

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS

On February 13, 2019, a special meeting of the Board of Fire Commissioners of the Godfrey Fire Protection District was held at Fire Station No. 2, 1712 West Delmar, Godfrey, Illinois at 6:00 p.m. pursuant to posted notice.

Present for the meeting were Fire Commissioners Cox, Clemons, and Sherman. Fire Chief Kambarian, a member of the public, members of the Fire Department, and legal counsel for the District were also present.

The Chair called first for public comments. There were no public comments.

The Chair next called for presentation and approval of the minutes of the meeting of the Board of Fire Commissioners held on January 25, 2019, and upon motion of Mr. Cox, seconded by Mr. Clemons, and unanimously approved, the minutes were approved as presented.

The meeting next turned to a discussion of the award of merit points in connection with promotional matters. The Board reviewed the current provisions for the granting of merit points and heard from the Fire Chief who suggested a modification to paragraph 14.A. of the portion of the rules dealing with promotional matters to change the nomenclature for the Fire Officer I designation to add the revised terminology of the Office of the State Fire Marshal to "Company Fire Officer". The Chief also suggested that merit points should be awarded to individuals who have a valid Illinois Paramedic or PHRN License at the time of taking the promotional examination. He suggested that the points awarded should be the equivalent of the merit points awarded for an Associate's Degree in Fire Science. The Chief opined that the Paramedic/PHRN licensure is the equivalent of an Associate's Degree and granting the same merit points would reward and incentivize members of the Department to obtain this training which would better equip them to handle the current majority of calls answered by the Fire Department. Discussion ensued regarding whether a total of 8 or 4 points should be awarded to a person having both an Associate's Degree and the

Paramedic/RHRN licensure. There was also discussion regarding the time required to complete the training necessary to obtain the foregoing licensure. After further discussion, a motion was made by Mr. Clemons, seconded by Mr. Cox, and unanimously approved to revise the merit points language in paragraph 14.A. to include "Company Fire Officer" under the merit point designation for Fire Officer I and to add a provision for the award of 4 merit points to an individual with a valid Illinois Paramedic/PHRN license as is presently provided for an Associate's Degree in Fire Science with the award of the merit points in this category to be in the alternative not cumulative. The attorney was then requested to prepare the revision of the Rules and the required newspaper notice of the change in the Rules.

During the discussion of a modification of the merit points, Mr. Clemons raised the related issue of the experience requirement for promotional eligibility. He noted that the Rules had been previously changed to eliminate this requirement for promotion to a rank position and he requested that this topic be placed on the agenda for the next regular meeting of the Board. The Chair directed that the item be placed on the agenda for the next regular meeting.

The meeting next turned to a discussion regarding procedures for the upcoming promotional examination for the rank of Lieutenant. The Chief presented a proposed timeline for the lieutenant promotional examination process and he presented a proposed announcement memorandum to the Department which would include lieutenant examination study materials for the promotional examination. After discussion, and upon motion of Mr. Clemons, seconded by Mr. Cox, and unanimously approved, the timeline and announcement of examination and study materials was approved as presented.

The Board next turned to the promotion of Firefighter Dennison to the rank of lieutenant upon the termination of the employment of Fire Department member Knezevich pursuant to his resignation tendered to the District. A motion was made by Mr. Clemons, seconded by Mr. Cox, and unanimously approved, to approve the promotion.

The meeting next turned to a review and discussion of position descriptions. The Chief presented to the Board proposed revisions to the firefighter, captain, and assistant chief descriptions which would take effect March 1, 2019. These were discussed with the Board. Following discussion, and upon motion of Mr. Clemons, seconded by Mr. Cox, and unanimously approved, the proposed job descriptions were approved as presented and approved for recommendation to the District Board of Trustees for consideration and approval. The Chief noted that as a matter of information there was no change in the job description for the rank of lieutenant.

Thereafter, there being no further, or other, business to come before the meeting, upon motion of Mr. Clemons, seconded by Mr. Cox, and unanimously approved, the meeting was adjourned.

Delbert Clemons, Secretary