

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

On April 24, 2023, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held pursuant to the regular meeting schedule of the Board at the Liberty Bank Community Room, 3112 Godfrey Road, Godfrey, Illinois at 5:00 p.m.

In attendance were Trustees Ford, Fischer, and Horn. Fire Chief Cranmer; NorthStar Management Representative Wojtkowski; Fire Commissioners Sowders, Clemons, and Cox; members of the Fire Department, Trustee Elect Leonard; members of the public; and legal counsel for the Fire Protection District were also present.

The Chair first called for Announcements & Presentations.

The Chief first recognized Mr. Sowders as Chair of the Board of Fire Commissioners. Mr. Sowders advised that during its meeting held immediately prior to the Board of Trustees' meeting, the Board of Fire Commissioners had approved recommending to the District Board the promotion of Captain Hamberg to the rank of Assistant Chief; Lieutenant Stratton to the rank of Captain; and Firefighter Warner to the rank of Lieutenant. He also informed the Board that promotional testing had been scheduled and that eligibility testing for hiring will likewise be scheduled for when the current list expires in September or upon the hire of the last person on the list, whichever first occurs. A motion was made by Mr. Fischer, seconded by Mr. Horn, and unanimously approved to approve the recommendations for promotions.

The Chair again recognized Chief Cranmer. Chief Cranmer noted that the meeting would be the final meeting for Mr. Ford as a Trustee of the District. He commended Mr. Ford for his long service to the District as a volunteer firefighter; career firefighter; Fire Chief; and, finally, as a Trustee of the District. Mr. Fischer also thanked Mr. Ford for his service and noted that his guidance of the Board over the years of his service had helped the District to grow and thrive as a premier fire service organization and that his retirement from the Board will be noticed by the other Board members, the Fire Department, and the Godfrey community in general. The Chief called Mr. Ford forward and presented him with a commemorative plaque recognizing his service and accomplishments on his retirement as a Trustee of the District. Following presentation of the plaque, the other members of the Board, members of the Fire Department, and those in attendance of the meeting, recognized Mr. Ford with a standing ovation.

The Chief next called forward Assistant Chief Bellitto and noted that he would be retiring effective May 3, 2023. He reminded those present that Mr. Bellitto had begun his service with the District as a paid on call member and had progressed through the ranks to the position of Assistant Chief during his service to the District. Mr. Bellitto was presented with a plaque upon his retirement and received the congratulations of the Board of Trustees as well as others in attendance at the meeting. In recognition of his service and dedication, he received a standing ovation.

The Fire Chief next called forward Lieutenant Warner and noted that he had been promoted to the rank of Lieutenant from Firefighter and that he would be moving to a new shift shortly. The Chief presented him with his new helmet as an officer and his badge was pinned with the new rank of Lieutenant. After the pinning, Mr. Warner received a standing ovation.

The Chief next called forward Lieutenant Chris Stratton who had been promoted to the rank of Captain from the rank of Lieutenant by action of the Board of Trustees at the commencement of the meeting. He, too, was presented with his officer's helmet and badge and following the pinning of the badge, he received a standing ovation.

Finally, the Chief called forward Captain Ben Hamberg who had been promoted to the rank of Assistant Chief from the rank of Captain, and the Chief presented him with his Assistant Chief Helmet and Badge. Following the pinning of the badge, Mr. Hamberg received a standing ovation.

The Chief then made comments regarding these promotions and the benefit that those being promoted bring to the District in their new positions.

Thereafter, the meeting turned to new fire station project matters and the Chair recognized Mr. Wojtkowski for his monthly report. His report was circulated in written form to the Board and he reviewed recent activities including earthwork, the completion of footings and foundations; the relocation of the Clearwave junction box; and the bus stop relocation. He indicated that electrical and plumbing underground work has commenced or would commence in the next 2 to 3 days. He advised that the floor slab for the administrative wing floor is scheduled for pouring the first week of May and that steel work is to commence in early May as well. He noted that shop drawings are being reviewed and that a mockup of the station will be forthcoming for use on site with regard to the construction of the new building. He advised that OAC meetings are occurring. There has been no change in the status regarding the radio tower at this point, but the bid package for the tower would shortly be completed with some

alternates and sealed bids would then be obtained. Work is continuing on the fixtures and furnishings and preparing bid documents for those procurements. Overall, Mr. Wojtkowski indicated that the project is hitting its benchmarks. He did note that lime had been applied before rock in order to provide a solid base. Contingency items were reviewed and Mr. Wojtkowski noted that approximately \$300,000 is available in the contingency at this time. He noted that sidewalks have been removed from the guaranteed maximum price as well as security cameras which will be supplied by different vendor. At this point, material supplies are on time, but some escalation in pricing has occurred in the HVAC and louver system. In response to a question, he indicated that there is nothing yet developed with regard to an exhaust system for the bay area. Thereafter, the Board thanked Mr. Wojtkowski for his report.

The meeting next turned to approval of the minutes of the meeting of the Board held on March 27, 2023 and upon motion of Mr. Fischer, seconded by Mr. Horn, the minutes were unanimously approved.

The meeting next turned to the Treasurer's Report. Mr. Fischer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Funds as of March 31, 2023 which reflected cash on hand at March 1, 2023 of \$2,481,578.22; receipts during the month of \$50,297.95; and disbursement during the month of \$137,110.99 leaving a balance at March 31, 2023 of \$2,394,765.18. He next gave a breakdown among the three different categories of funds with ending balances of \$1,629,150.59 in the in the General-Emergency & Rescue-FICA/Medicare Fund; \$90,045.71 in the Audit Fund; and \$675,568.88 in the Insurance Fund. He also noted that the Cash on Hand Distribution Report showed the allocation of the cash on hand as of March 31, 2023 with the bulk of the funds being held in the Illinois Funds Program. Mr. Fischer noted that the report contained the allocation breakdown for the General Fund. The Treasurer also noted that \$300,000 had been transferred from the Insurance Fund to the Bond Project Fund to be utilized in the construction of the new fire station with the transferred funds to be allocated for liability risk mitigation purposes in connection with the project. Mr. Fischer noted that the Bond Issue Funds of the District stood at \$7,016,695.00 at March 1, 2023 and that tax receipts at \$5,023.56 and interest earnings of \$9,831.59 had been received during the month of March making a total receipts and cash on hand in the Bond Project and Debt Service Funds of \$7,026,527.19. He noted there were disbursements of \$635,350.27 leaving a balance at March 31, 2023 of \$6,396,200.48. He gave the breakdown of the proceeds account among Liberty Bank, Carrollton Bank, and CNB Bank.

The Treasurer also noted as a matter of record that the Board packet contained the Financial Statement for the General-Emergency & Rescue-FICA/Medicare Funds as of March 31, 2023 on a budget, monthly, and year to date basis; the March 2023 Expenditure Report by Budget Line Item; the Financial Statement for the Audit Fund as of March 31, 2023; the Financial Statement for the Insurance Fund as of March 31, 2023; the Pension Fund Financial Statement as of March 31, 2023; the Agency Fund Financial Statement as of March 31, 2023; the Tax Receipts Summary and Disbursement Report through March 31, 2023; the Receipts & Disbursements YTD Comparison Report for March 2023; and the Detail-Receipts & Disbursements Report for March 2023. The Treasurer also presented the Warrant Report dated April 24, 2023.

Thereafter, upon motion of Mr. Horn, seconded by Mr. Fischer, and unanimously approved, the Treasurer's Report was accepted as presented and payment of the bills was approved with bills to be paid in accordance with the bill payment procedure of the District in the ordinary course of business. The Treasurer noted as a matter of information that he is approximately 99% finished with the 2023-2034 Budget and that he would have a Tentative Budget for presentation at the next meeting of the Board.

The meeting next turned to the President's Report. Mr. Ford indicated that he had been honored to serve on the Board and that his departure from the Board is bittersweet in that he is grateful to everyone who had assisted him during his time of service with the District from POC Firefighter through Trustee. He indicated that he would continue to be part of the District fire service family.

The meeting next turned to the Fire Chief's Report. The Chief reported that the deposit on the purchase of the District's brush truck had been received and a contract had been signed. He indicated that the transfer of the truck is expected to be made at the end of May or in early June when the District's new truck arrives.

The Chief noted that he had renewed his status as IDPH Instructor and that, along with Assistant Chief Wills, he will be able to provide continuing education credits for members of the Department who are engaged in EMS licensure maintenance.

The Chief reported on calls for the prior month and noted that there had been 6 calls for assistance outside the District and that at one point the District had five calls within a 30 hour period. Two calls were to assist QEM.

The Chief noted that he had worked to update the box alarms for the District's MABAS participation.

With regard to personnel matters, the Chief advised that probationary firefighter Westerhold had graduated from the Illinois Fire Service Institute Academy on April 14 and that he had received very favorable reviews from that program. He is continuing with additional classes at FSI including auto extrication and hazardous materials operations. When he returns from those training programs, he will be prepared to step into full time service with the Department.

Under Grants/Revenues/Donations, the Chief indicated that he may attend the FDIC Conference in Indianapolis. He noted that the application for an AFG Grant is pending; the Small Equipment Grant had been denied; and the District continues to await word with respect to a loan from the Revolving Truck Loan Program.

Turning to Station/Apparatus/Equipment, the Chief noted that Unit 1410 had been put into service as of March 5, 2023 and that the Brush Truck Unit 1471 had been contracted for sale to the Tracy Area Fire Department and the deposit had been received on the purchase. He noted that the East Alton Fire Department had reneged on the purchase of the 1998 KME Engine 1420. He informed the Board that a flyer on that unit had been sent to all of the MABAS chiefs in the area. He indicated that the cab and chassis for the new rescue unit replacement has been built and was shipped on April 12, with an expected delivery to the dealer in the middle of May. The Chief noted that the rescue truck body had a tentative completion time of mid-June. Finally, the Chief noted that hose testing is now scheduled for Labor Day week.

Under business inspections, the Chief advised the Board that the Department is working towards the 2023 inspection season.

The Chief reported that training for 2023 is underway in accordance with the annual schedule.

Under special notes, the Chief advised that a proposed agreement for special needs children had been received and was circulated for consideration by the Board for approval. He described the program as being one that would have no cost to the District and that would provide a base line for special needs children in the District's area of service. He indicated that the program is operated through Cardinal Glennon Childrens Hospital in St. Louis and that there would be training for the Department on the program at no charge. The program will provide tracking and notification from the state of special needs children in the District's area. The Chief advised that this is a program which is growing on a nationwide basis and that the City of

Wood River and the City of Alton are participating in the program at this time. The document was referred to legal counsel for review.

The Chief next reported regarding ambulance services issues within the District. He noted that Alton Memorial Hospital is apparently seeking to extend its coverage to the entire Godfrey District area. He noted that the average response time is now 24 minutes and that in some cases the responding agency is coming from Jerseyville or Alton. There was one response from Edwardsville. He indicated that he understands that Alton Memorial Hospital is seeking to become the sole provider and to obtain a sole source position in the areas comprising the District. He advised that there had been items of correspondence issued by Alton Memorial Hospital regarding this matter.

The Chief advised that he desires to continue to address the items of red on the equipment report and he suggested that with regard to the disposition of Unit 1420 he would recommend taking the first offer that is received on that unit. He noted that it is currently posted on social media at an asking price of \$30,000.00.

Thereafter, the Board took up the consideration of the Stars contract. Mr. Fischer made a motion which Mr. Horn seconded to approve the contract subject to review by legal counsel. The motion was approved.

The meeting next turned to the Board of Fire Commissioner's Report. Mr. Sowders advised that there was no additional report beyond that presented at the beginning of the meeting.

The meeting next turned to the Attorney's Report. The attorney advised that he had submitted the paperwork with regard to the Subgrantee ARPA Grant from the County.

The meeting next turned to public comments. There were no public comments.

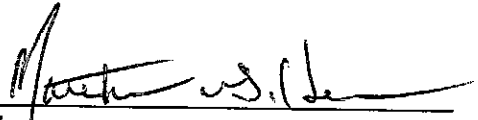
The meeting next turned to other business.

The Board deferred discussion or action regarding filling the vacancy on the Pension Board created by Mr. Rynders' retirement from that Board.

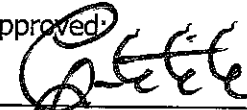
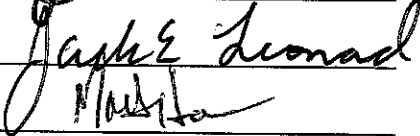
There was discussion regarding the appointment of two additional members to the Decennial Efficiency Committee and it was noted that this would be addressed at the May meeting.

The meeting next turned to personnel matters. There were no personnel matters to be taken up.

Thereafter, upon motion made by Mr. Horn, seconded by Mr. Fischer, and unanimously approved, the meeting was adjourned.


Secretary

Approved:

Being All of The Trustees of the
Godfrey Fire Protection District