

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE BOARD OF TRUSTEES

On July 25, 2022, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 5:00 p.m. in the Liberty Bank Community Room, 3112 Godfrey Road, Godfrey, Illinois.

In attendance were Trustees Fischer, Horn, and Ford. Also present were Fire Commissioners Sherman, Cox, and Clemons; Firefighter Hamburg and Firefighter Farmer; legal counsel for the District; and a member of the public.

The first item of business to come before the meeting was the annual Budget & Appropriation Ordinance public hearing. The Chair opened the hearing. There were no public comments. Mr. Ford noted that Mr. Fischer had suggested additional changes to some of the line items for the final budget and called upon him to move for the revision of the document in that regard. Mr. Horn seconded the motion. It was unanimously approved.

The meeting next turned to announcements and presentations. There were none.

The meeting next turned to the new Fire Station Project matters.

The Chair called upon Mr. Wojtkowski for the report of NorthStar Management. Mr. Wojtkowski presented his New Fire House Project Status Report dated July 25, 2022. He reviewed the recent activities and future activities regarding the new station and the schedule for work on the project. He noted that NorthStar has been working closely with the Construction Manager, S.M. Wilson and the Architect, FGM. Based upon the most recent cost estimations, the cost per square foot for the new station will come to \$478. Mr. Wojtkowski noted that while this results in a higher total cost than the previously budgeted amount by about \$1 million, he noted that it is substantially below a recent similar project bid by the City of Edwardsville which had a square foot cost of \$666. There followed significant discussion with the Board and those in attendance regarding the status of the design and various features of the station. At this point, the current overall estimate for construction is \$8,505,991.00. This results in a shortfall of \$1,005,991.00. There was discussion regarding the deletion of the sprinkler system and Mr. Wojtkowski indicated that it would put in the bid documents as an alternate to be bid. He also suggested that some parking spaces could be eliminated in the initial construction which would reduce the cost of the project by about \$40,000.00. It was noted that some doors could be eliminated, but significant additional changes with the current overall design would require substantial changes to the scope of the building size and structure.

Mr. Wojtkowski noted that the higher cost is basically a reflection of higher material prices which have occurred in the last few months. He did note that the plan is to keep the original bay in the bid documents at this time. He discussed with the Board setting a cap on the architect's fee since it is based upon a percentage of the total cost, and he is going to undertake to renegotiate that item with FGM. He noted that at this time, because the construction cost would exceed the available funding, alternatives for additional funding will be needed. Mr. Wojtkowski indicated that the design phase is approximately 60% completed and that further work needs to be done on the radio system and the cost of the system and the tower. There then followed a discussion of alternative additional financing, and it was suggested that Madison County Community Development be approached regarding an additional loan or grant funding. It was also suggested that Mr. Thomas Crabtree of the Stifel firm be contacted regarding suggestions in this area and the Board discussed arranging a participation loan among the three banks which hold the bond funds at this time, Carrollton Bank, Liberty Bank, and CNB Bank & Trust. Mr. Horn indicated that he would contact the banks about a participation and the attorney indicated that he would check with Mr. Crabtree.

The meeting next turned to presentation and approval of the minutes of the June 2022 meeting of the Board and a motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to approve the minutes as presented.

The meeting next turned to the Treasurer's Report. Mr. Fischer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Fund as of June 30, 2022 which reflected total funds at June 1, 2022 of \$1,707,228.32, total receipts for the month of \$30,549.22, and disbursements during the month of \$178,058.67 leaving the overall cash balance at June 30, 2022 of \$1,559,718.87. He reported that the allocation among the General-Emergency & Rescue, FICA/Medicare Fund is \$859,236.90; the Audit Fund balance is \$99,804.89; and the Insurance Fund balance is \$600,667.08. He also reported on the Cash on Hand Distribution with \$1,477,666.37 being held in Illinois Funds and \$82,052.50 being held in the Liberty Bank Checking Account. He provided the Fund Designation Report which reflected the Building Fund at \$106,244.96; Equipment Replacement Fund at \$195,756.13; and Undesignated Funds at \$557,235.81; \$99,804.89 for the Audit Fund; and \$600,667.08 for the Insurance Fund. Mr. Fischer also noted that the Board packet contained the monthly and year to date Treasurer's Report for the General-Emergency & Rescue-FICA/Medicare Fund as of June 20, 2022; the June 2022 Expenditure Report by budget line item reflecting monthly

expenditures, fiscal year to date expenditures, and budget line item balance; the Audit Fund Financial Statement as of June 30, 2022; the Insurance Fund Financial Statement as of June 30, 2022; the Pension Fund Financial Statement as of June 30, 2022; Bond Project Fund Financial Statement as of June 30, 2022; and the Agency Fund as of June 30, 2022. He noted that the Bond proceeds at this time total \$7,175,271.59 of which Liberty Bank has a balance of \$1,922,779.11; Carrollton Bank has a balance of \$2,571,896.60; and CNB Bank has a balance of \$2,571,293.48. The Debt Service Account at Liberty Bank has a balance of \$109,202.40 and the Project Payment Account has a balance of \$100.00 all as of June 30, 2022. Mr. Fischer also indicated that the Tax Receipts Summary and Disbursements Report was presented through June 7, 2022; the Receipts & Disbursements YTD Comparison Report for June 2022 and the Detail-Receipts & Disbursements Report for June 2022 were also contained in the Board packet. Thereafter, upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to approval of bills. A motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to approve the bills as same come due for payment during the course of the month in accordance with the standard payment procedure of the District.

The meeting next turned to the President's Report. The President had no report.

The meeting next turned to the Fire Chief's Report. In the absence of the Fire Chief, there was no oral report, however, the Chair noted that the Chief's written report was contained in the Board packet. The Chair noted that the Chief had requested the Board's consideration of approval of a matching payment for the Edwardsville Community Foundation Grant which had been received by the District in the amount of \$34,188.00. It was noted this would be addressed later in the meeting.

The meeting next turned to the Attorney's Report. The attorney noted that an upcoming election to the Illinois Firefighters Pension Investment Fund Board will be held this fall and that Mr. John Perry of the Lisle Woodridge Fire Protection District is seeking nomination for that position for re-election to the Board. The attorney suggested that the Board consider issuing a nomination petition for Mr. Perry and without objection, Mr. Ford executed a nomination.

The meeting next turned to public comments. There were no public comments.

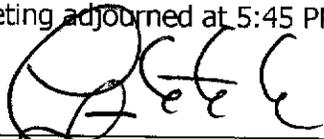
The meeting next turned to other business.

The first item of other business to come before the Board was adoption of the 2022-2023 Budget & Appropriation Ordinance and the final draft of the ordinance was presented and upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the Budget Ordinance was approved as presented.

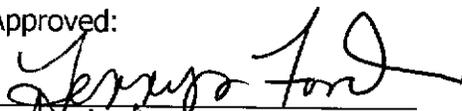
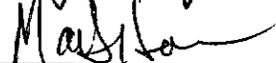
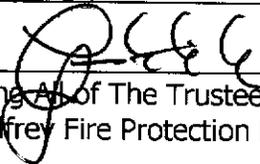
The meeting next took up the question of approving matching funds for the Edwardsville Community Foundation Grant and a motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to approve a matching payment of \$3,419 for the foregoing grant.

The meeting next turned to personnel matters. There were no personnel matter to take up.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded, and unanimously approved, the meeting adjourned at 5:45 PM.


Secretary

Approved:

Being All of The Trustees of the
Godfrey Fire Protection District