

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

On July 24, 2023, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held in the Liberty Bank Community Room, 3112 Godfrey Road, Godfrey, Illinois at 5:00 p.m. pursuant to the regular meeting schedule of the Board.

Attending the meeting were Trustees Horn, Fischer, and Leonard. Fire Chief Cranmer; Fire Commissioners Sowders, Cox, and Clemons; NorthStar Management Representative Wojtkowski; members of the Fire Department; and legal counsel for the District were also present.

The Chair first called for the holding of the annual public hearing on the 2023-2024 Budget and Appropriation Ordinance. It was noted that published notice of this hearing had been given. No members of the public were in attendance to speak or inquire regarding the Budget. Thereafter, the Chair closed the public hearing.

The meeting next turned to announcements and presentations. The Chief advised there were none.

The meeting next turned to New Fire Station project matters and the Chair recognized Mr. Wojtkowski of NorthStar Management. Mr. Wojtkowski presented his July 24, 2023 written New Fire House Project Status Report in the usual fashion and reviewed it with the Board. He commented that the mockup of the Station is nearly complete and should be ready by the end of the month. He noted that approximately \$60,000.00 has been saved on electrical work by a revision of the scope of work under the contract for the Station and having work performed by other contractors. Mr. Wojtkowski reported that only one bid had been received for the radio tower and that one of the prior contractors had declined to bid due to the requirement for Prevailing Wage Act Compliance. Mr. Wojtkowski indicated that Pay Request No. 5 had been submitted by the Construction Manager and is subject to approval by the Board later in the meeting. Mr. Wojtkowski advised that he had met with the Hughes accounting firm regarding a reconciliation of his construction cost figures to those of the accountant. He presented a report of Project Cost Versus Funding Summary and noted that the result is that the District will likely have a funding shortfall of approximately \$634,484.19 which is substantially less than previously estimated and will be the subject of supplemented borrowing which has previously been arranged. Mr. Wojtkowski suggested that the Board proceed with arrangements for this

loan in order to have funds available in the September timeframe. He suggested that the loan amount be set at \$700,000.00 to provide some cushion for additional unanticipated expenses. He also noted that the project had an "underrun" of \$274,355.67 to date as a result of cost savings which had been achieved during the construction period. Mr. Wojtkowski then reviewed the next steps in the project including work to be performed on the Station as well as procurement of furniture and fixtures. The Board thanked Mr. Wojtkowski for his Report and commended him for his efforts in obtaining cost savings on the project.

The meeting next turned to the opening of bids for the radio tower at the new station. Mr. Wojtkowski indicated only one bid had been received. It was opened by Trustee Leonard and announced that Datatronics bid \$59,740.71 to provide and install the tower. A motion was made by Mr. Horn, seconded by Mr. Leonard and unanimously approved, to accept the bid of Datatronics subject to review by Mr. Wojtkowski and legal counsel.

The meeting next turned to approval of Pay Request No. 5 from SM Wilson and upon recommendation of Mr. Wojtkowski, and motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, payment of Pay Request No. 5 was authorized as presented.

The meeting next turned to the quotes which had been received by Mr. Wojtkowski for furnishings and fixtures for the new fire station and scheduled in his report including quotes for bunker gear lockers; security camera equipment and system setup; IT network equipment and setup; A/V system equipment and setup; VOIP phone system equipment and setup; TV and monitor equipment and setup; and gear extractor. Mr. Wojtkowski indicated that quotes had been obtained separately on each of these items and that he is recommending the acceptance of those proposals as presented. A motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to proceed with procurement of the new station fixtures and furnishings as presented by Mr. Wojtkowski.

The meeting next turned to consideration of the minutes of the meeting of the Board held on June 26, 2023. A motion was made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved, to approve the minutes as presented.

The meeting next turned to the Treasurer's Report. The Treasurer presented the Financial Statement of the District as of June 30, 2023 which reflected total funds at that date of \$2,188,982.67 consisting of \$1,433,697.38 in the General Fund; \$90,136.10 in the Audit Fund; and \$665,149.19 in the Insurance Fund. The Statement also included the Cash on Hand Distribution Report and the Fund Designation Report. The Treasurer noted that the Bond

Project/Debt Service Fund at June 30, 2023 totaled \$4,892,345.96. The Treasurer further noted that the Board packet contained the June 30, 2023 Financial Reports for the Agency Fund, Pension Fund, Insurance Fund, and Audit Fund; the June 2023 Expenditure Report by budget line item; the Tax Receipts and Disbursements Summary through June 20, 2023; the Receipts & Disbursements YTD Comparison Report for June 2023; and the Detail Receipts & Disbursements Report for June 2023. Thereafter, upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to approval of bills and a motion was made by Mr. Leonard, seconded by Mr. Horn, and unanimously approved, to pay the District's bills as same come due in the normal course of business in accordance with the bill payment procedure of the District.

The meeting next turned to the President's Report. The President reported briefly regarding the County Board meeting which had been attended by Trustees Horn and Leonard as well as Fire Chief Cranmer to oppose the placement of the adoption of the Property Tax Extension Limitation Law on the March 2024 ballot. The President noted that the proposition had been voted down by the County Board and he thanked the Trustees for the Fire Chief for their attendance and support in opposition.

The meeting next turned to the Fire Chief's Report. The Chief reported that he has met with another potential ambulance provider for the Godfrey area, Survival Flight. He noted that there remains a lag in response time for ambulance service within the District and he is hopeful that this new service might improve that situation.

The Chief reported regarding personnel matters and noted that Firefighter Westerhold had successfully passed his milestone examination. He advised that 12 individuals applied for eligibility testing and approximately 15 or 16 applications were taken out. This is an improvement over the last eligibility testing offered by the District.

Under Grants/Revenue/Donation, the Chief advised that the District continues to await word on its Federal AFG Grant application. Likewise, the District continues to await word regarding its application for a revolving Truck Loan through the Office of the State Fire Marshal. He reported that two Starcom radio units had been provided to the District for testing and based upon that testing by the Department, it was determined that there are a couple of "dead spots" where reception is inadequate. He noted that the County is undertaking to obtain a tower site at the Ameren Generating Facility at Portage Des Sioux which should correct this. With regard to the Starcom radio system, there has been no word from the County regarding

the implementation of radio acquisition for use of the Starcom system, and no bids had been solicited at this point. The Chief indicated that if the County does not provide the Starcom units, it may be necessary to expend up to \$200,000.00 for that purpose in order for the District to have communication capability after the new station is constructed.

Under Stations and Equipment, the Chief indicated that disposal of Units 1471 and old Unit 1420 is complete. He advised that the new rescue unit is approximately 50% complete and that Datatronics has sent lighting for installation on the truck. He reported that he plans to assemble a truck committee after the promotional examination process is completed since many of the potential members of that committee are studying for promotion exams at this time. He reported that the side by side unit is pending the installation of lighting equipment, but it is ready to be placed in service at this time and that the trailer which is being purchased through the Foreign Fire Insurance Board is approximately three weeks out for delivery. The Chief advised that Station No. 2 had to have the sewer augured due to a clog. He also reported that Unit 1412 had new brakes installed.

The meeting next turned to the 2023-2024 Budget & Appropriation Ordinance and a proposed Ordinance was presented. Upon motion of Mr. Leonard, seconded by Mr. Horn, and unanimously approved, the 2023-2024 Budget & Appropriation Ordinance was approved.

The meeting next turned to the report of the Board of Fire Commissioners and Mr. Sowders reported that the Board met prior to the District Board Meeting; that new Rules had been distributed; and that plans for eligibility and promotional testing had been completed. He anticipates by the end of August a new eligibility list will be in place to allow hiring should the Board decide to take that step.


The meeting next turned to the Attorney's Report. The attorney reported that the matter of tax bills issued by Madison County for the new fire station property had been taken care of by the Village of Godfrey and he suggested that a letter of thanks be issued to the Village for handling this expense.

The meeting next turned to public comments. Assistant Chief Hamburg thanked those who had participated in opposing the PTELL proposal considered by the Madison County Board in the prior month. He noted that the impact of adoption of PTELL on the District and its Pension Fund could be significant.

The meeting next turned to Other Business. It was noted that there were no further purchases to be considered.

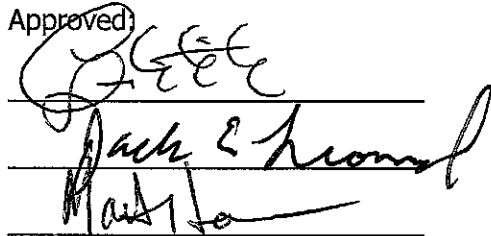
The meeting next turned to Personnel Matters. There were no personnel matters to be taken up.

Thereafter, there being no further, or other, business to come before the meeting, upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the meeting was adjourned at 5:40 P.M.



Secretary

Approved:



Being All of The Trustees of the
Godfrey Fire Protection District