



GFPD Business Inspection Survey

Date _____
Address _____
Business name and phone _____
Business owner and phone _____
Addressing _____
Utilities _____
Knox Box _____
Exit and Exit Path _____
Fire Extinguishers _____
Storage of Combustibles _____
Furnace Room _____
Water heater/drop tube _____
Ceiling Tiles _____
Electrical Panel _____
Electrical Conditions _____
Safe Conditions _____
FIRE PROTECTION SYSTEMS?
Fire Alarm System _____
Sprinkler/Standpipe System _____
Kitchen Hood System _____
Class K Extinguisher _____
Take photos?
Comments?
Photo 1 _____
Photo 1 comments _____
Photo 2 _____
Photo 2 comments _____
Photo 3 _____
Photo 3 comments _____
Photo 4 _____
Photo 4 comments _____
Photo 5 _____
Photo 5 comments _____
General Comments _____
General Comments (cont.) _____
Inspection Result _____
Delivery method _____
Business Representative _____
Business Representative _____
GFPD Inspector _____
GFPD Inspector _____
Re-inspection dates/comments _____

REFERENCE

ADDRESS NUMBERS: 1. Numbers must be minimum of 4" in height and contrasting colors. 2. If building is further than 50 feet from the street, the number also must be placed at the driveway entrance.
KNOX BOX: 1. GFPD personnel will perform annual maintenance on Knox Box by lubricating lock and applying silicone to the gasket. 2. Verify all necessary keys are present and operate the locks they are labeled for.



EXIT PATH: 1. Obstructions shall not be placed in the required width of a means of egress. 2. The capacity of a means of egress system shall not be diminished along the path of egress travel.

EXITS: 1. Exits and exit access doors shall be marked by an approved exit sign readily visible. 2. Access to exits shall be marked by a readily visible exit sign in cases where the exit or exit path is not immediately visible. 3. Exit signs shall be internally or externally illuminated. 4. The primary exit(s) from any structure shall be unlocked at all times when the building is occupied. Certain exceptions can apply based on building and occupancy factors as approved by the fire code official.

FIRE EXTINGUISHERS: 1. Shall be subjected to inspection and maintenance at intervals of not more than one year. 2. Minimum size extinguisher for light hazard: 2A 10B:C, moderate hazard: 2A 20B:C, high hazard: 4A 40B:C with a maximum 50ft. travel distance. 3. Fire extinguishers shall be conspicuously located and immediately accessible in the event of fire. Fire extinguishers shall be mounted between 3ft. and 5ft. from the floor.

COMBUSTIBLES: 1. Furnace room shall be free of combustibles. 2. Combustibles shall not be stored next to any heating unit or appliance. 3. Combustible and flammable liquids shall not be stored next to ignition sources. 4. Excessive accumulation of combustible waste is a fire hazard and is prohibited in the building.

WATER HEATER/DROP TUBE: 1. Water heater pop-off valve shall have a drop tube installed to within 6" of the floor to direct potential water spray to a drain.

ELECTRICAL PANELS: 1. All electrical panels shall be marked. 2. Electrical panels shall have 3ft. clearance. 3. Electrical panels shall not have any open knock outs or missing breakers.

EXTENSION CORDS: 1. Extension cords shall not be a substitute for permanent wiring. 2. Extension cords shall not be affixed to structures, extended through walls, etc.

OTHER ELECTRICAL: 1. Open junction boxes and open wiring splices shall be prohibited. 2. Approved covers shall be provided for all switch and electrical boxes and junction boxes. 3. The rated electrical capacity of power strips, multi-socket adapters, and receptacles shall not be exceeded.

FIRE ALARM: 1. Fire alarm main control and annunciator panels shall be easily accessible and serviceable. 2. Fire alarm shall be fully operational with no active trouble or supervisory alarms.

SPRINKLER AND STANDPIPE SYSTEM: 1. All sprinkler heads shall be present, clean, and unobstructed. 2. Extra sprinkler heads shall be available in the sprinkler room for replacement. 3. Fire department connections shall be easily visible, accessible, and serviceable. 4. Sprinkler system shall have a valid inspection tag and be operational. 5. All associated valves shall be in the proper position to ensure successful system activation.

COMMERCIAL KITCHEN: 1. Hood suppression system shall have a valid inspection. 2. Nozzles shall be capped and clean. 3. Cooking equipment shall be properly located under the hood system to ensure system effectiveness. 4. Hood, grease removal devices, fans, ducts, and other parts of the system shall be clean. 5. A class K extinguishers shall be mounted and shall be within 30ft. of the hood system.

REFERENCES: Village of Godfrey Code of Ordinances, International Code Council IFC and IBC 2009.