

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE GODFREY FIRE PROTECTION DISTRICT

On June 22, 2020, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held by video conference pursuant to Section 7 (e) of the Illinois Open Meetings Act and the Gubernatorial Disaster Declaration of May 29, 2020. The meeting was conducted via Zoom with one member of the Board, Mr. Fischer, present at Fire Station No. 2, 1712 West Delmar, Godfrey, Illinois which is currently the regular meeting location of the Board due to the closure of the Liberty Bank Community Room at 3112 Godfrey Road, Godfrey, Illinois.

Attending the meeting by video conference were Trustees Ford, Fischer, and Rynders. Also in attendance by video conference were Fire Chief Cranmer, Fire Commissioner Sherman, Fire Commissioner Cox, Fire Department members Farmer and Hamburg, and legal counsel for the District.

The meeting commenced with the statement of President Ford that the meeting was being held by video conference by reason of COVID-19 pandemic pursuant to the Governor's proclamation in circumstances making holding of the meeting at Station No. 2 impractical and non-feasible.

The Chair next called for presentation and approval of the Minutes of the meeting held on May 26, 2020. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and unanimously approved by Trustees Rynders, Fischer, and Ford, to approve the minutes as presented.

The Chair next called upon the Treasurer for his report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue/FICA/Medicare-Audit-Insurance Funds as of May 31, 2020 which reflected cash on hand in the General-Emergency & Rescue-FICA-Medicare fund at May 1, 2020 of \$389,750.26; receipts during the month of \$18,632.29; and disbursements during the month of \$93,947.83 leaving a balance at May 31, 2020 of \$314,434.72. The Treasurer also reported the Audit Fund had a balance at May 1, 2020 of \$95,194.72 and that there had been no disbursements from that fund during the month leaving the May 31, 2020 balance standing at the same figure. He reported that the Insurance Fund had a beginning cash balance at May 1, 2020 of \$545,999.22 and disbursements during the month of \$10,926.00 with no receipts leaving an ending balance at May 31, 2020 of \$535,073.22. Total funds on hand at May 31, 2020 stood at \$944,702.66. The Treasurer noted

that his report included the Cash on Hand Distribution Report and the Fund Designation Report with the undesignated portion of the General Fund standing at a deficit balance of \$6,314.49. The Treasurer also included in his written report the Financial Statement as of May 31, 2020 for the General-Emergency & Rescue-FICA/Medicare funds reflecting the actual versus budgeted and year to date amounts for that fund; the May 2020 Expenditure Report by Budget Line Item reflecting expenditures during the month of May, year to date expenditures, and remaining line item balance; the Audit Fund Financial Statement as of May 31, 2020; the Insurance Fund Financial Statement as of May 31, 2020; the Pension Fund Financial Statement as of May 31, 2020; the Agency Fund Financial Statement as of May 31, 2020; the Receipts & Disbursements YTD Comparison Report for May 2020; and the Detail- Receipts & Disbursements Report for May 2020. Thereafter, upon motion of Mr. Rynders, seconded by Mr. Fischer, and approved by Trustees Ford, Fischer, and Rynders, the Treasurer's Report was accepted as presented.

The Chair next called for approval of the payment of bills. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and approved by Mr. Rynders, Mr. Fischer, and Mr. Ford to approved the payment of bills in the usual course of business as same come due in accordance with the bill payment procedure of the District.

The meeting next turned to a discussion of the 2020-2021 Budget. Mr. Ford noted that the District had that day received a proposal from FGM Architects concerning fees for the services of that firm in connection with the planning of renovations or replacement of the existing fire stations. He suggested deferral of the discussion regarding the budget until the Board members have had an opportunity to review the FGM proposal since the costs of that architectural work will need to be factored into the budget. There was no objection to the deferral of the discussion.

The Chair next called on the Fire Chief for his report which was presented by the Chief in written form in the usual manner and summarized orally to the meeting by the Chief.

The Chief reported the Department had responded to one structure fire since his prior report and that mutual aid had been called from neighboring departments. The structure was saved. He noted that Fosterburg Fire Protection District responded on automatic aid and that due to a coal train blocking a crossing, the District was required to take a longer route in order to reach the fire.

Under personnel matters, the Chief advised that there had been no COVID-19 exposures to Department Members thus far to the knowledge of the Department. He advised that



Firefighter Naylor has his final practical examination scheduled for June 23, 2020 and that upon completion of that practical, he will have concluded his probationary training. The Chief noted Firefighter Naylor has thus far been a good fit for the Department. The Chief advised that promotional testing is pending and needs to be completed once Phase 4 takes effect in connection with the COVID pandemic.

With regard to stations, apparatus, and equipment, the Chief advised that the board packet contained the Belfor proposal for mold remediation at Station No. 2. He advised that hose testing has been completed. He reported that the KME apparatus is due for delivery in August according to the sales representative and that the rescue truck unit has been manufactured and should be in transit to the dealer at this time. He advised that the shell and bed slide for the rescue unit have been ordered based upon the 5 to 6-week time required for delivery of those items. He informed that Board that Unit 1412 is currently at Mike's for brake repairs and that wheels have been ordered for Unit 1471 which when received, will be followed by the replacement of the tires on that vehicle. The Chief reported that the alerting systems at Stations 1 and 2 need work and he submitted a written quotation to the Board for that.

Under grants, revenues, donations, the Chief advised that there had been no word received regarding the District's application for a small equipment grant through the Office of the State Fire Marshal. He reported that 3 sets of bunker gear have been ordered along with helmets and that a grant in the amount of \$2,500.00 had been received through Country Financial under its Operation Helping Hero's Program and local agent Lindsey Waters.

The Chief also reported that retired Brighton Betsey Ann Fire Protection District Fire Chief Cal Vonnahmen had passed away on June 14 and that the Department provided an escort as Chief Vonnahmen's body was transported through the District.

The Chief advised that the personal protective materials used in connection with the COVID-19 pandemic remains in good supply from the County and that COVID monitoring is continuing at both stations. Monitoring will continue during the Phase 4 period.

With regard to action items, the Chief indicated that there would be a discussion regarding Unit 1410 later in the meeting; that he is requesting approval to use the \$2,500.00 grant from Country Financial for PPE; and that steps are being taken to construct a gear dryer at a cost of approximately \$500.00. He also requested approval to repair the station alerting systems the Chief reported to the Board that the Alton Fire Department has a wrecked fire truck with aluminum wheels which Alton may be willing to donate to the District for Unit 1410.

Finally, the Chief advised that a washing machine (which had broken down) was replaced in the prior month.

The meeting next turned to the Chief's requests and a motion was made by Mr. Rynders, seconded by Mr. Fischer, and approved by Trustees Rynders, Ford, and Fischer to apply the Country Financial \$2,500.00 donation to the purchase of PPE. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and approved by Trustees Rynders, Fischer, and Ford to approve the repair or replacement of the station alert systems at a cost of \$918.00 per the quote from Datatronics presented to the Board. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and approved by Trustees Ford, Rynders, and Fischer to construct a gear dryer at cost not to exceed \$500.00. The Chief was authorized to proceed with the Unit 1410 wheel swap based on a donation by the Alton Fire Department of wheels from a wrecked truck by that department. No objection was voiced.

The Chief noted that a former member of the Fire Department, Rick French, had passed away and that members of the Department would be attending his visitation that evening.

The meeting next turned to other business.

The Board first discussed the delivery of the KME apparatus. The Chief reiterated that delivery is expected in August. He noted that there had been a question regarding the installation of graphic markings on the unit, and he has confirmed in writing that KME will be installing the graphics at no additional charge. The attorney noted that he had contacted the Village of Godfrey attorneys regarding the funding of the apparatus and the conveyance of the real estate which is part of the transaction with the Village.

The meeting next turned to a discussion of mold remediation at Station No. 2. Mr. Rynders posed a question as to whether insurance coverage might apply and it was suggested that the Chief contact Steck Cooper, the District's insurance broker regarding this point. A motion was then made by Mr. Fischer to proceed with the proposal of Belfor for remediation at Station No. 2 at a cost of approximately \$4,000.00 and that repairs following remediation be authorized for in-house completion at a cost of \$3,000.00 to \$4,000.00 with the total project cost not to exceed \$9,000.00 and to be subject to insurance coverage verification. The motion was seconded by Mr. Fischer. The motion was approved by Trustees Ford, Fischer, and Rynders.



The meeting next turned to discussion regarding selection of an architect in connection with the possible bond issue by the District. It was noted that this had been discussed earlier and that the matter of the FGM proposal would be taken up at a later date.

The meeting next turned to financing proposals for the KME apparatus. Mr. Ford indicated that he had reviewed the loan proposals from Carrollton Bank and Liberty Bank. The Carrollton Bank proposal would involve payments totaling \$498,922.00 over the life of the loan with an interest rate of 2.39% and 10 annual payments. The Liberty Bank loan would involve total payments of \$510,134.00 with an interest rate of 2.59% and monthly payments. There was discussion regarding the two proposals. A motion was then made by Mr. Rynders, seconded by Mr. Fischer, and approved by Mr. Ford, Mr. Fischer, and Mr. Rynders to accept the proposal of Carrollton Bank.

The meeting next turned to discussion regarding refurbishment of Unit 1410 and the budget for that work. The Board heard from the Chief and from Mr. Hamburg regarding the work to be performed. It was indicated by them that the work on the truck could not proceed until there is a budget established for the work. Mr. Ford indicated concern that until the District's budget is completed and the architectural fees are addressed, it would be preferable to defer on a budget for the refurbishment. There was discussion regarding the beginning paint work on the truck which is being donated at this time and then proceeding with mechanical work at a later time. Mr. Hamburg advised that the refurbishment cost to the District is estimated to be \$50,000.00. The replacement of compartment doors, if installed after the paint work is complete, would likely damage the paint work. Mr. Hamburg related that there are current repair issues with Units 1420 and 1422 which will likely require additional work and having Unit 1410 available as a backup unit will be important. It was suggested that the cost of the doors for the compartments would be approximately \$10,000.00 and that the doors would be installed inhouse by members of the Department. It was suggested that the doors could be replaced and then followed by body and paint work, lighting, and mechanical work. Mr. Hamburg suggested that the District will be disposing of older apparatus when the new KME truck comes online and that this could possibly fund the 1410 work. After additional discussion, a motion was made by Mr. Rynders, seconded by Mr. Fischer, and approved by Mr. Ford, Mr. Fischer, and Mr. Rynders to spend up to \$10,000.00 on compartment doors for Unit 1410 to commence the refurbishment work.

The meeting next turned to consideration of a reimbursement of capital expenditures resolution. The attorney advised that bond counsel had submitted a proposed resolution which would allow for expenses to be incurred by the District in anticipation of the bond issue to be reimbursed through the bond issue if it is successfully passed. It was noted that this could be deferred until the July meeting based upon the deferral of the decision regarding architectural services.

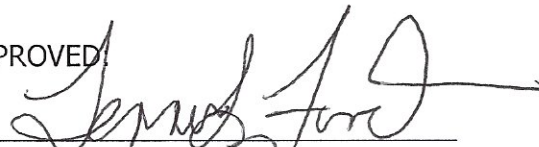
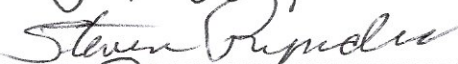
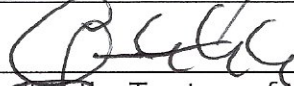
The meeting next turned to the appointment of a member to the Board of Fire Commissioners. It was noted that Mr. Clemon's term is expiring. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and approved by Mr. Rynders, Mr. Fischer, and Mr. Ford to reappoint Mr. Clemons as a member of the Board of Fire Commissioners.

The meeting next turned to public comments. There were no public comments.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

  
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Gerard Fischer, Secretary of the  
Board of Trustees

APPROVED

  
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Being all of the Trustees of the  
Godfrey Fire Protection District