

Godfrey Fire Protection District
Minutes of the Board of Trustees

On June 27, 2022, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at 5 PM in the Liberty Bank Community Room, 3112 Godfrey Rd, Godfrey, IL.

Attending the meeting were Trustees Horn, Fischer, and Ford. Also present were Fire Chief Cranmer, Northstar Management representative Ryker Warmouth; Fire Commissioners Sherman, Clemmons, and Cox; Captain Ben Hamberg; and legal counsel for the District.

The Chair first called for announcements and presentations. The Chief announced that the District had received a \$25,000 donation from the Captain Jake Ringer Memorial, NFP. The Board and those present expressed gratitude for this donation which will be applied to safety equipment and purposes for the Fire Department and its members.

The Chair next called for the report of Northstar. Mr. Warmouth reviewed with the Board the Report of Northstar Management as of June 27, 2022. This included a review of the Design Development Phase and the next step which will be to establish new construction cost estimates based on the design. He also reported that in terms of prospective activity, construction document development will now proceed as well as verification of compliance with State and local code requirements, highway and traffic curb-cut requirements, and Village of Godfrey required submittals. He also presented the projected schedule which calls for the commencement of construction in October 2022. Regarding the cost of the station, it was indicated that a new best case/worst case cost scenario would be developed following the cost estimation by the construction manager. Mr. Warmouth indicated that Northstar is now requesting Board approval of the Design Development Phase as completed. He indicated that work is proceeding on the radio tower for the site and that construction document should be ready by the end of August. He noted a change had been made in the design to increase space for the location of the hose racks and hose dryer to be placed along the northern wall. This added 111 sq. ft. to the project as a result of the widening of the bay by 1.33 ft. Mr. Warmouth noted that the website for the project is now running. He inquired of the Board and the Fire Chief regarding the fuel suppliers which are utilized by the District for purposes of work on the fueling station at the new firehouse. FS and Piasa Motor Fuels were identified as primary suppliers. Thereafter, a motion was made by Mr. Fischer, seconded by Mr. Horn, and

unanimously approved to approve the Design Development subject to submission of the completed design materials to the Board members. There was also discussion with Mr. Warmouth regarding increasing the level of communication between the architect and the Board members going forward and Mr. Warmouth indicated that he would address this with the architect.

The meeting next turned to approval of the minutes of the meeting of May 23, 2022 and upon motion of Mr. Fischer, seconded by Mr. Horn, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report which was presented by Mr. Fischer. He reported that total cash on hand at May 1, 2022 in the General-Emergency & Rescue-FICA-Medicare Fund was \$1,091,472.72; that receipts during the month for that fund were \$40,794.60; and that disbursements totalled \$134,777.29 leaving a fund balance of \$997,490.03 at May 31, 2022. He reported that the Audit Fund had a balance at May 31, 2022 of \$99,798.22 and the Insurance Fund had a balance of \$609,940.07 for a total of \$1,707,228.32 in all funds. He also provided the Cash on Hand Distribution Report as well as the Fund Designation Reports. Mr. Fischer reported that the Bond Funds currently held by the District include \$1,976,287.62 at Liberty Bank; \$2,570,562.51 at Carrolton Bank; and \$2,571,293.48 at CNB Bank. He also reported that the Debt Service Account at Liberty Bank has a balance of \$106,725.00 and that one project payment in the amount of \$100 was expended during the month. The Treasurer also advised the Board that the Board packet contained the Financial Statement for the General-Emergency & Rescue-FICA-Medicare Funds; the May 2022 Expenditure Report by Budget Line Item; the Audit Fund Financial Statement as of May 31, 2022; the Insurance Fund Financial Statement as of May 31, 2022; the Pension Fund Financial Statement as of May 31, 2022; the Agency Fund Financial Statement as of May 31, 2022; the Vendor Balance Detail Report as of June 22, 2022; and the Transactions by Account Report as of June 22, 2022. Thereafter, a motion was made by Mr. Horn, seconded by Mr. Fischer, and unanimously approved, to accept the Treasurer's Report as presented.

The meeting next turned to Payment of Bills and a motion was made Mr. Horn, seconded by Mr. Fischer, and unanimously approved to pay the District's bills as same come due in the normal course of business in accordance with the bill payment procedures of the District.

The meeting next turned to a brief discussion of the 2022-2023 Budget & Appropriation Ordinance and various line items were discussed for modification including line item 17; line item 18; and line item 33. It was noted that a revenue/receipt entry should also be made in the amount of \$60,000 based on the planned sale of the brush truck. Because of that, line item 60 would be increased to \$120,000 and line 62, Vehicle Replacement, would be eliminated from the Budget.

The meeting next turned to the Board of Fire Commissioners Report. Mr. Sherman advised there was no report from that body.

The meeting next turned to the President's Report. There was no report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written and oral form.

The Chief advised that there were 171 calls during the month of May 2022 of which 141 were in the Rescue/EMS category.

Under Personnel, the Chief advised that new firefighter member, Bryce Parish, has been performing well and has upcoming tests in street and equipment matters. He also reported that Assistant Chief Bellitto will be off-duty until June 29, 2022 as a result of a non-duty related injury.

Turning to Grants and related matters, the Chief advised that the District was still awaiting word regarding its AFG Grant Application. He advised that the equipment funded through a Firehouse Subs grant has been delivered and that there will be a brief ceremony with representatives of the Donor at 10AM on June 29, 2022. The Chief reported that there has been no word regarding the Edwardsville Community Foundation Grant Application for Rescue Tools.

Turning to Stations/Apparatus/Equipment, the Chief advised that Unit 1410 is coming close to completion, but that some parts were backordered. He advised that old 1400 is being used now for strut training and that Mr. Hamberg has been reviewing scrapping options. The Chief advised that the air conditioning broke at Station No. 2, but has since been repaired by the Barret Heating and Cooling. He advised that half of the fire gear which had been ordered has been delivered and that he continues working on the ESO/Vector Solutions Software Systems with a planned July 1, 2022 start-up. The Chief noted that he had previously submitted a plan for the replacement of Unit 1450 but that this has been deferred pending the completion of further cost estimation for the new fire station.

The Chief advised that business inspections are ongoing.

Under Training, the Chief advised that 2022 Training is now underway. He reported that Captain Dennison has enrolled in the fire officer class to be held later in the summer and fall in O'Fallon. He advised that the Fire Department would be continuing training with the new Res-Q-Jacks using old Unit 1400. Training also continues with the Vector Solutions Software.

The Chief reported that PPE supplies are sufficient at this time and that stations continue to limit public access to the living quarters.

He also reported that the Lakeside Roofing Firm had completed the roof repairs at Station No. 2. It is anticipated the Village of the Godfrey will approve its \$40,000 portion of the cost of the roof work in July. A final payment would be made at that time.

The Chief advised that he will be on vacation on July 7, July 8, July 15, and July 24 through July 31.

The meeting next turned to further discussion regarding Unit 1400 and its disposition. Mr. Ford suggested that given the low value of the vehicle that it be donated to Bower's Towing and used for continuing extrication training by the Fire Department. A motion was made to make that donation and to utilize the Unit for extrication training. The motion was approved.

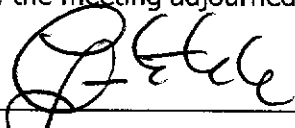
The meeting next turned to the Attorney's Report. There was no report.

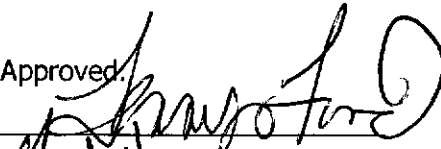
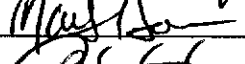
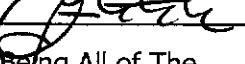
The meeting next turned to public comments. There were no public comments.

The meeting next turned to other business. The only item of other business was the appointment to the Board of Fire Commissioners and a motion was made to reappoint Keith Sherman to that position. The motion was seconded and unanimously approved.

There were no personnel matters to be taken up by the Board.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded, and unanimously approved, the meeting adjourned at 5:45 PM.


Secretary

Approved: 


Being All of The
Trustees of the Godfrey Fire
Protection District