks.

Under stations/apparatus/equipment, the Chief advised that Unit 1410 is back at the station with work being performed on the truck. Unit 1400 has been built with various changes and should be delivered in the next several days to the dealer. The Chief noted that the radios for the unit are still on backorder. Changes to the unit were made in production, but the dealer will honor the price of the bid. The Chief advised that Unit 1422 had a warranty repair by Cummings and that Mac's is awaiting a part to complete other repairs on the unit. It remains out of service. The Chief advised that the Station No. 2 roofing bids had been referred for discussions with the Village of Godfrey. Mr. Fischer indicated that he would take that up with the Village.

The Chief advised that the cardiac monitors had been ordered and that he is researching a replacement for the Firehouse Software. The Chief advised that he is developing a plan to replace Unit 1415 with a dedicated rescue vehicle when the Department moves to a single station operation. The Chief advised that the current extrication tools of the Department are experiencing multiple failures and he has submitted a quote for replacement of those units.

Business inspections are underway and assignments have been distributed to the shifts.

Under training, all shifts are completing annual training as required.

Under special notes, the Chief advised that the Lucas CPR device had been received and is in service. He advised that the E-Dispatches system is working well, and he recommends

continuing that service. The Chief advised that he has 11 vacation days left in the year and he reported on the use of that of that time. The Chief reported that PPE supplies are sufficient at this time with some items on backorder and that both stations are continuing to limit public access in living quarters with other measures being taken for persons entering stations.

Under items for action and consideration, the Chief requested that all red items be addressed. He also requested that the District proceed with replacement of the extrication equipment and that approval be given to planning for the replacement of Unit 1450. He also requested approval to continue with E-Dispatches program. The Board discussed with the Chief the replacement of the extrication tools. He noted that currently the Department has a loaner set that it is using and that there have been multiple failures of the current tools. One hydraulic hose failure occurred with no injuries and with new hoses having been ordered. There was discussion regarding the Homato units which are currently being used. There was discussion regarding the selection of those units. The Chief advised that the Hurst units are preferred by the members of the Department and he is requesting an emergency purchase of a 32 inch spreader shears and a 59 inch ramp with 2 sets requested. There was discussion regarding the need for 2 sets if there is one rescue unit being anticipated with a single station and the Chief suggested that there should be an additional set for backup. There was discussion regarding the AFG Grant application and the question of making application for an aerial. There was discussion regarding a micro grant request. Delivery of the replacement for Unit 1400 was discussed and the Chief indicated that he may pick up the truck when it arrives at the dealer. There was discussion regarding the disposal of the existing Unit 1400 and it was noted that its condition is such that disposing of it by sale is questionable. Mr. Fischer reiterated that he would confer with the Village regarding the roof bid for the No. 2 Station. The Chief was authorized to proceed with planning replacement of Unit 1450.

The meeting next turned to the Attorney's Report. There was no report.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to other business.

It was noted that there had already been discussion regarding the Station No. 2 roof replacement.

The attorney noted that there were no 2021 bond issue matters for discussion. He did note that the audit for the District had been filed by the Hughes firm with EMMA in compliance with annual requirements.

The attorney reported regarding the Highway House property and the resolution of the tax deed problem.

It was noted that construction management services had been discussed earlier in the meeting.

It was noted that the COVID-19 Policy is currently on hold pending further legislative and/or judicial developments.

The continuation of the E-Dispatches Program was discussed and will be continued. The Chief advised that he would proceed with elimination of the One Call System used previously.

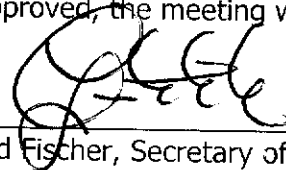
The Board next discussed the purchase of extrication equipment pursuant to the Chief's request. The Chief advised that approximately 120 days would be required for delivery with the cost being \$34,188. After further discussion, a motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to purchase replacement extrication equipment on an emergency basis due to the failure of the existing equipment. The purchase to be made through Sentinel Emergency Solutions at a total cost of \$34,188.

The meeting next turned to adoption of the 2021 tax levy ordinances. The attorney presented proposed ordinances. Upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the 2021 tax levy ordinances were approved as presented.

The meeting turned to Good of the Order. There was no report.

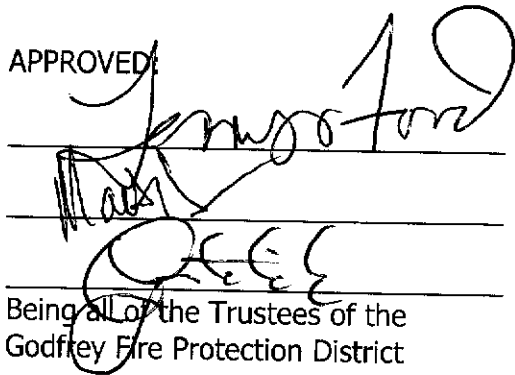
The meeting next turned to personnel matters. The Chief advised that correspondence had been received from 1 firefighter indicating that he had purchased a home on Logan Avenue in Alton which is within the residential boundaries established by the District.

There being no further, or other, business to come before the meeting, upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the meeting was adjourned.



Gerard Fischer, Secretary of the Board of Trustees

APPROVED:



Being all of the Trustees of the Godfrey Fire Protection District