

GODFREY FIRE PROTECTION DISTRICT  
MINUTES OF BOARD OF TRUSTEES

On August 30, 2021, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois pursuant to the regular meeting schedule of the Board. It was noted that the meeting was originally set for August 23, 2021, but was recessed due to lack of a quorum to August 30, 2021.

Present for the meeting were Trustees Ford, Fischer, and Horn. Also present were Fire Commissioners Sherman and Cox; Fire Chief Cranmer; Fire Department members; and legal counsel for the District.

The Chair first called for presentation of the minutes of the meeting of the Board held on August 18, 2021 and upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. Mr. Fischer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of July 31, 2021 which reflected in the General Fund, cash on hand at July 1, 2021 of \$626,877.81, receipts during the month of \$361,378.93, and disbursements during the month of \$159,297.29 leaving a General Fund balance at July 31, 2021 of \$828,959.45. The Treasurer reported that the Audit Fund held a balance of \$97,072.13 at July 31, 2021 and the Insurance Fund held a balance of \$622,916.51 at that same date. The Treasurer also presented the Cash on Hand Distribution Report showing the District balances in Illinois Funds and Liberty Bank accounts and the Fund Designation Report. The Treasurer also noted that the Board packet contained the Treasurer's Report as of July 31, 2021 for the General-Emergency & Rescue-FICA/Medicare Funds on a tentative budget, monthly, and year to date basis; the July 2021 Expenditure Report by budget line item; the Audit Fund Financial Statement as of July 31, 2021; the Insurance Fund Financial Statement as of July 31, 2021; the Pension Fund Financial Statement as of July 31, 2021; the Bond Project Fund as of July 31, 2021; the Agency Fund Account as of July 31, 2021; the Tax Receipts Summary and Disbursement Report through July 13, 2021; the Receipts & Disbursements YTD Comparison Report for July 2021; and the Detail-Receipts & Disbursements Report for July 2021. The Treasurer further reported regarding the bond issue proceeds held by the District, and reported that funds in the amount of

\$2,563,733.78 were held at Carrollton Bank; \$3,375,782.12 at Liberty Bank; and \$2,563,785.41 at CNB Bank & Trust for a total of \$7,503,301.31. The Treasurer also reported that Liberty Bank had a Bond Interest and Principal Debt Service Account of \$187,625.00. A motion was then made by Mr. Horn, seconded by Mr. Fischer, and unanimously approved to accept the Treasurer's Report as presented.

The meeting next turned to payment of bills and a motion was made by Mr. Horn, seconded by Mr. Fischer, and unanimously approved to approve the payment of bills of the District as same come due in the normal course of business in accordance with the bill payment procedures of the District.

The meeting next turned to the Board of Fire Commissioners Report and the Chair called upon Mr. Sherman for that report. Mr. Sherman advised that five candidates had tested for employment by the District with interviews pending of the candidates. Thereafter, preference points will be established and the final eligibility list prepared. He also reported that a new officer testing program is under development by the Board of Fire Commissioners.

The meeting next turned to the President's Report. The President advised that he had no report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form in the usual manner and reported oral to the Board on the contents of his report and other matters.

The Chief began his report by discussing the District's existing Zoll monitors which are currently in use by the Department, but which will not be recognized by the FDA as of February 2022. He suggested that the District consider replacing the monitors at this time. It was agreed this would be discussed later in the meeting.

The Chief advised there were 194 calls since the last report and he noted that 156 of those calls were for rescue or EMS service.

The Chief noted that a new masking mandate had been put forward by the Governor, and he reported that no one has been recently impacted by COVID in the Fire Department. The new mandate will be followed in conjunction with Fire Station facilities and operations of the Fire Department.

The Chief confirmed that seven packets had been sent out to prospective examinees for eligibility testing and that five applicants had been tested. He confirmed that oral interviews

would be conducted the following Saturday and that, thereafter, preference points would be established for candidates with a new eligibility list to follow.

The Chief advised that there was a personnel matter in connection with an incident involving Unit 1422 which the Chief had dealt with and which he can report on to the Board in closed session.

Under grants/revenue/donations, the Chief advised that the District continues to await word regarding its AFG application. The District is, additionally, awaiting a payment for the Phillips 66 incident earlier in the summer. An application has been submitted to Illinois American Water Company for a grant in the amount of \$1,000.00 which would be utilized to purchase hose and water related equipment. The Chief advised that application will also be made for a small equipment grant from the Office of the State Fire Marshal with an October 22, 2021 deadline submission date.

Under stations/apparatus/equipment, the Chief advised that Unit 1410 is at Brighton Auto Body for work and that Unit 1400 has been ordered and it is indicated by the vendor to the District that the vehicle will be on the assembly line in September. The Chief reported that Datatronics had provided an estimate of approximately \$9,500.00 for equipment for the new Unit 1400, however, he noted that the radio and siren controller will be on backorder due to supply chain shortages. The Chief reported the Unit 1422 was involved in an incident at the Nature Institute which damaged the vehicle while performing an inspection. VFIS has been notified of the matter and a claim has been filed. Unit 1422 is currently in Litchfield for other warranty work and accident repairs. The Chief advised that Firehouse Software will not be supported after this year and that the Department is looking at ESO for a replacement program. The Department is concerned about data integration. The Chief noted that roof bids for Station No. 2 will be due at the next Board meeting.

Business Inspections were reported by the Chief to be ongoing.

Training of Fire Department members is in process to complete annual training requirements on schedule.

The Chief noted that the Fallen Firefighter Memorial Ceremony will be held in Springfield on September 10 and that members of the Alton Fire Department have volunteered to stand duty for Godfrey so that members of the Department may attend the program which will recognize and honor Captain Jake Ringering and other fallen firefighters who died in the prior two years.

The Chief advised that the shifts had each submitted requested equipment lists and that he is compiling the lists and will prioritize those requests for submission to the Board.

The Chief informed the Board the Illinois Department of Public Health had granted a waiver of 6 months for the District. He noted that two of the candidates who have tested for eligibility have paramedic training and, depending upon their ranking on the list, could provide the added personnel needed to maintain the ALS service qualification.

The Chief informed the Board that COVID PPE equipment and clothing is in good supply from Madison County.

The Chief returned to the cardiac monitor issue and noted that bids had been received earlier in the year from Zoll for the purchase of monitors through National Purchasing Partners which is a buying group and he is requesting that 3 monitors be purchased at a cost of \$91,696.50 along with 3 AEDs which would bring the total cost to \$98,788.50. It was agreed this would be taken up at the next Board meeting.

The Chief next reported that the Department currently has only 1 working thermal imaging camera with 2 units out of service due to unavailability of batteries. He advised he had obtained a quotation from Dinges Fire Company for 2 Bullard QXT thermal imagers for a total cost of \$13,990.00 with a trade in of the existing units. The Chief advised that he would propose to use the reimbursement from the Phillips 66 incident to fund this purchase.

The Chief noted that there were no red items on the maintenance list at this time.

The Chief next reported the warranty work which is being performed on Unit 1422. He and Mr. Hamburg indicated that programming, correction of a seat sensor, and a roof leak are being addressed. There was also discussion regarding radio interference in the unit when the air conditioner is running. It appears to be a fan frequency issue, however, the dealer is currently looking to correct that situation. Mr. Hamburg indicated that it is likely that two new fans will be installed first to see if this corrects the problem.

The meeting next turned to a discussion of attendance at the Medal of Honor Ceremony. The Chief indicated that he and Department member Dennison desire to attend and there may be others. A motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to allow members of the Department to attend the Medal of Honor Ceremony with the City of Alton to provide firefighters to stand duty while the Godfrey members are out of district.

The Chief advised that he would be submitting the equipment list for purchase through the Bond Issue before the next meeting.

The Board next took up the purchase of the thermal imaging cameras and after discussion, a motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to proceed with the purchase of the thermal imaging cameras from Dinges Fire Company at a cost of \$13,990.00.

There was next discussion regarding bidding on the roof replacement at Station No. 2. It was noted that no bids had been received thus far. There was discussion regarding the type of roof that would be proposed and it was the consensus it would be a membrane roofing.

The meeting next turned to the Attorney's Report. The attorney reported regarding the Community Risk Reduction Conference which is to be held in Springfield on October 22, 2021 at the Crowne Plaza Hotel. The Fire Chief indicated that he had registered to attend that program. The attorney also reported regarding a collection letter which had been sent regarding excess benefits paid to the widow of a deceased Pension Fund recipient.

The meeting next turned to public comments. Mr. Hamburg was recognized and discussed with the Board the status of Unit 1410 and its refurbishment. He noted that the Unit is currently in the body shop and approximately half completed. He advised that the balance of the work to be performed will be in the range of \$12,000.00 and he suggested that this was within the budget prepared and submitted to the Board earlier. The remaining work would involve some compartment work, small repairs, pump repairs, interior work, and decals/stripping. The Board approved moving forward with the work as budgeted.

The meeting next turned to other business.

It was noted that the Board had previously discussed the Station No. 2 roof repairs and the pending bidding on that work.

The meeting next turned to a discussion of 2021 Bond Issue matters. The attorney presented a proposal from the Bond Counsel for bond issue compliance services. This was reviewed and upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the engagement of the Gilmore Bell firm to provide bond issue compliance services was approved.

The meeting next turned to discussion regarding the acquisition of the Highway House property and the attorney gave a brief report regarding the status of the tax deed proceedings through which the Village obtained title.

The meeting next turned to a discussion of architectural services and it was reported that the Board had received an updated proposal from FGM Architects. After discussion, upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the engagement of FGM Architects to provide architectural services in connection with construction of the new Fire Station was approved.

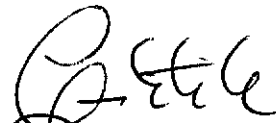
The meeting next had a brief discussion regarding construction management services and it was noted that with the engagement of the FGM firm, the District would next work toward requesting proposals for construction management services.

The meeting next turned to the good of the order. There was nothing to report.

The meeting next turned to personnel matters. A motion was made by Mr. Horn, seconded by Mr. Fischer, and unanimously approved to enter closed session to discuss personnel and collective bargaining matters pursuant to Section 2 (c) (1) and (2) of the Open Meetings Act

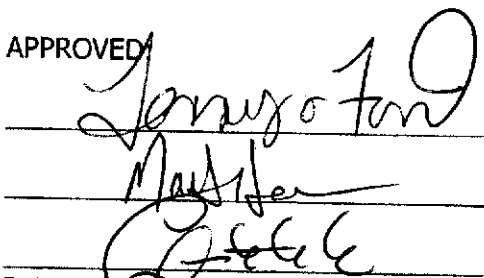
Following the conclusion of the closed session, it was announced that no action had been taken in the closed session.

There being no further, or other, business to come before the meeting, a motion was then made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to adjourn the meeting. The motion was unanimously approved.



Gerard Fischer, Secretary of the Board of Trustees

APPROVED



Being all of the Trustees of the Godfrey Fire Protection District